

**FREEDOM OF INFORMATION
AND
PRIVACY ACTS**

**SUBJECT: CUSTODIAL DETENTION
SECURITY INDEX**

FILE NUMBER: 100-358086

SECTION : 21



FEDERAL BUREAU OF INVESTIGATION

NOTICE

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1157
32-34

SAC, New Haven
Director, FBI
SECURITY INDEX

March 13, 1952

Cancel 2 SI Cards
Security Index Card Canceled
3.19.52 *et*

The Prominent Individuals Subdivision of the Special Section of the Security Index is being discontinued. The Bureau is of the opinion that prominent and nationally known individuals should not be set apart from the general Security Index because of their prominence.

The Security Index cards for the following-named individuals are carried in the Prominent Individuals Subdivision of your Security Index at this time:

- [Redacted] - Bufile [Redacted]
- [Redacted] - Bufile [Redacted]

The files on the above-mentioned individuals have been reviewed at the Bureau and the Security Index cards for these individuals are being cancelled at this time and you should destroy both Security Index cards for each individual. For your information, each of the above cases has been presented to the Department for an opinion as to whether the individual's name should be carried in our Security Index. Upon receipt of a reply from the Department you will be advised in each case as to whether the individual's name should be added to the general Security Index.

There is no change in existing instructions as to the investigative attention to be afforded each case mentioned above. As outlined in SAC Letter Number 23 dated March 3, 1951, each case should be maintained in a pending or pending-inactive status and you should maintain an administrative tickler for each case to be certain that reports are submitted at least every 6 months. The periodic report must be submitted even though no derogatory information has been developed, in which event it should contain the negative results of contacts with confidential informants. Subject's home address, current residence must be reported to the [Redacted] and that background information should be contained in the report.

RECORDED - 160

MAR 28 1952

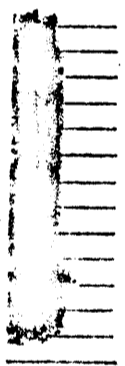
PLC:mjt

Not Yellow Only:

Authority is Executives' Conference Memorandum dated February 19, 1952.

MAR 14 1952

PIC
R.E. Leonard



76... R # 19521
et

The Director

February 19, 1952

The Executives Conference

PROMINENT INDIVIDUALS SECTION
O SECURITY INDEX - GENERAL

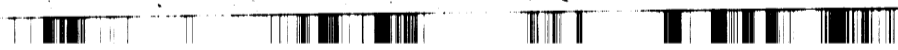
The Executives Conference on February 19, 1952, consisting of Messrs.

considered the status of the Prominent Individuals Section of the Security Index.

You will recall that the Security Index is maintained for the purpose of providing a ready reference to subversives who are included in this index so that they might be apprehended in the event of war or a security emergency. A duplicate set of the cards are maintained in each Field Division on those individuals residing in the respective Field Divisions of the Bureau. The master list is maintained at the Seat of Government. Included in this list are a number of well-known figures, some of whom might be considered prominent. They are indexed in this file when the facts are considered sufficient to justify their apprehension in case of war or security emergency.

There is a special list of thirty-five names indexed in the same way, but they are maintained separately in what is called the "Prominent Individuals Section" of the Security Index. This section was established as a separate section because there was some uncertainty as to whether an airtight case existed that would justify their apprehension and detention; because they were prominent individuals; and because it was anticipated that on the outbreak of a security emergency or war, Departmental authority would be specifically sought concerning these individuals before they were apprehended. Included among these thirty-five names are such as

A survey was conducted including a review of the summarized information in these files. Consideration was given to such facts as whether the individual named had



2-17-52

publicly renounced Communism; whether they had offered to cooperate with the Bureau; whether the case against them was strong or weak; and whether it might jeopardize the entire Security Index (DEPCOM) program if some of these prominent but controversial figures were apprehended, with public protests and an inability on the part of the hearing board to reach a decision for a continued detention of the individuals. During the survey it was suggested that some of the names be eliminated and followed up on ticklers and some of the names be included in the regular general index for apprehension.

This matter was then discussed with
and his Supervisory staff handling the Security Index file.

EXECUTIVE CONFERENCE CONSIDERATION:

recommended and the Conference unanimously concurred that the following action be taken:

1. That the Bureau continue to follow up the Department frequently in order to try to get a decision as to whether the thirty-five subjects in the Prominent Individuals Section should be included in the Security Index or removed. This, of course, is a decision which the Department should make. Reports have been submitted to the Department and the Department has long since been requested to render a decision which they have not done.

2. Due to a failure on the part of the Department to date to render decisions in these cases; due to the fact that the individuals are controversial figures and there is no certainty that the evidence which could be presented would cause hearing boards to continue to detain them; due to the undesirability to have a special section labeled "Prominent Individuals Section" of the Security Index; and due to the possibility that the apprehension of these individuals or at least some of them would lead to criticism of the entire DEPCOM program, it was recommended that this Special Section of the Security Index should be discontinued.

3. It was further recommended that in discontinuing this special section that the Security Index cards on all thirty-five of these subjects, both in the Field and at the Seat of Government, be cancelled.

4. It was recommended that ticklers be continued at the Bureau in order to permit following the field offices closely on these cases in accordance with existing instructions, but that these records be maintained in regular tickler files instead of in the special section as heretofore.

5. It was recommended that there be no change in the instructions to the Field as far as the requirement that the Field keep the Bureau advised of important developments in these cases, that they should submit a report at least once each six months, that they should keep the case Pending or Pending Inactive at all times, and that the cases be followed in the Field by regular administrative tickler to see that the above is done.

6. That in the event of an emergency calling for the placing into effect of the JARCOB program prior to the receipt of the decision from the Department concerning these thirty-five individuals, then the names in this special group on which ticklers would be maintained should be taken up immediately with the Attorney General for his instructions or authorization.

7. That in continuing to follow the Department concerning these thirty-five individuals, the Department be informed that since the Bureau has not received a reply from the Department to the Bureau's memorandum of May 24, 1951, with reference to the individuals in this Prominent Individuals Section of the Security Index and since the facts presented to the Department on these individuals require a decision of the Department of a specific type, therefore the names of these individuals are being removed from the Security Index pending such decision. This action appears advisable since the Bureau furnishes the Department with a list of the individuals on the Security Index including the names of these thirty-five individuals in this special section, and the removal of the names should, therefore, be called to the attention of the Department and the reason for the removal is because of the failure of the Department to render a decision.

On the above matters the Conference was in unanimous agreement in recommending favorably and action will be taken based upon the Director's decision.

Respectfully
For the Conference

Director's Notation:
"O.K." H.



The Attorney General

February 29, 1952

Director, FBI

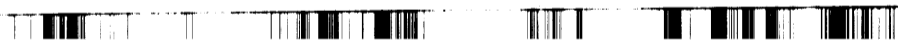
PROGRAM FOR APPREHENSION AND DETENTION
OF PERSONS CONSIDERED POTENTIALLY
DANGEROUS TO THE NATIONAL DEFENSE AND
PUBLIC SAFETY OF THE UNITED STATES
FBI File

In my memorandum to _____ dated May 24, 1951, I pointed out that in view of the tremendous responsibility of both the Department and the Bureau with respect to the Emergency Detention program, it would be appreciated if he would cause the review of all Security Index cases to be completed as soon as possible and would advise in each separate case whether he approved or disapproved the listing of the subject thereof in our Security Index. In addition, I also requested advice as to whether the names of prominent and nationally known individuals specifically identified in our Security Index list furnished to the Department each month should be retained in our Security Index.

In addition to conferences with representatives of the Department relating to our Security Index and Security Index standards, by memorandum to _____ dated October 24, 1951, and memoranda to _____ dated October 15, 1951, and January 16, 1952, I urged that the review of all Security Index cases be completed by the Department at the earliest possible date in order that there will be Department approval of all persons listed for apprehension in an emergency, including the group of nationally known individuals mentioned above.

To date no advice has been received as to whether the Department approves or disapproves the listing of any name on our Security Index list.

In view of the fact that I have not received advice from the Department as to whether any of the prominent and nationally known individuals included on our Security Index list should be continued on that list, I am at this time removing their names from the list until such time as this Bureau receives specific instructions from the Department in each case as to whether the name should or should not be included in our Security Index.



In view of the importance of this matter, I desire to stress that it is imperative a decision be made and I be advised whether these nationally known individuals should be included in our Security Index. I again request an early reply in each case as the review is completed and the decision is made.

1158 changed to 5-27

March 10, 1951

SAC, Boston

Director, FBI

SECURITY INDEX

The Prominent Individuals Subdivision of the Special Section of the Security Index is being discontinued. The Bureau is of the opinion that prominent and nationally known individuals should not be set apart from the general Security Index because of their prominence.

The Security Index cards for the following named individuals are carried in the Prominent Individuals Subdivision of your Security Index at this time:

The files on the above-mentioned individuals have been reviewed at the Bureau and the Security Index cards for these individuals are being cancelled at this time and you should destroy both Security Index cards for each individual. For your information, each of the above cases has been presented to the Department for an opinion as to whether the individual's name should be carried in our Security Index. Upon receipt of a reply from the Department you will be advised in each case as to whether the individual's name should be added to the general Security Index.

There is no change in existing instructions as to the investigative attention to be afforded each case mentioned above. As outlined in SAC Letter Number 23 dated March 3, 1951, each case should be maintained in a pending or pending-inactive status and you should maintain an administrative tickler for each case to be certain that reports are submitted at least each 6 months. The periodic report must be submitted even though no derogatory information has been developed, in which event it should contain the negative results of contacts with confidential informants. Subject's place of employment and residence must be verified at the time each report is written and that background information should be contained in each report. In those instances when subjects are employed in key facilities which have been designated by the Secretary of Defense the reports should contain the pertinent information required in cases of that type.



1159 changed
to 11-28

SAC, Cleveland
Director, FBI

March 13, 1952

SECURITY MATR - C
SECURITY INDEX

The Prominent Individuals Subdivision of the Special Section of the Security Index is being discontinued. The Bureau is of the opinion that prominent and nationally known individuals should not be set apart from the general Security Index because of their prominence.

The Security Index card for is carried in the Prominent Individuals Subdivision of your Security Index at this time.

The file on the above-mentioned individual has been reviewed at the Bureau and his Security Index card is being cancelled at this time and you should destroy both Security Index cards for this individual. For your information, this case has been presented to the Department for an opinion as to whether the subject's name should be carried in our Security Index. Upon receipt of a reply from the Department, you will be advised as to whether the subject's name should be added to the general Security Index.

There is no change in existing instructions as to the investigative attention to be afforded this case. As outlined in SAC Letter Number 23 dated March 3, 1951, this case should be maintained in a pending or pending-inactive status and you should maintain an administrative tickler to be certain that a report is submitted at least each 6 months. The periodic report must be submitted even though no derogatory information has been developed, in which event it should contain the negative results of contacts with confidential informants. Subject's place of employment and residence must be verified as of date each report is submitted, and this background information should be contained in the report.



Office Memorandum • UNITED STATES GOVERNMENT

TO : Director, FBI

DATE: March 29, 1952

FROM : SAC, Oklahoma City ()

AMSD

SUBJECT: SECURITY INDEX
PREPARATION OF SUMMARY-REPORTS

Remylet 1/3/52 entitled Summary Reports in Security Index Cases and No Number SAC Letter I, Series 1952, dated 3/14/52, as captioned above.

This office has at present 68 Security Index Subjects, one Subject having been deleted since mylet of 1/3/52. The status of these cases is as follows, by categories described in referenced SAC letter:

| Category | Total No. of Cases | No. of Initial Summary Reports Submitted to Date | No. of Summary Reports to be Submitted | Expected Date of Completion |
|----------|--------------------|--|--|-----------------------------|
| 2 | 1 | 1 | 0 | |
| 4 | 0 | 0 | 0 | |
| 5 | 60 | 30 | 30 | 6/1/52 |
| 6 | 7 | 7 | 0 | |
| | <u>68</u> | <u>38</u> | <u>30</u> | |

It will be noted that all of the above security cases have had investigative reports in which pertinent derogatory information has been submitted since 1/1/49. In addition, it will be noted that in 17 of the remaining 30 cases in which summary cases are to be submitted are investigative reports which were accompanied by letters requesting authority to interview subjects. It is anticipated that these interviews will be conducted and summary reports submitted by 6/1/52.

Office Memorandum • UNITED STATES GOVERNMENT

TO : Director, FBI
FROM : SAC, San Juan ()
SUBJECT: SUMMARY REPORTS
SECURITY INDEX CASES

DATE: March 21, 1953

C O N F I D

Re No Number SAC Letter I, Series 1952, there is set forth below the required quarterly information reflecting the status of captioned project in this office:

| | <u>Total No. of Cases.</u> | <u>No. of initial Summary Reports Submitted to Date.</u> | <u>No. of Summary Reports to be Submitted</u> | <u>Expected Date</u> |
|------------|----------------------------|--|---|----------------------|
| Category 2 | 2 | 0 | 2 | 4/21/53 |
| Category 4 | 2 | 0 | 2 | 5/16/53 |
| Category 5 | 297 | 20 | 277 | 3/ 9/53 |

The above figures do not include the following Nationalist Party of Puerto Rico cases for which Summary Reports are not being scheduled at this time:

- a. Thirty-six cases in which the subjects are incarcerated having received sentences in Insular courts as a result of their participation in the Nationalist uprising of 1950. The subjects of all these cases have appealed their sentences and scheduling of Summary Reports in these cases is being held in abeyance pending the outcome of these appeals.
- b. Thirty three cases in which the subjects are presently incarcerated awaiting trial in Insular court on charges arising from their alleged participation in the Nationalist uprising of 1950. Scheduling of Summary Reports in these cases is being held in abeyance pending the outcome of the trials of these subjects.

1161 changed to
48-27

Re: Summary Reports, Security Index Cases

c. Four cases involving subjects who are at present in foreign countries.

d. Three cases in which Bureau permission has been received to interview the subjects. Scheduling of summaries in these cases is being held in abeyance pending completion of interviews with these subjects in view of the possibility of their being removed from Security Index.

It is to be noted that additional agent personnel is under transfer to this office and it is hoped that with this additional personnel the date of completion of Summary Reports in Category 5 may be appreciably advanced.



1152
changed to
34-57

SAC, New York

March 18, 1952

Director, FBI

SECURITY INDEX

The Prominent Individuals Subdivision of the Special Section of the Security Index is being discontinued. The Bureau is of the opinion that prominent and nationally known individuals should not be set apart from the general Security Index because of their prominence.

The Security Index cards for the following named individuals are carried in the Prominent Individuals Subdivision of your Security Index at this time:

The files on the above-mentioned individuals have been reviewed at the Bureau and the Security Index cards for these individuals are being cancelled at this time and you should destroy both Security Index cards for each individual. For your information, each of the above cases has been presented to the Department for an opinion as to whether the individual's name should be carried in our Security Index. Upon receipt of a reply from the Department you will be advised in each case as to whether the individual's name should be added to the general Security Index.

There is no change in existing instructions as to the investigative attention to be afforded each case mentioned above. As outlined in SAC Letter Number 23 dated March 3, 1951, each case should be maintained in a pending or pending-inactive status and you should maintain an administrative tickler for each case to be certain that reports are submitted at least each 6 months. The periodic report must be submitted even though no derogatory information has been developed, in which event it should contain the negative results of contacts with confidential informants. Subject's place of employment and residence must be verified at the time each report is written and that background information should be contained in each report.

1163
changed
to
45-16

Office Memorandum • UNITED STATES GOVERNMENT

TO : DIRECTOR, FBI
FROM : SAC, San Diego ()
SUBJECT: SECURITY INDEX

DATE: 3/25/52

To facilitate the maintenance of the Security Index box the Bureau is requested to advise whether it is permissible for the San Diego office to record the date that subject's address was verified on the reverse side of the alphabetical Security Index card as well as the name of the agent to whom assigned for apprehension under the Detcom Program.

Bureau's advice in this matter is requested as soon as possible.



1103 changed to
46-16
April 14, 1952

SAC, San Diego

Director, FBI

SECURITY INDEX

Reurlet dated March 25, 1952, requesting advice as to whether it is permissible to record the date a subject's address was verified on the reverse side of the alphabetical Security Index card as well as the name of the Agent to whom the case is assigned for apprehension under the Emergency Detention Program. Notations regarding verification of addresses of Security Index subjects should not be placed on the reverse side of Security Index cards maintained in the alphabetical section of your Security Index.

While there is no rule set forth by the Bureau concerning the administrative procedure to follow periodically the verification of addresses of Security Index subjects, it is necessary in each case to check the case file to determine when the last check of the address of a subject was made. This verification may have been accomplished as a result of investigation and incorporated in an investigative report or the verification may have been as a result of the six-month periodic address check.

The information concerning the fact that the address was checked must be reflected in the case file. In view of this it appears undesirable as well as a duplication of work to place notations on Security Index cards filed in the alphabetical section.

In connection with apprehension assignments under the Emergency Detention Program, if you believe it will be of assistance to you in following the assignments, you are authorized to place a pencil notation showing the name of the Agent responsible for the apprehension of the Security Index subject on the reverse side of that subject's Security Index card which is filed in the alphabetical section of your Security Index. You are instructed, however, to make no notation pertaining to the assignment in the case is made on the Security Index card which is maintained by information placed in the appropriate file and that the assignments are maintained in an up-to-date status.

Assistant Attorney General ~~XXXXXXXXXXXX~~
Criminal Division

March 14, 1952

Director, FBI

SECURITY INDEX LIST

There is attached hereto a current list of the names of the individuals contained in the Security Index. This list is subdivided alphabetically under the field office of this Bureau covering the residence of the individuals listed.

It is requested that this list be given utmost security.

Delivered personally to Mr. Whitely to Department. And letter picked up & destroyed. PLC

PLC:mjt

Note on Yellow Only:

1. Espionage Section of the Special Section not included.
2. Prominent Individuals Section has been discontinued and all 35 cards cancelled and names removed from list to Department.

RECORDED - 56

EX-83

MAR 14 1952
FBI
MAR 14 8 00 PM '52
RECEIVED - COMMUNICATIONS SECTION

MAR 14 1952

COMMUNICATIONS SECTION

97

1163
changed to
13-18

SAC, Denver

March 13, 1952

Director, FBI

, Wa.

INTERNAL SECURITY - R

The Prominent Individuals subdivision of the Special Section of the Security Index is being discontinued. The Bureau is of the opinion that prominent and nationally known individuals should not be set apart from the General Security Index because of their prominence.

The Security Index card for [redacted] is carried in the Prominent Individuals Subdivision of your Security Index at this time.

The file on the above-mentioned individual has been reviewed at the Bureau and his Security Index card is being cancelled at this time and you should destroy both Security Index cards for this individual. For your information, this case has been presented to the Department for an opinion as to whether the subject's name should be carried in our Security Index. Upon receipt of a reply from the Department you will be advised as to whether the subject's name should be added to the General Security Index.

There is no change in existing instructions as to the investigative attention to be afforded this case. As outlined in SAC Letter Number 23 dated March 3, 1951, this case should be maintained in a pending or pending-inactive status and you should maintain an administrative tickler to be certain that a report is submitted at least each 6 months. The periodic report must be submitted even though no derogatory information has been developed, in which event it should contain the negative results of contacts with confidential informants. The place of employment and residence must be indicated and the last report is written and sent back to the Bureau. All information contained in the report.

March 13, 1952

W.D. Higgins
Director, FBI

INTERNAL SECURITY - C

41

The Prominent Individuals Subdivision of the Special Section of the Security Index is being discontinued. The Bureau is of the opinion that prominent and nationally known individuals should not be set apart from the general Security Index because of their prominence.

The Security Index card for [redacted] is carried in the Prominent Individuals Subdivision of your Security Index at this time.

The file on the above-mentioned individual has been reviewed at the Bureau and his Security Index card is being cancelled at this time and you should destroy both Security Index cards for this individual. For your information, this case has been presented to the Department for an opinion as to whether the subject's name should be carried in our Security Index. Upon receipt of a reply from the Department you will be advised as to whether the subject's name should be added to the general Security Index.

There is no change in existing instructions as to the investigative attention to be afforded this case. As outlined in Bureau letter number 23 (see March 3, 1951), the subject is to be maintained in a "watch" or "inactive" status and you should maintain an administrative file on the case. A report is to be submitted at least once a year. The report is to be prepared in the form of a memorandum, which should contain the following information: (1) Name of subject; (2) Present address; (3) Present occupation; (4) Present employer; (5) Present position; (6) Present salary; (7) Present status; (8) Present activities; (9) Present associations; (10) Present contacts; (11) Present status of investigation; (12) Present status of report.

1157 changed to
33-16
3-21-52

STANDARD FORM NO. 64

Office Memorandum • UNITED STATES GOVERNMENT

TO: DIRECTOR, FBI

DATE: March

FROM: SAC, OMAHA (

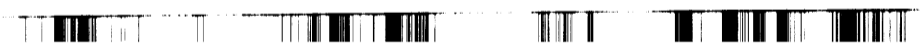
PERSONAL - CONFIDENTIAL

SUBJECT: SECURITY INDEX
OMAHA OFFICE

Re no number SAC Letter 1, 3-14-52, entitled: "SECURITY INDEX - PREPARATION OF SUMMARY REPORTS. Re Omaha letter 1-3-52.

The following is the status of the summary report project in the Omaha Office:

| Category | Total No. of Cases | Number of initial summary reports submitted to date | Number of summary reports to be submitted | Expected date of completion |
|----------|--------------------|---|---|-----------------------------|
| 2 | 0 | | | |
| 4 | 0 | | | |
| 5 | 38 | 9 | 29 | 12-1-52 |



1155
changed to
39-26

Office Memorandum • UNITED STATES GOVERNMENT

Director, FBI
SAC, Pittsburgh (

DATE: March 26, 1952

SUMMARY REPORTS IN
SECURITY INDEX CASES

Re SAC letter number 95 dated September 22, 1951, and no number SAC letter dated March 14, 1952.

In accordance with instructions contained in referenced SAC letters, there is set forth below information showing the status of the project (submission of summary reports in categories 2, 4 and 5) in the Pittsburgh Office.

| <u>Category</u> | <u>Total No. of Cases</u> | <u>No. of Initial Summary Reports Submitted to Date</u> | <u>No. of Summary Reports to be Submitted</u> | <u>Expected Date of Completion</u> |
|--|---------------------------|---|---|------------------------------------|
| 2 - Special Section cases | 2 | 0 | 2 | 5-15-52 |
| 4 - No pertinent derogatory information in report form since January 1, 1949 | 179 | 8 | 171 | 4-1-53 |
| 5 - All others | 17 | 15 | 2 | 5-1-52 |

The expected date of completion of summary reports in category 4 is based on the present rate of progress in preparing these reports. Another agent has been recently assigned to this project and it is expected that with a decrease in the volume of applicant work in the office one or more additional agents will be assigned to the preparation of summary reports in the above categories.

Office Memorandum • UNITED STATES GOVERNMENT

DATE: March 14, 1952

TO : Director, FBI
FROM : SAC, New York
SUBJECT: SECURITY INDEX--PREPARATION OF SUMMARY REPORTS
- (S) 2/25/52

Relet from Seattle 2/25/52, relet from Los Angeles 1/23/52, relet from Portland 1/4/51 and remylet 1/18/52.

In connection with the practical problems which have arisen out of the program of endeavoring to prepare a summary report on every Security Index subject, it is felt that the following additional observations by this office may be of some assistance to the Bureau in resolving these problems.

In the first place this office subscribes to the use of a letter rather than leads in reports as a means of obtaining documentations. The reasons for this are those cited by Los Angeles in paragraph two of its letter. We are already undertaking to obtain documentations in this way. Our intention is to submit amended administrative pages for the summary report after we receive the documentations from the various offices to which we have directed letters in the particular case. In other words, this office has adopted a procedure combining the Los Angeles suggestion and certain features of the procedure suggested by Portland.

In connection with the suggestion made by the Seattle Division of using a form for incorporating under appropriate headings all information needed for documentation, this office does not feel it would be a desirable procedure. It appears that the use of this form would result principally in the saving of stenographic time. It is agreed that the use of such a form which would eliminate transcription would eliminate entirely the possibility of typographical errors. However, it is the opinion of this office that this suggestion unduly emphasizes or stresses the occurrence of such errors. It is felt that the chance of error would be far greater if an office were subjected to the task of deciphering the handwriting of an Agent located in another field division. Such a form could be utilized as a work sheet in preparing a letter, but the forwarding of the handwritten form in lieu of a letter is not considered desirable by this office. As a further observation, if the use of such a form is approved, it is suggested that the form be limited to standard-size paper in order that it can be conveniently placed in an investigative file.

An early response to mylet of 1/18/52 would be appreciated.

SAC, Seattle (

March 31, 1952

Director, FBI

EX-25
STC TITLE 50950-17

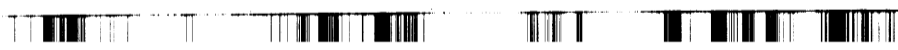
PREPARATION OF SUMMARY REPORTS

Re Seattle letter dated February 25, 1952,
and New York letter dated March 14, 1952. (

Your attention is directed to No Number
SAC Letter dated March 14, 1952, wherein on page 13
the method of obtaining necessary information for
documentation of summary reports is set forth.

The Bureau appreciates the suggestion of
the Seattle Division concerning the utilization of
a form for this purpose, however, it is felt that
this matter should be handled by separate letter
as instructed in No Number SAC Letter dated March 14,
1952.

As pointed out in the SAC Letter the
information to be included in the administrative
pages should be set out in tabulated form. It is
suggested that when requesting necessary information
for documentation from other offices the letter may
set out in tabulated form items already in the
possession of the requesting office with the spaces
left blank where the information is desired. This
will facilitate the handling of this matter in
instances where extensive documentation is requested
from another office.



1170 changed to
37-33

Office Memorandum • UNITED STATES GOVERNMENT

TO : Director, FBI
FROM : SAC, Philadelphia

DATE: 3/31/52

air

SUBJECT: SUMMARY REPORTS IN SECURITY INDEX CASES

Re No Number SAC Letter I.

The following is the compilation of statistics regarding summary reports requested in re SAC letter:

| Category | Total No. of Cases | No. of Initial Summary Reports Submitted | No. of Summary Reports to be Submitted | Expected Date of Completion |
|----------|--------------------|--|--|-----------------------------|
| 2 | 6 | 2 | 2 | 4/15/52 |
| 4 | 49 | 4 | 45 | 7/1/52 |
| 5 | 665 | 15 | 650 | 12/31/52 |

With regard to Category #2, there are two pending cases in which this office has authority to interview the subject. No summary report will be submitted in these cases until the interview has been conducted since, if warranted, request will be made to cancel security index cards. One other Category #2 case is pending in which it is not expected that a summary report will be submitted. In this case authority to interview the subject was denied because there was no showing that the subject was an actual member of the CP. Upon Bureau instructions, this case will be reviewed when a decision has been reached by the Loyalty Review Board and consideration will be given to requesting his security index card be cancelled.

The preparation of summary reports in Categories #4 and #5 has not yet been started as a project because our available manpower is working on Category #1 and #3 cases. Category #3 cases are being handled as they come up on tickler for a six-months period. It is anticipated that the decreasing backlog of Category #1 cases will permit us to begin allocating manpower to handle Categories #4 and #5 cases on or before 5/1/52. Of course, as the back log of Category #1 cases continues to decrease, additional manpower will be assigned so that the project can be completed at the earliest possible date.



1171
changed
to
43-21

STANDARD FORM NO. 64

Office Memorandum • UNITED STATES GOVERNMENT

TO : Director, FBI
FROM : SAC, Minneapolis (

DATE: March 27, 1952

SUBJECT: SUMMARY REPORTS IN SECURITY
INDEX CASES

Re SAC Letter 95 dated September 22, 1951, and No Number SAC Letter I dated March 14, 1952.

The following is the status of summary reports due in this office:

| <u>Category</u> | <u>Total No. of Cases</u> | <u>No. of Initial Summary Reports Submitted to Date</u> | <u>Number of Summary Reports to be Submitted</u> | <u>Expected Date of Completion</u> |
|-----------------|---------------------------|---|--|------------------------------------|
| 2 | None | None | None | 0 |
| 4 | 40 | 25 | 15 | 7-30-52 |
| 5 | 348 | 99 | 249 | 7-1-53 |



1113
changed
to
2-18

STANDARD FORM NO. 64

Office Memorandum • UNITED STATES GOVERNMENT

DATE: March 21, 1952

TO : Director, FBI

FROM : Mr. Adams () - SECURITY AND COMMUNISM

SUBJECT: SECURITY INDEX
CORRELATION OF SECURITY INDEX

Re SAC letter #95, dated 1951.

This office is presently in the process of reviewing references for the preparation of summary reports on security index subjects.

To date no summaries have been completed, however, this project is being given high priority as with our other responsibilities in the security field. An effort is being made to expedite the completion of these summaries.

1174
changed to
52-17

Office Memorandum • UNITED STATES GOVERNMENT

TO : Director, FBI
FROM : SAC, Springfield
SUBJECT: SUMMARY REPORTS IN SECURITY INDEX CASES
INTERNAL SECURITY - C

DATE: March 27, 1952

Re SAC Letter #95, Section B, dated 9-22-51, and No Number SAC Letter I dated March 14, 1952.

Set forth below is the progress report for this office in the submission of summary reports through March, 1952:

| <u>Category</u> | <u>Total Number of Cases</u> | <u>Number of Initial Summary Reports Submitted To Date</u> | <u>Number of Summary Reports to be Submitted</u> | <u>Expected Date of Completion</u> |
|-----------------|------------------------------|--|--|------------------------------------|
| 2 | 0 | 0 | 0 | - - |
| 4 | 15 | 3 | 12 | 1-1-53 |
| 5 | 71 | 17 | 54 | 1-1-53 |

In addition to the above, there have been 13 other summary reports submitted by this office, for a total of 33 summary reports.



1175

changed

to

23-16

STANDARD FORM NO. 64

Office Memorandum • UNITED STATES GOVERNMENT

TO : Director, FBI
DATE: March 29, 1952

FROM : SAC, Kansas City (

SUBJECT: SUMMARY REPORTS IN SECURITY INDEX CASES
KANSAS CITY DIVISION

Remylet 12/27/51.

There are a total of 37 Security Index cards maintained by this office and in these cases 17 summary reports have been written to date. It is estimated that the balance of 20 reports will be completed by June 15, 1952.

There are no cases coming within categories 2 and 4 as set out in No Number SAC Letter I dated 3/14/52.



STANDARD FORM NO. 64

Office Memorandum • UNITED STATES GOVERNMENT

DATE: March 28, 1952

TO :

FROM :

SUBJECT: SECURITY INDEX

PURPOSE:

To advise you of the total cards in the Security Index.

DETAILS:

During the past week 67 new cards were added to the Security Index and 19 cards were cancelled, a net increase of 48 cards.

The Security Index count as of today is 18,137.



1177
changed
to
2-17

M. NO. 64

Office Memorandum • UNITED STATES GOVERNMENT

TO : Director, FBI

DATE: March 28, 1952

FROM : SAC, Atlanta

SUBJECT: SECURITY INDEX

Re SAC letter 27, Series 1952. Please be advised that the Security Index in the Atlanta Division does not contain a subdivision for prominent individuals, or a special section.

1178 2/29/52
47-

Office Memorandum • UNITED STATES GOVERNMENT

TO : DIRECTOR, FBI
 FROM : SAC, San Francisco ()
 SUBJECT: SECURITY INDEX - PREPARATION OF SUMMARY REPORTS

DATE: March 29, 1952
CONFIDENTIAL

Re SAC Letter No. 95, Series 95, Series 1951, dated September 22, 1951 and mylets captioned as above, dated October 20, 1951 and January 10, 1952.

The status of the project of writing summary reports in Security Index cases is as follows:

| | 2 | | | 3 | | 4 | |
|---|-----------------|-------------------|-------------|----------------|------------|------------------------|---------------------|
| | Special Section | Top Functionaries | Key Figures | Key Facilities | All Others | No report since 1/1/49 | Others since 2/1/52 |
| Number of subjects in categories as of 10/20/51 | 13 | 3 | 84 | 163 | 52 | | 148 |
| New SI subjects added to each category 10/20/51 - 1/5/52 | 0 | 0 | 1 | 6 | 0 | | 91 |
| Subjects added to category by category change during 1/5/52 - 3/28/52 | 1 | 0 | 0 | 6 | 0 | | 15 |
| Subject removed from SI in San Francisco territory | 0 | 0 | 1 | 6 | 0 | | 23 |
| Subjects deleted from category by category change | 1 | 0 | 1 | 13 | 0 | | 7 |
| Number of subjects in each category as of 3/28/52 | 13 | 3 | 83 | 157 | 52 | | 155 |
| Summary reports in each category 10/21/51 - 3/28/52 | 2 | 3 | 43 | 39 | 0 | | 40 |



1118
changed
to
47-38

SAC, San Francisco

April 10, 1952

Director, FBI

SECURITY INDEX -
PREPARATION OF SUMMARY REPORTS

Reurlet dated March 29, 1952.

Your attention is directed to pages 4 and 5 of No Number SAC Letter I, dated March 11, 1952, which set forth the prescribed form for reporting the status of your summary report project. In your letter of reference you did not furnish the Bureau with the estimated dates of completion of summary reports in categories 2, 4 and 5. Please submit this information at this time.

It is suggested that in submitting your next quarterly status letter you utilize the form suggested in No Number SAC Letter I.



1180
Jung
to
31-20

STANDARD FORM NO. 64

Office Memorandum • UNITED STATES GOVERNMENT

TO : DIRECTOR, FBI

DATE: 3/31/52

FROM : SAC MEMPHIS (100-33417)

SUBJECT: SECURITY INDEX
PREPARATION OF SUMMARY REPORTS

In compliance with instructions contained in no number SAC Letter I dated 3/14/52, the following table is set forth showing the status of the summary report project in this office in regard to categories 2, 4, and 5.

| <u>Category</u> | <u>Total No. of Cases</u> | <u>Number of Initial Summary reports submitted to date</u> | <u>Number of Summary reports to be submitted</u> | <u>Expected Date of Completion</u> |
|-----------------|---------------------------|--|--|------------------------------------|
| 2 | 1 | 0 | 1 | 5/15/52 |
| 4 | 28 | 2 | 26 | 5/15/52 |
| 5 | 436 | 20 | 416 | 5/1/53 |



1181
complete
11-29

STANDARD FORM NO. 64

Office Memorandum • UNITED STATES GOVERNMENT

TO : Director, FBI
FROM : SAC, Cleveland
SUBJECT: SUMMARY REPORTS IN SECURITY INDEX CASES

DATE: March 31, 1952

PR

Re SAC Letter Number 95 dated September 22, 1951, and No Number SAC Letter 1, Series 1952, dated March 14, 1952.

There is set forth below the following information regarding the status of the summary report project in categories 2, 4 and 5 in the Cleveland Office:

| <u>Category</u> | <u>Total Number of Cases</u> | <u>Number of Initial Summary Reports Submitted to Date</u> | <u>Number of Summary Reports to be Submitted</u> | <u>Expected Date of Completion</u> |
|-----------------|------------------------------|--|--|------------------------------------|
| 2 | 2 | 2 | 0 | |
| 4 | 7 | 0 | 7 | By 6-1-52 |
| 5 | 263 | 27 | 236 | By 10-1-52 |

1182
changed to
3-21

STANDARD FORM NO. 64

Office Memorandum • UNITED STATES GOVERNMENT

TO : DIRECTOR, FBI
FROM : SAC, BALTIMORE (110)
SUBJECT: SUMMARY REPORTS IN SECURITY INDEX CASES

DATE: 4/1/52

Re SAC Letter #95, Section B, dated 9/22/51, and No Number SAC Letter I, dated 3/14/52.

The status of the summary report program in the Baltimore Division is as follows:

| <u>Category</u> | <u>Total Number of Cases</u> | <u>Number of Initial Summary Reports Submitted to date</u> | <u>Number of Summary Reports to be Submitted</u> | <u>Expected Date of Completion</u> |
|-----------------|------------------------------|--|--|------------------------------------|
| 2 | 9 | 6 | 3 | April 1952 |
| 4 | 14 | 0 | 14 | June 30, 1952 |
| 5 | 235 | 5 | 230 | December 31, 1952 |



1183
changed
75

40-18

Office Memorandum • UNITED STATES GOVERNMENT

TO : DIRECTOR, FBI

DATE: March 29, 1952

FROM : SAC, PORTLAND

SUBJECT: SUMMARY REPORT INSECURITY INDEX CASES

Re SAC Letter Number 95 series 1951 and
no-number SAC Letter series 1952 Letter I.

| <u>Category</u> | <u>Total No. Cases</u> | <u>No. of Summaries</u> | <u>To Be Submitted</u> | <u>Expected Date of Completion</u> |
|-----------------|------------------------|-------------------------|------------------------|------------------------------------|
| 2 | 1 | 1 | 0 | completed |
| 4 | 3 | 3 | 0 | completed |
| 5 | 149 | 31 | 118 | 10-1-52 |



1184 changed to
5-29

Office Memorandum • UNITED STATES GOVERNMENT

TO : Director, FBI

DATE: March 26, 1952

FROM : (S, [unclear])

SUBJECT: [unclear] [unclear]

CONFIDENTIAL

Re no number SAC letter I, Series 1952 dated March 14, 1952.

Page 5 of the referenced SAC letter sets forth instructions with respect to the inclusion of the five elements of the five elements essential to the above documentation. It is further noted that the instructions set forth that if these items "are not included either in the details or administrative portion of the report, the report is not fully documented."

Thereafter, the suggestion is set forth that the procedure of recording the necessary documentation on Administrative Pages under appropriate headings is being followed in many Field Divisions in lieu of a narrative form and thereafter on Page 7, there is an outline of suggested type of documentation.

It is assumed that the suggestion referred to above relating to the inclusion of this documentation either in the details or the administrative portion of the report does not mean that if items 1 through 5 are included in the administrative section of the report that the details need only set forth an identification of the source under appropriate symbol.

Under such circumstances, the date the information was developed as well as the date of the activity being reported would not be available for examination unless the administrative page of the report was also available, and such not being the case in discontinued reports, this office will generally continue to set forth material under the headings 1, 2, and 3 in the details of the report with items 4 and 5 being included in the administrative section.

With further reference to the general item of documentation, Paragraph 1, Page 7, states that in the matter of documentation as it relates to the location of the original exhibit in the office files that the "file and serial number of the informant's original report" be used as identification with respect to the location of the material utilized.



1184
changed
5-29

Subsequently, as is noted on the material in set forth in the suggested outline, the informant and the file numbers where the material is to be found are in the classification which covers investigation matters rather than administrative matters and further that it would appear the reference as contained on page 7 refers to the file where the channelizing memorandum is contained rather than the file where the original informant's report is contained.

If the file number related to the original informant's report, the file numbers would be identical with the exception of the item referred to as an exhibit, and the variation would be in the serial number as it related to each informant's report.

It has been the practice of this office, over an extended period of time, to prepare channelizing memoranda for individual case files where information has been received from live informants which memoranda would set forth the various items of identification referred to on Page 6 of the referenced no number SAC letter but could not set forth the serial in the informant's file where the original informant's report was located.

The usual reference is as follows: "The original report of the informant is being retained in Boston File - - -".

It is the desire of this Office to closely follow the instructions set forth in the referenced letter and to utilize such instructions in connection with documentation of investigative reports presently being prepared pertaining to both summary reports as well as investigative reports.

As indicated above, if the Bureau will permit recording as the source where the material is located, the Boston File and Serial number containing the channelizing memorandum prepared from the informant's report in lieu of a search being made for the specific location of the informant's report, it will greatly expedite the preparation of such reports as in all instances, the channelizing memorandum has been prepared from the original informant's report, or if not, it is the report of an oral interview.

5-29

April 10, 1952

Mr. Tolson

Director

FBI

Washington

Reference is made to your letter of 4/28, 1952.

The information which will be included in the administrative portion of the report should be placed in the administrative portion of the report. The date of activity should be indicated in the administrative portion of the report. You will note on page 8 of that SAC Letter the list the items are single items of information received from different sources and the date of activity was not placed in the example appearing on that page. The date the information was received should in all instances appear in the documentation information in such as it will further correlate the information appearing in the details with the administrative data.

In your letter you call attention to the file numbers which were included in the SAC Letter. Those numbers were merely set forth as examples and it was not intended that they reflect the location of channelizing memoranda as concluded by you. You will note that throughout the SAC Letter it is recommended that documentation of that nature included in reports should be as complete as possible and that file numbers should be included to local file and in all instances, such file numbers should appear. The file numbers should be

Note on Yellow Only: The items of documentation referred to are: 1. Date of activity; 2. Source of information; 3. Date of activity; 4. Name of informant; 5. Name of recipient; 6. Name of subject; 7. Name of organization; 8. Name of location; 9. Name of activity; 10. Name of document; 11. Name of file; 12. Name of folder; 13. Name of drawer; 14. Name of cabinet; 15. Name of room; 16. Name of building; 17. Name of street; 18. Name of city; 19. Name of state; 20. Name of country.

1



1184
changed to
5-29

original exhibit is located will not necessarily be that of the channelizing memoranda. It will be the file and serial location where the informant's original report, original surveillance log or other original exhibit is located. Therefore, you should not proceed with your suggestion that the documentation be only that of the location of the channelizing memoranda. Of course, if the channelizing memoranda reflect the file and serial number of the original exhibit, such information should be included in the documentation of reports and it will not be necessary to conduct a review of files to locate the original exhibit; otherwise such review should be made.

Your attention is directed to your letter of April 2, 1952, your file [redacted], bearing the caption of instant memorandum which set forth the status of the summary report project in your office. You did not advise of the expected date of completion of summary reports in categories 4 and 5. Please do so at this time.

1185 changed to 6-19

Office Memorandum • UNITED STATES GOVERNMENT

TO : Director, USA

DATE: April 1, 1952

FROM : SAC, Buffalo

SUBJECT: SECURITY INDEX
PREPARATION OF SUMMARY REPORTS
BUFFALO DIVISION

Re No # SAC Letter I, March 14, 1952, and SAC Letter No. 95, September 22, 1951, regarding status report on Security-Report project as of April 1, 1952.

Review of SI cards reflects the following:

| <u>CATEGORY</u> | <u>TOTAL NUMBER OF CASES</u> | <u>NUMBER OF INITIAL SUMMARY REPORTS SUBMITTED TO DATE</u> | <u>NUMBER OF SUMMARY REPORTS TO BE SUBMITTED</u> | <u>EXPECTED DATE OF COMPLETION</u> |
|---|------------------------------|--|--|------------------------------------|
| 2. Special Section | 2* | 0 | 2* | - |
| 3. Vital Facility | 44 | 9 | 35 | 7/1/52 |
| 4. No Summary Reports Since January 1, 1949 | 10 | 0 | 10 | 8/1/52 |
| 5. All Others | 180 | 6 | 174 | 12/1/52 |
| 6. Top Functionaries & Key Figures | <u>35</u> | <u>6</u> | <u>29</u> | 3/1/53 |
| | 271 | 21 | 250 | |

* Both subjects are in the Armed Services and reports will not be submitted.



1185
changed to
6-19

Mr. Tolson
Director
Washington, D.C.

June 10, 1954

Dear Mr. Tolson:

I am writing to you regarding the information that has been furnished to the Special Agent in Charge, New York, concerning the activities of the subjects mentioned in the attached report. This information will not be used to identify the subjects.

The Bureau does not have any information concerning the Special Agent in Charge, New York, who is currently assigned to the New York office. The information in the attached report is being furnished to the Special Agent in Charge, New York, for his information and for the Special Agent in Charge, New York, for his information. It is not to be used to identify the subjects.

1185
- Charged
7
18-17

STANDARD FORM NO. 64

Office Memorandum • UNITED STATES GOVERNMENT

TO : Director, FBI

DATE: March 31, 1950

FROM : *W. J. ...*, Assistant Director

SUBJECT: SECURITY INDEX
PREPARATION OF SUMMARY REPORTS

Re No. Warbur SAI Letter I, 3/14/50.

The project of preparing summary reports on all Security Index subjects for this office is as follows:

| Category | Total No. of Cases | Number of Initial Summary Reports Submitted To Date | Number of Summary Reports to be Submitted | Expected Date of Completion |
|----------|--------------------|---|---|-----------------------------|
| 2 | 0 | | | |
| 4 | 2 | 0 | 2 | 3/30/50 |
| 5 | 94 | 15 | 79 | 12/31/50 |

In Category 3 above there is shown a total of 15 summary reports submitted to date. Of this total, five of the summary reports were prepared on subjects of other Government Relations job cases and are not Security Index subjects. A year from the date on which these reports have been submitted, summary reports will be prepared and documented in accordance with the latest Bureau instructions.



1186
changed to
18-17

SAC, Honolulu

April 10, 1952

Director, FBI

SECURITY INDEX -
PREPARATION OF SUMMARY REPORTS

Reurlet dated March 31, 1952.

It is noted that you state that 5 summary reports have been prepared in the past on subjects of Labor Management Relations Act cases who are also Security Index subjects.

Summaries prepared in LMR cases will not suffice for the summaries to be prepared in connection with the Security Index summary report project.

It should be noted that while detailed information is required in the LMR summaries dating from the date that a subject signed his non-Communist affidavit, such detailed information is not required concerning his activities prior to the date of his signing the affidavit. It should also be noted that if Security Index subjects are apprehended the summary reports required under the caption of this memorandum will be utilized for presenting the cases of these subjects to the proper legal bodies. It is not desired that the LMR reports be used for this purpose. Therefore, you are to prepare summary reports in the security investigations on those individuals against whom you have LMR cases.



Office Memorandum • UNITED STATES GOVERNMENT

TO : Director, FBI

FROM : SAC, Louisville (~~PERSONAL FILE~~)

SUBJECT: SECURITY INDEX
PREPARATION OF SUMMARY REPORTS

DATE: March 31, 1952

Re no number SAC letter I, dated March 14, 1952.

| Category | Total Number of Cases | Number of Initial Summary Reports Submitted To Date | Number of Summary Reports to be Submitted | Expected Date of Completion |
|----------|-----------------------|---|---|-----------------------------|
| 1 | 13 | 3 | 10 | July 15, 1952 |
| 4 | 3 | 0 | 2 * | July 31, 1952 |
| 5 | 14 | 2 | 11 | September 31, 1952 |
| 6 | <u>1</u> | <u>0</u> | <u>1</u> | October 15, 1952 |
| TOTALS | 31 | 5 | 24 | |

(* Eliminated by interview.)

It is to be noted that the above figures do not compare with the figures submitted by my letter of October 25, 1952, or December 29, 1951. The difference is accounted for by the opening of new cases in category 1, and the addition of subjects in category 5 by reason of their moving into Louisville territory from other divisions.

The time estimated for the completion of the project has been extended. This is caused by the fact that other investigative activity in this division has necessitated utilizing personnel assigned to security work on other matters, reassignment of personnel to other types of work including a supervisory position, two specials, and the assignment of personnel to inspections.

Two of the four agents assigned to this phase of investigative activity have been replaced and are presently familiarizing themselves with the work.

The schedule as set out by the Bureau will be adhered to in the future, however, if the Bureau should require a change in the schedule, the cases in category 4 and the one case in category 6 will be done with the previous schedule. Further than mention the work already done on these cases, the Bureau will be advised.

1181
changed to
27-16

One case in category 5 involves a subject who has moved from this division.
The summary in this case will be submitted as soon as possible without
regard to the schedule.



1188
August 15
10-19

STANDARD FORM NO. 64

U.S. GOVERNMENT PRINTING OFFICE

TO : Director, FBI
FROM : SAC, Chicago
SUBJECT: [REDACTED]

DATE: April 1, 1952

MEMORANDUM FOR THE DIRECTOR

RE: [REDACTED]

Enclosed for the Bureau are 10 copies of a report dated 3/1/52.

| Category | Total No. of Cases | No. of Initial Summary Reports submitted to date | No. of Summary Reports completed to date | Expected date of completion |
|----------|--------------------|--|--|-----------------------------|
| 2. | 0 | 0 | 0 | -- |
| 4. | 1 | 0 | 1 | 4/30/52 |
| 5. | 123 | 7 | 116 | 10/1/52 |



1189
- changed
to
53-15

STANDARD FORM NO. 64

Office Memorandum • UNITED STATES GOVERNMENT

TO : DIRECTOR, FBI
FROM : SAC, WFO ()
SUBJECT: SUMMARY REPORTS IN SECURITY INDEX CASES

DATE: April 1, 1952

g

Re no number, SAC letter 1, 1952 and mvlet of December 29, 1951.

The following is a tabulation of the security index cases of this office falling into categories 2, 4 and 5, upon which summary reports will have to be prepared:

| <u>CATEGORIES</u> | <u>TOTAL NUMBER OF CASES</u> | <u>NUMBER OF INITIAL SUMMARY REPORTS SUBMITTED TO DATE</u> | <u>NUMBER OF SUMMARY REPORTS TO BE SUBMITTED</u> | <u>EXPECTED DATE OF COMPLETION</u> |
|-------------------|------------------------------|--|--|------------------------------------|
| 2 | 26 | 11 | 12 | Next 60 days |
| 4 | 19 | 3 | 16 | Next 60 days |
| 5 | 173 | 8 | 164 | Approximately January, 1952 |

In connection with category 2, it is to be noted letters to the Bureau recommending the removal of three security index cards have been prepared.

Of the cases falling in category 5, 67 of these cases are now assigned and have been placed in line for the writing of summary reports. One of these cases will be prepared by the Milwaukee Office. The remaining cases in category 5 will be scheduled for summary reports as soon as the assigned cases are completed.



1-20

STANDARD FORM NO. 64

Office Memorandum • UNITED STATES GOVERNMENT

TO : Director, FBI
FROM : [Redacted]
SUBJECT: [Redacted]
PREPARATION OF SUMMARY REPORTS

DATE: April 1, 1952

Re Sec Letter 15, Series 1951, Section B, and No Number SAC Letter "I", Series 1952, 2/14/52.

The following is the status of the project in the Albany Office.

| Category | Total Number of Cases | Number of Initial Summary Reports Submitted to Date | Number of Summary Reports to be Submitted | Expected Date of Completion |
|----------|-----------------------|---|---|-----------------------------|
| 2 | 2 | 2 | None | |
| 4 | 29 | 1 | 28 | 12/31/52 |
| 5 | 120 | 4 | 116 | 7/31/53 |



5-30

OFFICE OF THE ATTORNEY GENERAL
UNITED STATES GOVERNMENT

DATE: 5/10/54

TO: [illegible]
FROM: [illegible]
SUBJECT: [illegible]

RE: [illegible]

Enclosed for the [illegible] are [illegible] copies of [illegible] dated [illegible].

| Serial | Number of copies | Number of copies retained to file | Number of copies to be destroyed | Disposition |
|--------|------------------|-----------------------------------|----------------------------------|-------------|
| 2 | 1 | 0 | 1 | 5/10/54 |
| 4 | 74 | 1 | 73 | Unknown |
| 5 | 276 | 21 | 255 | Unknown |



Office Memorandum • UNITED STATES GOVERNMENT

TO : Director, FBI

DATE: March 27, 1952

FROM : SAC, New Orleans (no)

SUBJECT: SUMMARY REPORTS IN SECURITY INDEX CASES
NEW ORLEANS DIVISION

Re Paragraph B, SAC Letter No. 94, dated September 22, 1951, and No Number SAC Letter I, Series 1952, dated March 14, 1952.

In accordance with instructions contained in SAC Letter I, the following information is set forth concerning the summary reports in Security Index cases in the New Orleans Division:

| Category | Total Number of Cases | Number of Initial Summary Reports Submitted To Date | Number of Summary Reports to be Submitted | Expected Date of Completion |
|----------|-----------------------|---|---|-----------------------------|
| 2 | 0 | 0 | 0 | -- |
| 4 | 9 | 4 | 2 | June 1, 1952 |
| 5 | 42 | 0 | 42 | January 1, 1953 |

In connection with the cases under Category 4, a review of the files of three of the Security Index subjects reflected that no summary is needed and requests for Bureau authority to interview these individuals have been submitted.

In addition to the four summaries in Category 4 which have already been submitted, the New Orleans Office has also submitted summaries on three Smith Act Subjects, five Key Figures and nine Security Index subjects who were employed in vital facilities.

The New Orleans office will endeavor to complete submission of the remaining summaries as expeditiously as possible.



1775
changed
to

34-60

Office Memorandum • UNITED STATES GOVERNMENT

TO : Director, FBI (

DATE: 4/1/52

ES FROM : SAC, New York (

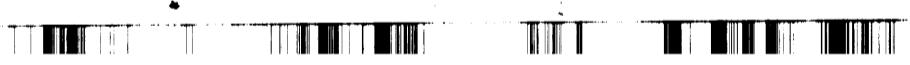
SUBJECT: SUMMARY REPORTS IN SECURITY
INDEX CASES

Reylet 1/2/52; re SAC Letters #95 and #121, dated 9/22/51 and 12/20/51, respectively; and re no number SAC Letter I, 3/14/52.

YIP

Following is the Status of the project in this office:

| <u>Category</u> | <u>Total No. of Cases</u> | <u>No. of Initial Summary Reports Submitted To Date</u> | <u>Number of Summary Reports To Be Submitted</u> | <u>Expected Date of Completion</u> |
|-----------------|---------------------------|---|--|------------------------------------|
| 2 | 103 | 72 | 31 | 9/1/52 |
| 4 | 204 | 1 | 203 | 4/1/53 |
| 5 | 2667 | 65 | 2602 | Indefinite |



1194
-changed to
19-13

STANDARD FORM NO. 64

Office Memorandum • UNITED STATES GOVERNMENT

TO : DIRECTOR, FBI

DATE: March 31, 1952

FROM : SAC, HOUSTON ()

SUBJECT: *Security Index*
PREPARATION OF SUMMARY REPORTS

Re SAC No. Houston Letter I Dated 3/21/52.

As instructed in a memo, the following information is being set forth:

| CATEGORY | TOTAL NUMBER OF CASES | TOTAL OF INITIAL REPORTS SUBMITTED TO DATE | TOTAL OF SUMMARY REPORTS TO BE SUBMITTED | EXPECTED DATE OF COMPLETION |
|----------|-----------------------|--|--|-----------------------------|
| 2 | No | No | No | ----- |
| 3 | 4 | 3 | 1 | 4/25/52 |
| 5 | 43 | No | 1 43 | 9/15/52 |

For the information of the Bureau, it is to be pointed out that the Houston Office has submitted six reports on individuals who are considered Key Figures in the Houston Field Division.

By September 15, 1952, it is anticipated that summary reports on all subjects of Security Index cards will have been submitted to the Bureau.

AIR MAIL



1173 21244 9-24

STANDARD FORM NO. 64

UNITED STATES GOVERNMENT

TO : SAC, () DATE: March 31, 1952

FROM : SAC, ()

SUBJECT: ()

Re: () dated March 14, 1952.

In () dated () and ()

| Category | Total Number of Cases | Number of Initial Reports Submitted to Date | Number of Summary Reports to be Submitted | Expected Date of Completion |
|----------|-----------------------|---|---|-----------------------------|
| 2 | 9 | 2 | 7 | 6/31/52 |
| 4 | 97 | 64 | 33 | 6/31/52 |
| 5 | 703 | 4 | 699 | 12/31/52 |

In addition to the above it is pointed out that a number of individuals in categories four and five have been the subjects of requests for authorized interviews to determine their present sympathies. No tabulation for both categories has been maintained, hence no total figure can be supplied. A review of cases in category number four, however, reflects that a number of cases in this group have received approval for interview or a request for authority to interview is pending with the Bureau.

All remaining cases in category number four are presently assigned for the preparation of a summary report and cases in category number five are being assigned on a regular basis.

This report is being submitted for your attention and supervision in order that it may be creditably completed.



1196 changed to
- 61-17

March 13, 1952

SAC, Mobile

Director, FBI

SECURITY MATR R - C

The Prominent Individuals Subdivision of the Special Section of the Security Index is being discontinued. The Bureau is of the opinion that prominent and nationally known individuals should not be set apart from the general Security Index because of their prominence.

The Security Index card for [redacted] is carried in the Prominent Individuals Subdivision of your Security Index at this time.

The file on the above-mentioned individual has been reviewed at the Bureau and his Security Index card is being cancelled at this time and you should destroy both Security Index cards for this individual. For your information, this case has been presented to the Department for an opinion as to whether the subject's name should be carried in our Security Index. Upon receipt of a reply from the Department you will be advised as to whether the subject's name should be added to the general Security Index.

There is no change in existing instructions as to the investigative attention to be afforded this case. As outlined in [redacted] Letter Number 23 dated March 3, 1951, this case should be maintained in a pending or pending-inactive status and you should maintain an administrative tickler to be certain that a report is submitted at least each 6 months. The periodic report must be submitted even though no derogatory information has been developed, in which event it should contain the negative results of contacts with confidential informants. Subject's place of employment and residence must be verified at the time each report is written and that background information should be contained in the report.



Revised to
3-20

March 13, 1952

SAC, Baltimore
Director, FBI
SECURITY INDEX

The Prominent Individuals Subdivision of the Special Section of the Security Index is being discontinued. The Bureau is of the opinion that prominent and nationally known individuals should not be set apart from the general Security Index because of their prominence.

The Security Index cards for the following named individuals are carried in the Prominent Individuals Subdivision of your Security Index at this time:

The files on the above-mentioned individuals have been reviewed at the Bureau and the Security Index cards for these individuals are being cancelled at this time and you should destroy both Security Index cards for each individual. For your information, each of the above cases has been presented to the Department for an opinion as to whether the individual's name should be carried in our Security Index. Upon receipt of a reply from the Department you will be advised in each case as to whether the individual's name should be added to the general Security Index.

There is no change in existing instructions as to the investigative attention to be afforded each case mentioned above. As outlined in SAC Letter Number 23 dated March 3, 1951, each case should be maintained in a pending or pending-inactive status and you should maintain an administrative tickler for each case to be certain that reports are submitted at least each 6 months. The periodic report must be submitted even though no derogatory information has been developed, in which event it should contain the negative results of contacts with confidential informants. Subject's place of employment and residence must be verified at the time each report is written and that background information should be contained in each report.

Note On Yellow Only;
Authority is Executives' Conference
Memorandum dated 2-19-52.



Office Memorandum • UNITED STATES GOVERNMENT

TO :

DATE: 3/29/52

FROM :

SUBJECT: SECURITY INDEX CARD STATISTICS

There is attached hereto a table showing by Field Office the total number of Security Index cards in our files. This table indicates the nationalistic tendency, the dangerousness classification, sex, race, citizenship status, and others on one of the "special" lists.

These statistics are based on Statistical Section records as of March 16, 1952.

KEYFIELD OFFICE

The first four letters of the field office are used in all cases except St. Louis, which is coded STLO.

NATIONALISTIC TENDENCY OR ORGANIZATIONAL AFFILIATION

| | |
|-----|--|
| COM | Communist Party, USA |
| BUL | Bulgarian |
| ISL | Independent Socialist League |
| NPR | Nationalist Party of Puerto Rico |
| PPA | Proletarian Party of America |
| RWL | Revolutionary Workers League |
| RUS | Russian |
| POL | Polish |
| SWP | Socialist Workers Party |
| YUG | Yugoslavian |
| UPR | Union of the people for the establishment of the Republic of Puerto Rico |
| ULP | United Labor Party |
| HUN | Hungarian |
| MIS | Miscellaneous (any Nationalistic Tendency or Organizational Affiliation not listed) |

DANGER/SM-SS CLASSIFICATION

| | |
|----|---|
| DC | Priority Detention in the event of an Emergency (DetCom) |
| CS | Potential Communist Saboteurs (ComSab) |
| KF | Key Figures |
| TF | Top Functionary |

CITIZENSHIP STATUS

| | |
|----|-------------|
| NB | Native Born |
| NA | Naturalized |
| AL | Alien |
| UN | Unknown |

SPECIAL SECTION

| | |
|----------------|------------------------------------|
| AEP | Atomic Energy Program employees |
| ESP | Espionage subjects |
| FGE | Foreign Government employees |
| GOV | United States Government employees |
| PRO | Prominent Person |
| UNE | United Nations employee |
| YUG | Pro-Tito |

Encl



SEE KEY ATTACHED

| FIELD OFFICE | TOTAL | | NATIONALISTIC TENDENCY OR ORGANIZATION AFFILIATION | | | | | | | | | | | | | I 75 | | |
|--------------|-------|------|--|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|--|---------|----|---|
| | 1935 | 1936 | ISL | IPP | PPA | RFL | RNS | RGL | SEF | YHS | UPR | ULP | HSE | MIS | | | | |
| ALBANY | 247 | 244 | | | | | 2 | | | 1 | | | | | | | | 1 |
| ALBUQUERQUE | 51 | 51 | | | | | | | | | | | | | | | | |
| ANCHORAGE | 28 | 26 | | 1 | | | | | | | | | | | | | | |
| ATLANTA | 12 | 12 | | | | | | | | | | | | | | | | 2 |
| BALTIMORE | 355 | 348 | | 3 | | | | | | | | | | | | | | |
| BIRMINGHAM | 13 | 13 | | | | | | | | | | | | | | | | |
| BOSTON | 441 | 424 | | | 2 | | | 1 | | 14 | | | | | | | | 1 |
| BUFFALO | 272 | 236 | 1 | 2 | | | | 2 | | 31 | | | | | | | | 1 |
| BUTTE | 78 | 78 | | | | | | | | | | | | | | | | |
| CHARLOTTE | 48 | 48 | | | | | | | | | | | | | | | | |
| CHICAGO | 1057 | 982 | | 15 | 4 | 11 | | 1 | 1 | 38 | 5 | | | | | | | 5 |
| CINCINNATI | 179 | 178 | | | | | | | | 1 | | | | | | | | 7 |
| CLEVELAND | 507 | 474 | 1 | 3 | | | 1 | | | 24 | 2 | | 2 | | | | | |
| DALLAS | 42 | 42 | | | | | | | | | | | | | | | | |
| DENVER | 155 | 155 | | | | | | | | | | | | | | | | 6 |
| DETROIT | 1153 | 1093 | | 4 | | 1 | | | | 53 | 1 | | | | | | 1 | |
| EL PASO | 15 | 15 | | | | | | | | | | | | | | | | |
| HONOLULU | 96 | 96 | | | | | | | | | | | | | | | | |
| INDIANAPOLIS | 229 | 224 | | | | | | 3 | | 1 | 1 | | | | | | | 1 |
| KANSAS CITY | 37 | 36 | | 1 | | | | | | | | | | | | | | |
| KNOXVILLE | 8 | 8 | | | | | | | | | | | | | | | | |
| LITTLE ROCK | 8 | 8 | | | | | | | | | | | | | | | | |
| LOS ANGELES | 2375 | 2257 | | 15 | | 2 | | 7 | | 91 | 3 | | | | | | | |
| LOUISVILLE | 18 | 18 | | | | | | | | | | | | | | | | |
| MEMPHIS | 18 | 18 | | | | | | | | | | | | | | | | |
| MILWAUKEE | 104 | 104 | | | | | | | | | | | | | | | | |
| MINNEAPOLIS | 261 | 238 | | | | | | | | 23 | | | | | | | | |
| MOBILE | 460 | 385 | | 1 | | | | | | 74 | | | | | | | | |
| MONTELEONE | 5 | 5 | | | | | | | | | | | | | | | | |
| MONTREAL | 596 | 582 | | 3 | | | | | | 11 | | | | | | | | |
| MUSKOGEE | 458 | 452 | | | | | | 1 | | 5 | | | | | | | | |
| MUSKOGEE | 67 | 67 | | | | | | | | | | | | | | | 1 | 2 |
| MUSKOGEE | 3384 | 3254 | 1 | 20 | 26 | | | 14 | | 62 | 4 | | | | | | | |
| MUSKOGEE | 18 | 18 | | | | | | | | | | | | | | | | |
| MUSKOGEE | 68 | 67 | | | | | | 1 | | | | | | | | | | |
| MUSKOGEE | 38 | 38 | | | | | | | | | | | | | | | | |
| MUSKOGEE | 824 | 774 | | 13 | | | | 2 | | 40 | | | | | | | | |
| MUSKOGEE | 96 | 95 | | | | | 1 | | | 21 | | | | | | | | |
| MUSKOGEE | 237 | 315 | | 1 | | | | | | | | | | | | | | |
| MUSKOGEE | 176 | 175 | | 1 | | | | | | | | | | | | | | |
| MUSKOGEE | 26 | 26 | | | | | | | | | | | | | | | | |
| MUSKOGEE | 195 | 187 | | 2 | | | | | | 6 | | | | | | | | |
| MUSKOGEE | 62 | 62 | | | | | | | | | | | | | | | | |
| MUSKOGEE | 16 | 16 | | | | | | | | | | | | | | | | |
| MUSKOGEE | 40 | 39 | | | | | | | | | | | | | | | | |
| MUSKOGEE | 1876 | 1800 | | 16 | | | | 1 | 2 | 57 | | | | | | | 10 | |
| MUSKOGEE | 370 | 37 | | | 263 | | | | | | | | | | | | | |
| MUSKOGEE | 5 | 5 | | | | | | | | | | | | | | | | |
| MUSKOGEE | 627 | 595 | | 9 | | | | | | 23 | | | | | | | | |
| MUSKOGEE | 112 | 110 | | | | | | | | | | | | | | | | |
| MUSKOGEE | 234 | 225 | | | | 1 | | | 5 | | | | | | | | | |

ENC 2



| DC | CS | KF | TF | SEX | | | CITIZENSHIP STATUS | | | RACE | | | SPECIAL | | | | | |
|------|------|------|----|-------|--------|-------|--------------------|-----|-----|-------|-------|--------|---------|-----|-----|-----|-----|-----|
| | | | | MALE | FEMALE | HH | NA | AL | UN | WHITE | NEGRO | OTH-RS | ASP | HSP | FGE | GOV | UNE | YUG |
| 7538 | 5091 | 1289 | 53 | 12671 | 5354 | 13813 | 3581 | 473 | 159 | 15969 | 1823 | 234 | 2 | | 44 | 51 | 29 | 16 |
| 124 | 84 | 40 | | 150 | 78 | 145 | 48 | 6 | 8 | 221 | 24 | 2 | | | | | | |
| 23 | 18 | 7 | | 35 | 16 | 46 | 3 | 2 | | 40 | 1 | 1 | | | | | | |
| 4 | 3 | | | 24 | 4 | 22 | 6 | | | 27 | 1 | | | | | | | |
| 4 | 4 | | | 8 | 4 | 11 | | 1 | | 10 | 2 | | | | | | | |
| 217 | 129 | 51 | 2 | 233 | 122 | 273 | 75 | 6 | 1 | 309 | 46 | | | | 5 | | | |
| 12 | 6 | 4 | | 10 | 3 | 13 | | | | 12 | 1 | | | | | | | |
| 164 | 80 | 23 | 3 | 307 | 134 | 338 | 90 | 8 | 5 | 416 | 25 | | | | 1 | | | |
| 141 | 68 | 36 | 1 | 190 | 82 | 227 | 37 | 6 | 2 | 222 | 50 | | | | | | | |
| 39 | 26 | 16 | | 60 | 18 | 71 | 7 | | | 78 | | | | | | | | |
| 26 | 20 | 4 | | 31 | 17 | 48 | | | | 30 | 9 | | | | | | | |
| 513 | 444 | 134 | 7 | 780 | 268 | 693 | 314 | 45 | 5 | 885 | 166 | 6 | | 1 | 2 | | | 5 |
| 77 | 35 | 25 | | 133 | 46 | 147 | 20 | | 3 | 139 | 40 | | | | | | | |
| 295 | 201 | 57 | 3 | 372 | 135 | 382 | 115 | 9 | 1 | 450 | 57 | | | | | | | 2 |
| 23 | 16 | 4 | | 31 | 11 | 36 | 3 | 3 | | 37 | 5 | | | | | | | |
| 40 | 15 | 15 | | 116 | 39 | 130 | 13 | 8 | 4 | 141 | 10 | 4 | | | 1 | | | |
| 593 | 394 | 51 | 4 | 854 | 299 | 780 | 318 | 40 | 6 | 961 | 188 | 4 | | 1 | 1 | | | 1 |
| 7 | 6 | 1 | | 10 | 5 | 12 | 2 | 1 | | 15 | | | | | | | | |
| 44 | 9 | 32 | | 75 | 21 | 80 | 7 | 8 | 1 | 28 | 1 | 67 | | | | | | |
| 33 | 22 | 13 | | 46 | 19 | 58 | 7 | | | 50 | 15 | | | | | | | |
| 111 | 92 | 18 | 1 | 171 | 58 | 165 | 54 | 8 | 2 | 197 | 32 | | | | | | | 1 |
| 15 | 13 | 3 | | 27 | 10 | 35 | 2 | | | 35 | 2 | | | | | | | |
| 4 | 4 | | | 7 | 1 | 6 | 2 | | | 8 | | | | | | | | |
| 5 | 1 | 1 | | 5 | 3 | 7 | 1 | | | 3 | 5 | | | | | | | |
| 892 | 616 | 81 | 1 | 1535 | 840 | 1774 | 516 | 60 | 25 | 2204 | 141 | 30 | | | 3 | | | 3 |
| 9 | 7 | 1 | | 15 | 3 | 17 | 1 | | | 17 | 1 | | | | | | | |
| 8 | 6 | 2 | | 12 | 6 | 18 | | | | 13 | 5 | | | | | | | |
| 47 | 35 | 4 | | 68 | 36 | 65 | 36 | 2 | 1 | 99 | 5 | | | | 1 | | | |
| 115 | 101 | 11 | 2 | 190 | 71 | 207 | 48 | 5 | 1 | 244 | 13 | 4 | | | | | | |
| 161 | 147 | 24 | 1 | 323 | 137 | 388 | 62 | 9 | 1 | 441 | 18 | 1 | | | | | | |
| 2 | 1 | | | 4 | 1 | 5 | | | | 1 | 4 | | | | | | | |
| 214 | 110 | 97 | | 443 | 153 | 466 | 116 | 7 | 7 | 540 | 56 | | | | | | | |
| 181 | 156 | 30 | 1 | 304 | 154 | 305 | 143 | 5 | 5 | 414 | 44 | | | | 1 | | | |
| 31 | 17 | 6 | | 52 | 15 | 60 | 5 | 2 | | 49 | 17 | 1 | | | | | | |
| 927 | 568 | 172 | 16 | 2431 | 953 | 2463 | 756 | 125 | 40 | 3105 | 232 | 47 | | 22 | 14 | | 27 | 4 |
| 5 | 3 | 3 | | 15 | 3 | 12 | 6 | | | 13 | 5 | | | | | | | |
| 33 | 19 | 7 | | 54 | 14 | 65 | 2 | 1 | | 55 | 13 | | | | 1 | | | |
| 19 | 15 | 3 | | 30 | 8 | 37 | | 1 | | 35 | 3 | | | | | | | |
| 355 | 301 | 63 | 3 | 570 | 259 | 649 | 170 | 8 | 2 | 724 | 104 | 1 | | | 6 | | | |
| 23 | 9 | 5 | | 61 | 35 | 69 | 23 | 1 | 3 | 77 | 19 | | | | | | | |
| 131 | 106 | 28 | 1 | 258 | 79 | 248 | 78 | 7 | 4 | 290 | 47 | | | | 2 | | | |
| 65 | 43 | 20 | 1 | 127 | 49 | 148 | 20 | 3 | 5 | 172 | 4 | | | | 1 | | | |
| 11 | 10 | 4 | | 18 | 8 | 22 | 2 | 2 | | 23 | 3 | | | | | | | |
| 35 | 24 | 13 | | 137 | 58 | 159 | 33 | 2 | 1 | 152 | 43 | | | | | | | |
| 10 | 3 | 3 | | 44 | 18 | 50 | 3 | | | 56 | 6 | | | | | | | |
| 40 | 8 | 7 | | 67 | 32 | 78 | 17 | 3 | 1 | 89 | 5 | 5 | | | | | | |
| 028 | 670 | 78 | 3 | 1203 | 673 | 1533 | 283 | 48 | 12 | 1627 | 217 | 37 | | | 7 | | | |
| 160 | 37 | 13 | | 341 | 29 | 363 | 2 | 5 | | 318 | 38 | 14 | | | 1 | | | |
| 3 | 2 | 1 | | 4 | 1 | 4 | 1 | | | 4 | 1 | | | | | | | |
| 273 | 208 | 31 | 2 | 416 | 211 | 550 | 54 | 16 | 7 | 574 | 45 | 8 | | | 1 | | | |
| 52 | 42 | 6 | | 92 | 20 | 92 | 18 | 2 | | 94 | 18 | | | | | | | |
| 103 | 65 | 13 | 1 | 145 | 86 | 155 | 53 | 8 | 5 | 195 | 34 | 2 | | 20 | 2 | | | 2 |

1144
changed to
46-17

STANDARD FORM NO. 64

Office Memorandum • UNITED STATES GOVERNMENT

TO : DIRECTOR, FBI
FROM : SAC, San Diego
SUBJECT: SECURITY INDEX
SUMMARY REPORTS.

DATE: 3/31/52

CONFIDENTIAL

Re SAC Letter 95 dated 9/22/51
SAC Letter "I" No Number dated 3/14/52.

The status of the Security Index Summary Report Project is as follows in the San Diego Office:

| Category | Total No. of Cases | No. of Initial Summary Reports Submitted to Date | No. of Summary Reports to be Submitted | Expected Date of Completion |
|----------|--------------------|--|--|-----------------------------|
| 1 | | 5 | 12 | 12/1/52 |
| 2 | 0 | 0 | 0 | |
| 3 | 3 | 0 | 3 | 12/1/52 |
| 4 | 0 | 0 | 0 | |
| 5 | 92 | 7 | 85 | 12/1/52 |
| 6 | 7 | 1 | 6 | 12/1/52 |



Office Memorandum • UNITED STATES GOVERNMENT

TO : DIRECTOR, F.B.I.

FROM : SAC, DENVER

SUBJECT: SECURITY INDEX
PREPARATION OF SUMMARY REPORTS

DATE: March 28, 1952

Re SAC letter 95 dated 9-22-51 and No Number SAC letter "I" dated March 14, 1952.

| CATEGORY | TOTAL NUMBER OF CASES | NUMBER OF INITIAL SUMMARY REPORTS SUBMITTED TO DATE | NUMBER OF SUMMARY REPORTS TO BE SUBMITTED | EXPECTED DATE OF COMPLETION |
|----------|-----------------------|---|---|-------------------------------|
| 2 | 1 | 1 | 0 | |
| 4 | 7 | 0 | 7 | 7-1-52 |
| 5 | 139 | 6 | 133 | (18 will be completed 7-1-52) |

Under this program it is to be noted that a total of 25 summary reports have been submitted including:

| | |
|----------------------|----|
| Special Section | 1 |
| Vital Facility Cases | 4 |
| All Other S.I. Cases | 7 |
| Key Figures | 13 |

During the past three months, prior to receipt of No. Number SAC letter "I" dated March 14, 1952, this office prepared summary reports on the Key Figures which were the more difficult and took a greater length of time.

It is to be noted that there are only seven Security Index Cases in the Denver Office which have not had reports since January 1, 1949. These have been assigned and will be submitted expeditiously.

It is felt that this program will be accelerated depending upon the release of Agents who are presently working on expedite applicant type investigations.

It is difficult at this time to estimate when the program will be completed, however, it is felt that the remaining reports will not come as much time as the Key Figures.



1200
changed
to
13-19

DIRECTOR, F.B.I.

March 28, 1952

RE: SECURITY INDEX
PREPARATION OF SUMMARY REPORTS

and the Agents will be able to handle more summary reports than they have in the past three months.

All Agents handling security work have received instructions regarding the preparation of summary reports as set forth in the No Number SAC Letter and this matter will receive my personal attention.

1201 changed to
25-15

STANDARD FORM NO. 64

Office Memorandum • UNITED STATES GOVERNMENT

TO : Director, FBI

DATE: March 31, 1952

FROM : SAC, Little Rock (

SUBJECT: SUMMARY REPORTS
SECURITY INDEX CASES
INTERNAL SECURITY - C

Re SAC LETTER NO. 95 dated 9-22-51 and NO
NUMBER SAC LETTER I, Series 1952, dated 3-14-52.

This is to advise that the Little Rock Division presently has eight subjects carried in the Security Index. One of the eight Security Index subjects is listed as a key figure, namely, , Bufile . The Security Index subjects are classified in the following categories, and reports will be submitted as set forth:

| <u>Category</u> | <u>Total Number of Cases</u> | <u>Number of Initial Summary Reports Submitted To Date</u> | <u>Number of Summary Reports to be Submitted</u> | <u>Expected Date of Completion</u> |
|-----------------|------------------------------|--|--|------------------------------------|
| 2 | None | None | None | None |
| 3 | None | None | None | None |
| 4 | 3 | None | 3 | 4-15-52 |
| 5 | 4 | None | 4 | 4-15-52 |
| 6 | 1 | 1 | None | None |

In addition to the above, a summary report was submitted on , was - INTERNAL SECURITY - C, Bufile , who was carried as a key figure in the Little Rock Division and is presently residing in the Philadelphia Division, upon the Philadelphia Office being made office of origin.



1202
changed
to
7-17

File Memorandum • UNITED STATES GOVERNMENT

TO : Director, FBI

DATE: April 17, 1952

fw FROM : SAC, Butte

SUBJECT: SECURITY INDEX -
PREPARATION OF REPORTS

CONFIDENTIAL

Re No Number SAC Letter (I) dated March 14, 1952.

Since any Agent preparing a summary report pertaining to security matter cases will need a copy of No Number SAC Letter (I) in his possession to assist him in the preparation of the report, the Bureau is being requested to furnish nine additional copies of this SAC Letter. These copies will be kept under lock and key and will be charged out only to those Agents who need them for the purpose of preparing summary reports.



1202
changed
7-17

SAC, Butte

4/26/52

Director, FBI

PERSONAL AND CONFIDENTIAL

SECURITY INDEX
PREPARATION OF REPORTS

Reurlet 4/17/52.

In accordance with your request, there are enclosed herewith nine additional copies of No Number SAC Letter (I) dated 3/14/52.

As you have stated in referenced letter, a strict accounting must be maintained of all copies received by your office. In the event you desire to make suitable disposition of any such copies, a notation in the file must reflect the disposition and date of same.



1203
changed
to
26-32

STANDARD FORM NO. 64

Office Memorandum • UNITED STATES GOVERNMENT

File
me

TO : Director, FBI
FROM : SAC, Los Angeles ()
SUBJECT: SUMMARY REPORTS IN
SECURITY INDEX CASES

DATE: April 1, 1952

Re No Number SAC Letter I, Series 1952, dated March 14, 1952.

The following reflects the total number of summary reports submitted from the beginning of the Summary Report Program to March 31, 1952:

| Category | Total Number of Cases | No. of Initial Summary Reports Submitted to Date | No. of Summary Reports to be Submitted | Expected Date of Completion |
|-----------------------|-----------------------|--|--|-----------------------------|
| 2 | 10 | 6 | 3 | 6-1-52 |
| 4 | 536 | 42 | 494 | 4-1-53 |
| 5 | 1642 | 58 | 1584 | 4-1-53 |
| <hr/> | | | | |
| 1 (S. I. Requests) | | 83 | | |
| 3 (Key Facilities) | 106 | 60 | 46 | 6-1-52 |
| 6 (Key Figures) | 79 | 62 | 17 | |
| | | TOTAL | 311 | |

Office Memorandum • UNITED STATES GOVERNMENT

1204 changed to

DATE: April 3, 1952

30-20

TO : DIRECTOR, FBI
FROM : SAC, Milwaukee

SUBJECT: SUMMARY REPORTS IN SECURITY INDEX CARDS

Re SAC Letter dated 9-22-51 and No Number SAC Letter 1 Series 1952.

The following is the status of submission of summary reports in Security Index cases in the Milwaukee office, using the category numbers as set out in referenced No Number SAC Letter:

1) NEW SECURITY INDEX CASES

Five summary reports have been submitted in cases in which the subject is not as yet on the Security Index. It is, of course, not possible to state in how many cases the activities of the subject will warrant the preparation of a summary report. Cases in this category will receive top priority.

2) SPECIAL SECTION CASES

None

3) VITAL FACILITY CASES

Thirty-two. Seventeen summaries completed. Fifteen assigned for preparation. These will receive attention in accordance with the new schedule as set out in referenced no number SAC letter.

4) The Milwaukee Office has no Security Index cases in which reports have not been submitted since 1-1-49, and accordingly a schedule in this category is not being set up.

5) ALL OTHERS - Security index subjects not falling under categories 1 to 4 or category 6:

| TOTAL NO. OF CASES | NUMBER OF INITIAL SUMMARY REPORTS SUBMITTED TO DATE | NUMBER OF SUMMARY REPORTS TO BE SUBMITTED | EXPECTED DATE OF COMPLETION |
|--------------------|---|---|--|
| 214 | 40 | 174 | 12-31-52 unless category 1 above will prove greater than anticipated or requirements for S.I. subjects are changed to increase volume |



1204 changed to
30-20

6) TOP FUNCTIONARIES AND KEY FIGURES

The Milwaukee office has two top functionaries and 12 Key Figures. Summary reports have been submitted on all of these subjects.



1205
changed
to
21-17

STANDARD FORM NO. 64

Office Memorandum • UNITED STATES GOVERNMENT

TO : Director, FBI

DATE: April 3, 1952

WJH
FROM : SAC, Indianapolis

v
SUBJECT: SECURITY INDEX
PREPARATION OF QUARTERLY REPORTS

Re no number SAC letter I dated March 14, 1952.

The first quarterly status letter of 1952 will be submitted to the bureau by April 7, 1952.



1206
changed
to

24-14

STANDARD FORM NO. 64

Office Memorandum • UNITED STATES GOVERNMENT

DATE: 4/2/52

TO : DIRECTOR, FBI

EDS
cm

FROM : SAC, KNOXVILLE

SUBJECT: SECURITY INDEX
PREPARATION OF SUMMARY REPORTS

Re No Number SAC letter I, dated 3/14/52.

Summary reports on all NI subjects of this office have now
been completed.



1207 copy
4-16-52

Office Memorandum • UNITED STATES GOVERNMENT

TO : Director, FBI

DATE: April 1, 1952.

FROM : J. G. Birmingham ()

SUBJECT: SECURITY INDEX,
PREPARATION OF SUMMARY REPORTS.

Re No Number SAC Letter I, dated 3/14/52.

The following are total number of cases in categories 2, 4 and 5 in the Birmingham Office:

| <u>Category</u> | <u>Total Number of Cases</u> | <u>Number of Initial Summary Reports Submitted To Date</u> | <u>Number of Summary Reports to be Submitted</u> | <u>Expected Date of Completion.</u> |
|-----------------|------------------------------|--|--|-------------------------------------|
| 2 | None | None | None | ----- |
| 4 | None | None | None | ----- |
| 5 | 1 | 9 | 1 | 4/30/52. |

The one Security Index subject remaining in this office on whom we have not submitted a summary report is _____, Bureau file _____. It is expected that this subject will be interviewed by Special Agents of the Birmingham Office upon coverage of outstanding leads in that case. If the subject is then recommended to remain in the Security Index, a report will be prepared; otherwise the case will be closed.

100-111111
-62-11

Office Memorandum • UNITED STATES GOVERNMENT

TO : Director, FBI

DATE: March 31, 1952

FROM : SAC, Albuquerque (

SUBJECT: SUMMARY REPORTS IN SECURITY INDEX CASES

77

Re SAC Letter #95 and No Number SAC Letter I requesting that the Bureau be advised of the status of the above captioned project quarterly. As of April 1, 1952, the following is the status of this project in the Albuquerque Division:

| Category | Total Number of Cases | Number of Initial Summary Reports submitted To Date | Number of Summary Reports to be Submitted | Expected Date of Completion |
|----------|-----------------------|---|---|-----------------------------|
| 2 | 0 | 0 | 0 | |
| 3 | 7 | 5 | 2 | 5/1/52 |
| 4 | 1 | 0 | 1 | 5/1/52 |
| 5* | 35 | 28 | 5 | 5/1/52 |
| 6 | 7 | 5 | 2 | 5/1/52 |

*It should be noted that the summary reports on two subjects presently residing in this Division will be prepared by the Boston Division.



129
29-16

Office Memorandum • UNITED STATES GOVERNMENT

TO : Director, FBI

B FROM : SAC, Miami ()

SUBJECT: SUMMARY REPORTS IN SECURITY INDEX CASES

DATE: April 1, 1952

Reference is made to No Number SAC Letter I, Series 1952, dated March 14, 1952 concerning the preparation of summary reports in security index cases.

Pursuant to the instructions contained in the referenced letter, the following figures are supplied:

| <u>Category</u> | <u>Total Number of Cases</u> | <u>Number of Initial Summary Reports Submitted To Date</u> | <u>Number of Summary Reports to be Submitted</u> | <u>Expected Date of Completion</u> |
|-----------------|------------------------------|--|--|------------------------------------|
| 2 | 1 | 0 | 1 | |
| 4 | 0 | 0 | 0 | |
| 5 | 108 | 63 | 45 | |

It will be noted from the above figures that during the past 18 months, 63 summary reports have been prepared by the Miami Office. Of these 63, 51 were submitted over 1 year ago and consequently the annual supplemental report is now due or overdue. Thus, it will be noted that Miami has as of this date 16 summaries to prepare and 51 annual supplemental summary reports, making a total of 97 reports to be prepared at this time.

Further reference is made to mylet of January 3, 1952, which was the Quarterly Status Report on this program due as of that date. In this letter I pointed out that the Miami Office has been under a tremendous burden of special Civil rights and other top priority investigations which has required the use of practically all of the manpower assigned to this office. The investigation of these special matters has continued since the

29-16

Letter to Director, FBI
From SAC, Miami

writing of the referenced letter of January 3, 1952, and in fact the burden has been increased in recent weeks as a result of the convening of a Federal Grand Jury at Miami, Florida, which Grand Jury has requested this office to prepare a summary of information requiring extensive file reviews and the use of all available manpower.

The Agents normally assigned to security work in the Headquarters City have been spending most of their time on these special projects and, in addition, have managed to work the daily line Loyalty and Espionage leads that require prompt and immediate attention.

In addition, the Agent regularly assigned to handle all of the security work in the Jacksonville Resident Agency, which Resident Agency has a considerable number of security cases, has recently been removed from Jacksonville and assigned to Washington on a 6-months' special. This of course has been another set-back so far as the security work of the Miami Office is concerned.

At the present time, there is some indication that within the immediate future the special investigations which have required the use of so much manpower will taper off and it may come to assign additional men to security work.

The importance and necessity of the preparation of these summary reports in security investigations is well known to me and as soon as the Agents can be relieved of their special assignments they are now performing, they will be assigned to security work in an effort to effect the preparation of the summary reports and the annual supplemental summary reports as the Bureau desires.

I sincerely hope that the Bureau will bear with me and understand the problems confronting the Miami Division at this time and I feel certain that, when the next summary letter is submitted on July 1, 1952, it will report and show that substantial progress has been made in accordance with the Bureau's desires.



1210
changed to
45-15

Office Memorandum • UNITED STATES GOVERNMENT

TO : DIRECTOR, FBI

DATE: April 1, 1952

FROM : SAC, SA ANTONIO (

SUBJECT: SECURITY INDEX
PREPARATION OF SUMMARY REPORTS

Reference No Number SAC Letter 1, Series 1952, dated March 14, 1952.

Referenced SAC Letter contained instructions to the field regarding status of the project of preparing summary reports on subjects who are included on the Security Index.

The following information is submitted:

| Category | Total Number of Cases | Number of Initial Summary Reports Submitted To Date | Number of Summary Reports to Be Submitted | Expected Date of Completion |
|----------|-----------------------|---|---|-----------------------------|
| 2 | 0 | | | |
| 4 | 1 | 1 | 0 | |
| 5 | 12 | 6 | 6 6 ³ | 2/24/53 |

Copy 15-26

Office Memorandum

172 • UNIT

OVERN

TO : Director, FBI

DATE: April 4, 1952

FROM : SAC, Detroit ()

PERSONAL AND CONFIDENTIAL

SUBJECT: SECURITY INDEX
Preparation of Summary Reports

Reference is made to SAC Letter Number 75 (a), dated September 24, 1951 and No Number SAC Letter I, series 1952.

In accordance with instructions contained in referenced No Number SAC Letter, the Summary Reports prepared by the Detroit Division on Security Index Subjects from the date of initiation of this program to April 1, 1952 are set out in the following prescribed manner.

| Category | Total Number of Cases | Number of Initial Summary Reports Submitted To Date | Number of Summary Reports to be Submitted | Expected Date of Completion |
|----------|-----------------------|---|---|-----------------------------|
| 2 | 2 | 2 | 0 | - |
| 4 | 11 | 1 | 10 | June 1952 |
| 5 | 580 | 3 | 577 | December 1952 |

In regards to category five above, it is noted that in the schedule of priorities, Subjects employed in a Vital Facility (priority three) carry a higher priority than routine Security Index Subjects in category five. There are presently over 1,100 persons in the Security Index of this office and almost half of these subjects are employed in a Vital Facility. Emphasis has been placed on the preparation of reports on these Vital Facility Subjects in view of their importance. As the volume of these cases is large, it has not been possible with the available personnel to greatly expedite the preparation of Summary Reports on categories four and five above (Security Index Subjects who carry no report and for whom a report containing vital and derogatory information has been submitted since January 1, 1952).



1212
changed to
12-13

STANDARD FORM NO. 64

Office Memorandum • UNITED STATES GOVERNMENT

TO : DIRECTOR, FBI

AMSD

DATE: 4-2-52

FROM : SAC, DALLAS (10)

PERSONAL AND CONFIDENTIAL

SUBJECT: SECURITY INDEX
PREPARATION OF SUMMARY REPORTS

Re SAC Letter No. 95 dated 9-22-51, and No Number
SAC Letter I, dated 3-11-52.

The Dallas Office has no subjects in Category 2.

There were a total of three cases in Category 4 (for-
merly Category 6). All three summary reports have been written.

There were a total of 33 cases in Category 5 (formerly
Category 7). All 33 summary reports have been written.

San Francisco recently changed the office of origin to
Dallas in the case entitled, " [redacted] , was. - SECURITY MATTER -C",
Bufile [redacted]. They did not appropriately forward serials to this
office, and it is not known whether or not a summary has been submitted.
San Francisco has been requested to prepare a summary if this has not
already been done. For the information of the bureau, the summary report
project is now completed in the Dallas Office. Summary reports have been
prepared in all categories. No further quarterly letters will be submitted
to the Bureau concerning this matter UACB.



1213
1-19

March 13, 1952

SAC, Albany
Director, FBI
SECURITY INDEX

The Prominent Individuals Subdivision of the Special Section of the Security Index is being discontinued. The Bureau is of the opinion that prominent and nationally known individuals should not be set apart from the general Security Index because of their prominence.

The Security Index cards for the following named individuals are carried in the Prominent Individuals Subdivision of your Security Index at this time:

The files on the above-mentioned individuals have been reviewed at the Bureau and the Security Index cards for these individuals are being cancelled at this time and you should destroy both Security Index cards for each individual. For your information, each of the above cases has been presented to the Department for an opinion as to whether the individual's name should be carried in our Security Index. Upon receipt of a reply from the Department you will be advised in each case as to whether the individual's name should be added to the general Security Index.

There is no change in existing instructions as to the investigative attention to be afforded each case mentioned above. As outlined in SAC Letter Number 23 dated March 3, 1951, each case should be maintained in a pending or pending-inactive status and you should maintain an administrative tickler for each case to be certain that reports are submitted at least each 6 months. The periodic report must be submitted even though no derogatory information has been developed, in which event it should contain the negative results of contacts with confidential informants. Subject's place of employment and residence must be verified at the time each report is written and that background information should be contained in each report. In view of the fact that is employed at a facility which has been designated a key facility by the Secretary of Defense, future reports in that case should contain the pertinent information required in cases of that type.



STANDARD FORM NO. 64

Office M • UNITED STATES GOVERNMENT

TO :

DATE: April 4, 1952

FROM :

SUBJECT: SECURITY INDEX

PURPOSE:

To advise you of the total cards in the Security Index.

DETAILS:

During the past week 63 new cards were added to the Security Index and 8 cards were cancelled, a net increase of 55 cards.

The Security Index count as of today is 18,192.

1273
changed
to
31-18

STANDARD FORM NO. 64

Office Memorandum

• UNITED STATES GOVERNMENT

DATE: April 4, 1952

TO : Director, FBI

FROM : SAC, Indianapolis

SUBJECT: SECURITY INDEX
PREPARATION OF SUMMARY REPORTS

Re No Number SAC Letter I March 14, 1952.

The following is being furnished for your information in accordance with the instructions set forth in referenced letter.

| Category | Total Number of Cases | Number of Initial Summary Reports Submitted to Date | Number of Summary Reports to be Submitted | Expected Date of Completion |
|----------|-----------------------|---|---|-----------------------------|
| 2 | 0 | 0 | 0 | ----- |
| 4 | 12 | 0 | 12 | 7-1-52 |
| 5 | 75 | 4 | 71 | 9-1-52 |

This office has approximately ninety summary reports to prepare on Security Index subjects, which are employed in a vital facility. (Category # 3)

This project is proceeding as rapidly as possible.

Office Memorandum • UNITED STATES GOVERNMENT

TO : Director, FBI

DATE: April 2, 1952

FROM : SAC, St. Louis

SUBJECT: SECURITY INDEX IN SECURITY INDEX CASE

Re no number SAC Letter I, Series 1-52 dated March 14, 1952.

Pursuant to instructions in the above referenced SAC Letter, a complete review has been made of all Security Index cases in this office and the following schedule is herewith submitted:

| Category | Total Number Of Cases | Number of Initial Summary Reports Submitted To Date | Number of Summary Reports to be Submitted | Expected Date of Completion |
|----------|-----------------------|---|---|-----------------------------|
| 2 | 0 | -- | -- | -- |
| 4 | 16 | 0 | 16 | 6-1-52 |
| 5 | 134 | 0 | 134 | 12-1-52 |



Office Memorandum • UNITED STATES GOVERNMENT

TO : Director, FBI

FROM : SAC, Oklahoma City ()

SUBJECT: SECURITY INDEX
PREPARATION OF SUMMARY REPORTS

DATE: April 5, 1952

CONFIDENTIAL

Re No Number SAC Letter I, Series 1952, dated 3/14/52,
Subsection Documentation of Summary Reports.

) A review of the files of this office reflects that prior to 1945 little or no effort was made to identify written reports of informants, particularly those of _____ and _____, who are still active.

This review also reflects that for a certain period of time written reports of informants were block stamped and mutilated with punch holes in filing. These reports, although signed by the informant, in many instances were not initialed or dated by the Agents to whom delivered. If the report was more than one page, the informant did not sign or initial any of the pages other than the last. These reports in their present state cannot be documented as required. It is believed that they could now be exhibited to the appropriate informant and that he could sign each page and acknowledge it as having been prepared by him on the earlier date. The agent at that time could initial the report.

Please advise if this procedure may be adopted.



SAC, Oklahoma City

April 21, 1952

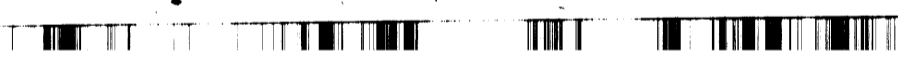
Director, FBI

SECURITY INDEX -
PREPARATION OF SUMMARY REPORTS

Reurlet dated April 5, 1952, wherein you advised that prior to 1945, little or no effort was made in your office to identify written reports of informants. You suggest that the reports should now be exhibited to the appropriate informants so that they can sign each page and acknowledge the reports as having been prepared by them on the earlier dates and an Agent could sign the initial reports at this time.

It is not desired that you take this action at this time inasmuch as no purpose will be served by so doing. Page 9 of No Number SAC Letter I, dated March 14, 1952, points out that when documentation information is not contained in the files that fact should be shown in the administrative pages of reports in security investigations. You should follow this procedure.

You should also be certain that you are now following the correct procedure in handling reports of your informants.



list

1278

SAC, Omaha

April 7, 1952

Director, FBI

PERSONAL AND CONFIDENTIAL
REGISTERED MAIL
AIR MAIL SPECIAL DELIVERY
RECEIPT REQUIRED

0 SECURITY INDEX - *General*

ReBulet dated December 29, 1950.

There is enclosed herewith a sealed package containing a new Security Index list of all subjects maintained in the general and Special Sections of the Security Index.

This package should be maintained in your office safe in accordance with instructions in referenced memorandum. This new list replaces the list in your possession. It is your personal responsibility to see that the old list is destroyed by burning.

The Bureau should be advised of your receipt of the attached list and the destruction of the old list.

Enclosure

nyk

4/11/52

APR 9 1952
SS

497357

RECEIVED READ ROOM
FBI
APR 7 3 50 PM '52

APR 7 - 1952

APR 7
APR 7
APR 7



1218
changed to

41-17

STANDARD FORM NO. 64

Office Memorandum • UNITED STATES GOVERNMENT

TO : DIRECTOR

DATE: 4-8-52

FROM : SAC, RICHMOND

SUBJECT: SUMMARY REPORTS IN SECURITY INDEX CASES.

Re SAC Letter No. 95, Series 1951, dated 9-22-51
and No Number SAC Letter I, Series 1952, dated 3-14-52.

Attached hereto is the status report of this project
at the Richmond Office as of April 1, 1952.



SUMMARY REPORTS IN SECURITY INDEX CASES.
 RICHMOND DIVISION.
 STATUS REPORT- APRIL 1, 1952.

| Category | Total Number Of Cases. | Number of Initial Summary Reports Submitted To Date. | Number Of Summary Reports To Be Submitted. | Expected Date Of Completion. |
|----------|---------------------------|---|--|------------------------------------|
| 1 | | 1 | 1 | 5/1/52 |
| 2 | None | None | None | |
| 3 | 3 | 3 | None | |
| 4 | None | None | None | |
| 5 | 18 | 6 1- WFO | 11 | 8/1/52 |
| 6 | 5 | 5 | None | |
| Totals- | 26 | 16 | 12 | |

ENC 41-1

1220
changed to
56-16

Office Memorandum • UNITED STATES GOVERNMENT

TO : Director, FBI
FROM : *KW* SAC, Norfolk
SUBJECT: SUMMARY REPORTS IN SECURITY INDEX CASES
DATE: 4/8/52

Re SAC Letter #95, 9/22/51, Section (B).

Summary reports have been prepared on all Security Index subjects in this division except one, who is being interviewed in the near future and on whom a summary report may not be necessary.

122) changed to 31-27

SAC, Pittsburgh

April 7, 1952

Director, FBI (

CONFIDENTIAL

SECURITY INDEX -
PREPARATION OF REPORTS

Documentation of Information
Received from Bureau Sources

Re No. Number SAC Letter (I) dated March 14, 1952, which set forth instructions regarding documentation of information contained in security reports.

The question has been raised as to the necessity for fully documenting information which was received from Bureau sources.

The Bureau has followed the procedure in the past of transmitting photostats of the reports of Bureau sources to the field. Copies of all such reports which were transmitted to the offices concerned with the information contained therein should now be available to those offices in their files.

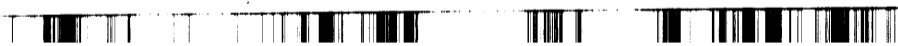
For security reasons it is not desired that the reports of these informants be documented further than the information which is now obtainable from the copies of the informants' reports now in possession of the field.



The date of activity of a subject will be reflected in each copy in your possession. The date received from the informant can be shown by you in your security reports as the date of the informant's report which will also be reflected in the copies of the reports in your possession. The documentation in the security reports which you will submit should reflect the location of the copy of the informant's report in your office files and you should state in the documentation that the source is a Bureau source. The following is an example illustrating the manner of setting forth the documentation information in the administrative portion of security reports when it pertains to a Bureau source:

| <u>Identity of Source</u> | <u>Date of Activity and/or Description of Information</u> | <u>Date Received</u> | <u>Agent to Whom Furnished</u> | <u>File Number Where Located</u> |
|---------------------------|---|----------------------|--------------------------------|----------------------------------|
| | 3-22-47 | 3-24-47 | Bureau Source | |

This will make it unnecessary for you to request documentation information concerning reports of Bureau sources when copies thereof are in your possession. Of course, if in some instances you find that you have not been furnished with a copy of a written report of a Bureau source and you find that it is necessary to include the information in a report concerning the subject of a security investigation, you may request that the Bureau furnish you with a photostat of the original report of the Bureau source.



1222
Collected
To
38-18

STANDARD FORM NO. 64

Office Memorandum • UNITED STATES GOVERNMENT

TO : Director, FBI

REGISTERED

DATE: April 9, 1952

FROM : SAC, Phoenix (L)

CONFIDENTIAL

SUBJECT: SUMMARY REPORTS IN SECURITY MATTER CASES

Re bulet to Phoenix dated March 21, 1952.

| CATEGORY | TOTAL NO. OF CASES | NO. OF INITIAL SUMMARY REPORTS SUBMITTED TO DATE | NO. OF SUMMARY REPORTS TO BE SUBMITTED | EXPECTED DATE OF COMPLETION |
|----------|--------------------|--|--|-----------------------------|
| 2 | 0 | 0 | 0 | 0 |
| 4 | 0 | 0 | 0 | 0 |
| 5 | 87 | 25 | 62 | 1/1/53 |



1223
changed to
4-15

Office Memorandum • UNITED STATES GOVERNMENT

TO : DIRECTOR, FBI

DATE: March 26, 1952

FROM : [Signature]

SUBJECT: Preparation of Summary Reports
BIRMINGHAM DIVISION

Re SAC Letter 45, 9-21-51.

This is to advise that the project of submitting summary reports in security index cases is completed in this office with the following exceptions:

In the case entitled [redacted] - ESPIONAGE - B, Birmingham file [redacted], consideration is being given to interviewing subject. If the Bureau approves the contemplated interview and if subject is still retained in the security index after the interview, a summary report will be submitted.

In the case entitled [redacted] - SECURITY MATTER - C, Bureau file [redacted], subject was employed at Oak Ridge, Tennessee and was a security index subject in the Knoxville Office. His employment was terminated at Oak Ridge, Tennessee. Subject secured employment with Wilson Dam, Alabama. His family continued to reside at Knoxville. Knoxville field instant case to Birmingham by report of SA [redacted], 1-22-52. Subject was laid off by [redacted] on January 20, 1952 and apparently returned to his home at Knoxville, Tennessee. It is contemplated that Form FD-28 will be sent to Knoxville as soon as that office has verified his return to Tennessee.

changed to
46-18

SAC, San Diego

March 31, 1952

Director, FBI

REPLY IN RE -
PREPARATION OF SUMMARY REPORTS

Reurlet dated February 8, 1952, captioned "Preparation of Summary Reports and Other Reports in Security Type Cases," relative to use in your office of a guide for Agents in preparing security reports.

The Bureau has no objection to the use of this guide by any Agent in your office who desire to utilize it, however, it is not believed that it should be mandatory for Agents to use this type of guide. If the Agent believes that it will facilitate his handling of a case and preparation of a report he may utilize the method suggested.

It is noted that the guide set up by you contains excerpts of SAC letters. Your attention is directed to SAC Letter Number 29 dated March 22, 1952, which reiterates that SAC letters are not to be reproduced. Any guide used by Agents in your office should not contain excerpts from SAC letters. It would be permissible, however, for the guide to contain a summarization of the information to be placed under the different headings utilized therein.

For your information, Section 170 of the Manual of Instructions is being completely revised and will contain detailed instructions concerning the manner of preparing security reports.



Office Memorandum • UNITED STATES GOVERNMENT

TO : THE DIRECTOR

DATE: April 11, 1952

FROM :

SUBJECT: SECURITY INDEX - ~~SECRET~~

PURPOSE:

To advise you of the total cards in the Security Index.

DETAILS:

The following is a report on the increase in the Security Index since the last count was furnished to you on March 14, 1952.

| <u>Week of</u> | <u>New Cards Added</u> | <u>Cards Cancelled</u> | <u>Net Increase</u> |
|--------------------|------------------------|------------------------|---------------------|
| March 15-21 | 80 | 51 | 29 |
| March 22-28 | 67 | 19 | 48 |
| March 29 - April 4 | 63 | 8 | 55 |
| April 5 - 11 | 69 | 9 | 60 |
| | <u>279</u> | <u>87</u> | <u>192</u> |

The Security Index count as of today is 18,252.

For your information, during the preceding four-week period 240 cards were added and 72 cards were cancelled, a net increase during the period of 168 cards.



1226
changed to
28-14

STANDARD FORM NO. 64

Office Memorandum • UNITED STATES GOVERNMENT

TO : DIRECTOR, FBI
FROM : SAC, MEMPHIS (66-1264)
SUBJECT: SECURITY INDEX
PREPARATION OF SUMMARY REPORTS

DATE: April 17, 1952

Reference no number SAC Letter I dated March 14, 1952.
The following information is being submitted pursuant thereto.

| Category | Total No. of Cases | No. of Initial Summary Reports Submitted to Date | No. of Summary Reports to be Submitted | Expected Date of Completion |
|-----------|--------------------|--|--|-----------------------------|
| 1 | 1 | 0 | 2 1? | 6-1-52 |
| 2 | 0 | 0 | 0 | 0 |
| 3 | 0 | 0 | 0 | 0 |
| 4 | 0 | 0 | 0 | 0 |
| 5 | 16 | 10 | 6 | 9-1-52 |
| 6 | 3 | 2 | 1 | 9-1-52 |
| TOTALS -- | 21 | 12 | 9 | |



1227 changed to
45-16

Office Memorandum • UNITED STATES GOVERNMENT

TO : DIRECTOR, FBI
FROM : SAC, SAN ANTONIO
SUBJECT: SECURITY INDEX

DATE: 4/18/52

Reference SAC Letter 97, Series 1949, dated 10/19/49.
Reference SAC Letter 48, Series 1950, dated 7/25/50.

SAC Letter 97, 1949 sets forth certain provisions and instructions to be followed in the recommendation, preparation and maintenance of Security Index Cards. Among the items to be listed on the front of the Security Index Cards was the Office file number. The bureau advised, however, in SAC Letter 48, 1950, that the prior instructions would be largely superseded by the inauguration of the IBM system, which system is still in use. The latter SAC Letter instructed that the Division Office File Number, description and photograph should be placed on the reverse side of the geographical card. This letter instructed that no changes should ever be made to the face of the IBM cards without Bureau permission. This was amended by SAC Letter 69, Series 1950; which permitted that changes of address, etc. could be made in handwriting pending the receipt of corrected cards after submission of FD-122. SAC Letter 7, Series 1951, further amended the instructions to provide for the posting of information beneath the physical description on the geographical card that a Security Flash has been placed in the particular case.

A review of paragraphs 3 and 4 on pages 34 and 35, Section 87C, Manual of Instructions, however, indicates that these paragraphs are very similar in phraseology to SAC Letter 97, 1949 although the IBM System is still in use. Page 34 of the Manual was last changed on 4/14/51.

Page 34, Section 87C at the present time calls for the placing of the office file number on the front of the Security Index Card. The bureau is respectfully requested to advise whether it is desired that the file number be placed on the front or the reverse side of the geographical card and whether there is any objection to placing the file number on both the geographical and alphabetical cards.



1227
Lange
45-16

SAC, San Antonio ()
Director, FBI ()
SECURITY INDEX

May 21, 1952

Reurlet dated April 18, 1952, requesting advice from the Bureau as to whether it is desired that the file number be placed on the front or the reverse of the Geographical Security Index card and whether there is any objection to placing the file number on both the Geographical and Alphabetical cards.

The file number should be placed on the front side of the Geographical card. There is no objection to placing the file number on the Alphabetical card inasmuch as to do so will readily provide the file number to personnel in your office checking the Alphabetical card. It will not be necessary to undertake a project to place this information on all of the Alphabetical Security Index cards in existence at this time. As new cards are received from the Bureau the file number may be placed thereon.



1220
copy
9-10

STANDARD FORM NO. 64

Office Memorandum UNITED STATES GOVERNMENT

TO : SAC, Charlotte

DATE: 11/11, 1952

FROM : SAC, Charlotte

SUBJECT: [Illegible]

Incident dated April 13, 1951.

| <u>Category</u> | <u>Total Number of Cases</u> | <u>Number of Reports Submitted To Date</u> | <u>Number of Reports Submitted</u> | <u>Expected Date of Completion</u> |
|-----------------|------------------------------|--|------------------------------------|------------------------------------|
| 2 | 0 | | | |
| 4 | 0 | | | |
| 5 | 45 | 10 | 35 | 1/1/53 |



Office Memorandum • UNITED STATES GOVERNMENT

TO :

DATE: April 2, 1952

FROM :

SUBJECT: SECURITY INDEX - GENERAL (M)
PREPARATION OF REPORTS

4

Documentation of Information
Received From Bureau Sources

PURPOSE:

To recommend the transmittal of the attached letter to the Field regarding documentation of information in security reports which was received from Bureau sources under our TT-1 operation.

BACKGROUND:

The Field is under instructions to fully document information received from live informants when that information is set forth in security reports. As you know the Bureau has operated an informant arrangement through TT-1 which has been a highly confidential operation. We have transmitted copies of the reports of such Bureau sources to the interested offices.

Pittsburgh has requested the Bureau to furnish information to them to enable them to complete the documentation of the original reports of Bureau sources. That is, in addition to the other items necessary for complete documentation they want the Bureau to furnish the identities of the Bureau employees receiving the original written reports of the Bureau sources and the location of these originals in the Bureau's files.

RECOMMENDATION:

In view of the highly confidential nature of the TT-1 setup, I believe that we should refrain from further disclosing to the Field at this time the identities of the Bureau personnel receiving the reports of Bureau sources and the location of the originals in the Bureau's files bearing in mind that this information would appear in the administrative portion of numerous reports submitted on subjects of security investigations.



Since the Field is in possession of copies of the reports of Bureau sources they will be able to sufficiently document the information contained therein by reflecting in their security reports the fact that the source is a Bureau source and by identifying the location of the copy of the source's report in their office files. The dates of activity of the subjects will be reflected in the copies of the Bureau sources' reports which are in the possession of the office. The date that the information was received from the source can be shown by the date of the source's report which will be reflected on the copy in the possession of the office.

ACTION:

If you agree, the attached letter should be transmitted to the Field.

123/
changed to
7-17

Office Memorandum • UNITED STATES GOVERNMENT

TO : Director, FBI
FROM : SAC, Butte
SUBJECT: SECURITY INDEX -
PREPARATION OF REPORTS

DATE: April 17, 1952

CONFIDENTIAL

Re No Number SAC Letter (I) dated March 14, 1952.

Since any Agent preparing a summary report pertaining to security matter cases will need a copy of No Number SAC Letter (I) in his possession to assist him in the preparation of the report, the Bureau is being requested to furnish nine additional copies of this SAC Letter. These copies will be kept under lock and key and will be charged out only to those Agents who need them for the purpose of preparing summary reports.

1231
- changed to
7-17

SAC, Little

4/23/52

Director, FBI
REPARATION OF DEBITS

PERSONAL AND CONFIDENTIAL

Reurlet 4/17/52.

In accordance with your request, there are enclosed herewith nine additional copies of No Number SAC Letter (I) dated 3/14/52.

As you have stated in referenced letter, a strict accounting must be maintained of all copies received by your office. In the event you desire to make suitable disposition of any such copies, a notation in the file must reflect the disposition and date of same.



1232
changed
to
32-35

Office Memorandum • UNITED STATES GOVERNMENT

TO : Director, FBI
FROM : SAC, New Haven ()

DATE: April 21, 1952

SUBJECT: SECURITY INDEX
PREPARATION OF SUMMARY REPORTS

Re No Number SAC Letter I, Series 1952, and
New Haven letter to Bureau, January 2, 1952.

The following shows the current status of
the summary report project in the New Haven Office:

| <u>Category</u> | <u>No. of Cases</u> | <u>No. of Initial Summary Reports Submitted to Date</u> | <u>No. of Summary Reports to be Submitted</u> | <u>Expected Date of Completion</u> |
|-----------------|---------------------|---|---|------------------------------------|
| 2 | 2 | 2* | 2 | June, 1952 |
| 4 | 12 | 3 | 9 | Sept., 1952 |
| 5 | 362 | 23 | 339 | Feb., 1954 |

*Both cases for which these reports were prepared have subsequently been removed from SI of this office.

The two which require summary reports are new additions to this category.



1255
changed to
39-28

SAC, Pittsburgh

April 10, 1952

Director, FBI

SECURITY INDEX -
PREPARATION OF SUMMARY REPORTS

Reference is made to your letters under the following captions on the following dates:

In all of the above letters you requested the Bureau to furnish documentation information concerning the Bureau sources.

Your attention is directed to the Bureau's letter to your office with copies to all other offices, dated April 7, 1952, containing instructions regarding the handling of the dissemination of information received from Bureau sources.

You are to handle this matter in line with the instructions contained in that letter.

Assistant Attorney General
Criminal Division

1257X
April 7, 1952

Director, FBI

SECURITY INDEX LIST - GENERAL

There is attached hereto a current list of the names of the individuals maintained in the Security Index. This list is subdivided alphabetically under the field office of this Bureau covering the residence of the individuals listed.

It is requested that this list be given utmost security.

Attachment
51

NOTE ON YELLOW ONLY:

Espionage Section of the Special
Section not included.

1234X1
76-15

Office Memorandum • UNITED STATES (

TO : Director, FBI

DATE: April 1, 1952

FROM : SAC, El Paso (100-4884)

SUBJECT: SECURITY INDEX -
PREPARATION OF SUMMARY REPORTS

PERSONAL AND
AIR MAIL - SF

Re No Number SAC Letter I, dated March 14, 1952, and El Paso letters to Bureau, dated 11-5-51 and 12-28-51.

There follows the status of the project in the El Paso Office of preparing summary reports regarding Security Index subjects:

| Category | Total Number of Cases | Number of Initial Summary Reports Submitted to date | Number of Summary Reports to be Submitted | Expected Date of Completion |
|---|-----------------------|---|---|-----------------------------|
| 2 (Special Section Cases) | 0 | | | |
| 4 (No pertinent derogatory information in Report Form since January 1, 1949) | 0 | | | |
| 5 (All Others) | 13 | 4 | 9 | September 1, 1952 |

It should be noted that the letter of the two referenced El Paso letters was incorrect in that it indicated that two summary reports were in dictation. This should have read, two summary reports were being prepared for dictation.

For reasons of clarity the following is the status of all categories of summary reports in the El Paso office:

Total of Security Index Subjects - - - - - 75
 Number of Summary Reports written - - - - - 7
 (3 "All Others", 4 "Special Section")
 Number of cases currently assigned to
 have summary reports prepared - - - - -



1257X1 changed
16-15

Director, FBI

April 1, 1952

It should be noted that in addition to the 13 cases listed above in the "All Others" category, the El Paso Office has one in "Vital Facility" category in which the report has already been written and one in "Key Figure" category (report not yet written).

It is planned that in the immediate future all cases will be assigned for the definite purpose of having summary reports written and it is hoped that the completion date will be sooner than listed above.



STANDARD FORM NO. 64

Office Memorandum • UNITED STATES GOVERNMENT

TO :

DATE: April 18, 1952

FROM :

SUBJECT: SECURITY INDEX

PURPOSE:

To advise you of the total cards in the Security Index.

DETAILS:

During the past week 73 new cards were added to the Security Index and 12 cards were cancelled, a net increase of 61 cards.

The Security Index count as of today is 18,313.

SECURITY CASES - PREPARATION OF REPORTS

The attached SAC Letter instructs the field that it will be necessary, when submitting summary reports in connection with the Security Index Summary Report Form, to



attach cover letters pointing out that the summary report contains information obtained by the means of technical or microphone surveillance. Inasmuch as the field is now required to advise the Bureau prior to the submission of a summary report relative to prescriptions, it will be no longer necessary to attach a cover letter on every summary report submitted.

The field is under instructions to place an asterisk behind the symbol number of the technical and microphone surveillance when documenting such information in the administrative copies of security reports. This eliminates the necessity of searching file cabinets to locate the originals of the surveillance logs in the office files at this time.

Inasmuch as this procedure is now restricted to technical and microphone surveillances and information from other types of sources must be fully documented, it is believed that the reports will have a verifiable indication of the nature of the source when viewing the asterisk in security reports.

We have live informants who are on such high levels in subversive movements that knowledge by Agents of their identities should be kept as restricted as possible. If the field is instructed to handle the documentation of information received from these informants in the same manner as information received from technical and microphone surveillances the identities of such live informants will not be exposed to the Agents by the requirement that their original reports be located in office files. This will also place agents in the position of not being able to definitely conclude from viewing the asterisk behind an informant symbol number in security reports that the source is a technical or microphone surveillance. The attached SAC Letter includes these instructions.

ACTION:

It is recommended that the attached SAC Letter be approved for transmittal to the field.



Office Memorandum • UNITED STATES GOVERNMENT

TO :

DATE: April 25, 1952

FROM :

SUBJECT: SECURITY INDEX

PURPOSE:

To advise you of the total cards in the Security Index.

DETAILS:

During the past week 73 new cards were added to the Security Index and 17 cards were cancelled, a net increase of 56 cards.

The Security Index count as of today is 12,369.



Office Memorandum • UNITED STATES GOVERNMENT

DATE: 4-23-52

TO :

FROM :

SUBJECT: ⁰ SECURITY INDEX CARD STATISTICS

There is attached hereto a table showing by Field Office the total number of Security Index cards in our files. This table indicates the nationalistic tendency, the dangerousness classification, sex, race, citizenship status, and others on one of the "special" lists.

These statistics are based on Statistical Section records as of April 15, 1952.



| S | NO. | CS | AGE | SEX | CITIZENSHIP STATUS | | RACE | | SPECIAL | | | | | | | | | | |
|------|------|-----|------|-----|--------------------|------|-------|-------|---------|-----|-----|-----|------|------|----|----|----|----|----|
| | | | | | NAT | AL | W | O | | | | | | | | | | | |
| 7861 | 5200 | | 1895 | M | 29124 | 5400 | 13999 | 36368 | 483 | 51 | 63 | 669 | 1671 | 2358 | 17 | 43 | 55 | 12 | 10 |
| 1275 | 27 | 00 | | | 1754 | 81 | 318 | 20 | | 211 | 25 | | | | | | | | |
| 21 | 130 | | | | 238 | 11 | 12 | 77 | | 10 | | | | | | | | | |
| 21 | 21 | | | | 19 | 13 | 31 | 53 | | 510 | 51 | | | | | | | | |
| 21 | 70 | | | | 11 | 11 | 11 | 11 | | 18 | 1 | | | | | | | | |
| 18 | 21 | | | | 11 | 11 | 11 | 11 | | 228 | 8 | | | | | | | | |
| 21 | 21 | | | | 11 | 11 | 11 | 11 | | 17 | 1 | | | | | | | | |
| 31 | 24 | | | | 1791 | 24 | 701 | 16 | 15 | 291 | 10 | | | | | | | | |
| 38 | 37 | 36 | | | 13 | 13 | 13 | 13 | | 314 | 10 | | | | | | | | |
| 60 | 20 | 36 | | | 170 | 12 | 300 | 117 | | 28 | 5 | | | | | | | | |
| 20 | 17 | | | | 11 | 11 | 11 | 11 | | 40 | 1 | | | | | | | | |
| 20 | 17 | | | | 11 | 11 | 11 | 11 | | 12 | 1 | | | | | | | | |
| 61 | 11 | 23 | | | 16 | 17 | 180 | 13 | | 205 | 6 | | | | | | | | |
| 10 | 6 | 21 | | | 0 | 12 | 12 | 12 | | 15 | 1 | | | | | | | | |
| 21 | 12 | | | | 11 | 11 | 11 | 11 | | 24 | 1 | | | | | | | | |
| 21 | 12 | | | | 11 | 11 | 11 | 11 | | 65 | 1 | | | | | | | | |
| 10 | 11 | 11 | | | 17 | 11 | 11 | 11 | | 100 | 13 | | | | | | | | |
| 11 | 11 | | | | 11 | 11 | 11 | 11 | | 20 | 1 | | | | | | | | |
| 30 | 10 | | | | 11 | 11 | 11 | 11 | | 11 | 1 | | | | | | | | |
| 11 | 11 | | | | 11 | 11 | 11 | 11 | | 11 | 1 | | | | | | | | |
| 11 | 11 | | | | 11 | 11 | 11 | 11 | | 11 | 1 | | | | | | | | |
| 11 | 11 | | | | 11 | 11 | 11 | 11 | | 11 | 1 | | | | | | | | |
| 11 | 11 | | | | 11 | 11 | 11 | 11 | | 11 | 1 | | | | | | | | |
| 21 | 11 | 92 | | | 15 | 15 | 170 | 11 | | 52 | 38 | | | | | | | | |
| 11 | 11 | 35 | | | 308 | 138 | 309 | 17 | | 22 | 14 | | | | | | | | |
| 11 | 11 | 176 | | | 15 | 15 | 15 | 15 | | 24 | 14 | | | | | | | | |
| 21 | 11 | 176 | | | 102 | 133 | 146 | 227 | 13 | 128 | 36 | | | | | | | | |
| 21 | 11 | | | | 11 | 11 | 11 | 11 | | 11 | 1 | | | | | | | | |
| 32 | 18 | | | | 11 | 11 | 11 | 11 | | 11 | 1 | | | | | | | | |
| 18 | 18 | | | | 11 | 11 | 11 | 11 | | 11 | 1 | | | | | | | | |
| 358 | 20 | 160 | | | 376 | 166 | 655 | 72 | | 742 | 105 | | | | | | | | |
| 26 | 19 | | | | 11 | 11 | 11 | 11 | | 11 | 1 | | | | | | | | |
| 139 | 11 | 26 | | | 27 | 82 | 259 | 89 | 10 | 306 | 51 | | | | | | | | |
| 61 | 12 | 11 | | | 11 | 11 | 150 | 120 | | 11 | 1 | | | | | | | | |
| 11 | 11 | | | | 11 | 11 | 11 | 11 | | 11 | 1 | | | | | | | | |
| 02 | 11 | 21 | | | 11 | 11 | 11 | 11 | | 23 | 1 | | | | | | | | |
| 31 | 12 | 21 | | | 11 | 11 | 11 | 11 | | 11 | 1 | | | | | | | | |
| 19 | 11 | | | | 11 | 11 | 11 | 11 | | 11 | 1 | | | | | | | | |
| 11 | 11 | | | | 11 | 11 | 11 | 11 | | 11 | 1 | | | | | | | | |
| 1034 | 68 | 60 | | | 1205 | 1582 | 1574 | 17 | | 117 | 11 | | | | | | | | |
| 161 | 17 | 312 | | | 11 | 11 | 11 | 11 | | 11 | 1 | | | | | | | | |
| 275 | 200 | 11 | | | 11 | 11 | 11 | 11 | | 11 | 1 | | | | | | | | |
| 11 | 11 | 11 | | | 11 | 11 | 11 | 11 | | 11 | 1 | | | | | | | | |
| 10 | 11 | | | | 11 | 11 | 11 | 11 | | 11 | 1 | | | | | | | | |



KEY

FIELD OFFICE

The first four letters of the field office are used in all cases except St. Louis, which is coded STLO.

NATIONALISTIC TENDENCY OR ORGANIZATIONAL AFFILIATION

- COM Communist Party, USA
- BUL Bulgarian
- ISL Independent Socialist League
- NPR Nationalist Party of Puerto Rico
- PPA Proletarian Party of America
- RWL Revolutionary Workers League
- RUS Russian
- POL Polish
- SWP Socialist Workers Party
- YUG Yugoslavian
- UPR Union of the people for the establishment of the Republic of Puerto Rico
- ULP United Labor Party
- HUN Hungarian
- MIS Miscellaneous (any Nationalistic Tendency or Organizational Affiliation not listed)

DANGEROUSNESS CLASSIFICATION

- DC Priority Detention in the event of an Emergency (DetCom)
- CS Potential Communist Saboteurs (ComSab)
- KP Key Figures
- TF Top Functionary

CITIZENSHIP STATUS

- NB Native Born
- NA Naturalized
- AL Alien
- UN Unknown

SPECIAL SECTION

- AEP Atomic Energy Program employees
- ESP Espionage subjects
- FGE Foreign Government employees
- GOV United States Government employees
- PRO Prominent Person
- UNE United Nations employee
- YUG Pro-Tito

ENC 3

NP list

7230X1

Assistant Attorney General James M. McInerney
Criminal Division

April 30, 1952

Director, FBI

SECURITY INDEX LIST

There is attached hereto a current list of the names of the individuals maintained in the Security Index. This list is subdivided alphabetically under the field office of this Bureau covering the residence of the individuals listed.

It is requested that this list be given utmost security.

DELIVERED
PERSONALLY TO MR.
SHERMAN AT DEPT.
AND LIST OBTAINED
& DESTROYED.
PLC

Attachment

NOTE ON YELLOW ONLY:

Espionage Section of the
Special Section not included.

PLC:mjt

RECORDED

100-358086
17 MAY 23 1952

RECEIVED READING ROOM
FBI
U.S. DEPT. OF JUSTICE

U.S. DEPT. OF JUSTICE
MAY 30 1952

51 JUN 20 1952

SECURITY INFORMATION - TOP SECRET



Office Memorandum • UNITED STATES GOVERNMENT

TO :
FROM :
SUBJECT: SECURITY TRAINING PROGRAM
CLEVELAND DIVISION

DATE: January 4, 1952

PURPOSE:

Comment on the material being used by the Cleveland Division for training Agents assigned to security investigations.

DETAILS:

Attached is a copy of a memorandum for Agents on the security squad of the Cleveland Office and a sample security report used by that office for training purposes. These items were referred to the Internal Security Unit by the Training and Inspection Division for observations and comments.

The above-mentioned material in use by the Cleveland Office for training purposes indicates that the Cleveland Office has taken an excellent approach to the handling of security matters. It appears that their program will undoubtedly be of material aid to their security squad and particularly to new Agents assigned to the squad. It should increase the effectiveness of their security squad and the standard of work turned out.

A review of the model report and the memorandum with attachment prompted the following observations

Re Report:

Page two under "Background" (8). The results of investigations by police agencies should be attributed to the police agency or department rather than to individual officers. (SAC Letter No. 58 dated August 16, 1950, page five)

Page three, last paragraph, line one; page four, second paragraph, line one and page four, third paragraph, line one. It is suggested that the phraseology "by report" be deleted in each instance. It would be sufficient to say "reported" with no mention made to a written report. It is possible that at some future date a reference to a report might prompt a demand or request that the report be produced which situation would be undesirable.

Page seven, T-5 and page eight, T-8. According to the body of the report, T-5 and T-8 appear to be live informants and information should be set out on the Administrative page as to the date the information was received and by whom as was done in the case of T-3 and T-4 on page seven.

Re Attachment to Memorandum:

Page three (7), CAPTIONS. Recent instructions to the Field in SAC Letter No. 121 dated December 20, 1951, (issued subsequent to the preparation of this material by the Cleveland Office), directed that the form for summary reports set forth in SAC Letter No. 95 dated September 22, 1951, be used whenever possible in investigative reports as well as summary reports. This includes the use of headings prescribed in the recommended form for summary reports in each investigative report whenever information is included that logically falls under such headings. This instruction was issued to ensure uniformity in report writing in the Field and to facilitate the preparation of summary reports in the future.

Cleveland, if not already done, should include this recent instruction in their training memorandum.

Page four (8), POLICE INVESTIGATIONS. As previously pointed out, the results of investigations by Police Agencies should be attributed to the agency or department rather than to individual officers. (SAC Letter No. 58 dated August 16, 1950, page five).

Page eight (15), CHARACTERIZING ORGANIZATIONS. Instruction contained under this heading is correct in that organizations should be characterized where cited by the Attorney General but should be broadened to include citations by duly constituted legislative subversive investigative committees such as the House Committee on Un-American Activities, the California Committee on Un-American Activities and the Massachusetts House Committee on Un-American Activities, etc.

OBSERVATION:

It is believed that such a planned training program as is in use at Cleveland, if a similar program is not already in operation, would be beneficial if placed in operation in offices having large security squads and a considerable amount of security work.

ACTION:

If you approve, it is recommended that this memorandum be routed to the Training and Inspection Division.

STANDARD FORM NO. 64

Office Memorandum • UNITED STATES GOVERNMENT

TO : Director, FBI

DATE: 1/21/52

FROM : SA, Omaha

PERSONAL AND CONFIDENTIAL

SUBJECT: SECURITY INDEX

Rebulet 1/7/52.

The new Security Index list has been received in this office and the old list has been destroyed by hand.

TO: ALL SUPERVISORS SECURITY INDEX DESK DATE: March 29, 1952

FROM:

SUBJECT: SECURITY INVESTIGATIONS OF INDIVIDUALS
 REVISED SECTION 87C
 MANUAL OF INSTRUCTIONS

Attached hereto is one copy of the first draft of Section 87C of the Manual of Instructions which has been completely revised in form and content with a view to including therein all pertinent instructions relating specifically to security investigations of individuals.

It is desired that you review this draft of the Manual for the purpose of making any observations and suggestions which you believe will improve its content. It is not desired that your suggestions submitted in connection with this review involve changes in basic Bureau policy.

To facilitate the handling of any suggestions each of you may have, it is desired that each suggested change, addition, or deletion be submitted by you on a separate sheet of standard size paper, typed in rough draft. Each sheet should be headed by the identity of the page and paragraph therein affected by your suggestion. If your suggestion changes the wording of the content, please include the exact wording that you desire be placed in the Manual. Your name should be included on each suggestion sheet.

The attached copy of the Manual is charged to you and should be returned to Room 1264 along with your suggestions when you have completed your review.



STANDARD FORM NO. 64

Office Memorandum • UNITED STATES GOVERNMENT

DATE: May 2, 1952

TO :

FROM :

SUBJECT: SECURITY INDEX

PURPOSE:

To advise you of the total cards in the Security Index.

DETAILS:

During the past week 57 new cards were added to the Security Index and 15 cards were cancelled, a net increase of 42 cards.

The Security Index count as of today is 18,411.

Office Memorandum • UNITED STATES GOVERNMENT

TO : THE DIRECTOR

DATE: May 9, 1952

FROM :

SUBJECT: SECURITY INDEX

PURPOSE:

To advise you of the total cards in the Security Index.

DETAILS:

The following is a report on the increase in the Security Index since the last count was furnished to you on April 11, 1952.

| <u>Week of</u> | <u>New Cards Added</u> | <u>Cards Cancelled</u> | <u>Net Increase</u> |
|-----------------|------------------------|------------------------|---------------------|
| April 12-18 | 73 | 12 | 61 |
| April 19-25 | 73 | 17 | 56 |
| April 26- May 2 | 57 | 15 | 42 |
| May 3-9 | 80 | 19 | 61 |
| | <u>283</u> | <u>63</u> | <u>220</u> |

The Security Index count as of today is 18,472.

For your information, during the preceding four-week period 279 cards were added and 87 cards were cancelled, a net increase during the period of 192 cards.

1239X3

STANDARD FORM NO. 64

Office Memorandum • UNITED STATES GOVERNMENT

TO : Director, FBI

DATE: 5/12/52

FROM : SAC, Omaha

SUBJECT: SECURITY INDEX - GENERAL

PERSONAL AND CONFIDENTIAL

Rebulet 4/30/52.

The new Security Index list has been received by this office and the old list has been destroyed by burning.



STANDARD FORM NO. 64

Office Memorandum • UNITED STATES GOVERNMENT

DATE: May 16, 1952

TO :

FROM :

SUBJECT: SECURITY INDEX

PURPOSE:

To advise you of the total cards in the Security Index.

DETAILS:

During the past week 24 new cards were added to the Security Index and 22 cards were cancelled, a net increase of 62 cards.

The Security Index count as of today is 10,584.



Office Memorandum • UNITED STATES GOVERNMENT

TO :

DATE: May 21, 1952

FROM :

SUBJECT: SECURITY INDEX - *GENERAL*
PREPARATION OF SUMMARY REPORTS

PURPOSE:

To advise you of the progress of the Field in submitting summary reports on all Security Index subjects.

BACKGROUND:

Each office is required to submit a quarterly status letter in connection with the project of preparing summary reports reflecting the progress made in submission of summary reports on all Security Index subjects who are not employed in vital facilities or are not Key Figures. Summary reports on vital facility employees are to be submitted at the time the regularly scheduled six-month report is due in each case. Summaries on Key Figures are being deferred until after summaries are prepared on all other Security Index subjects.

There are 14,606 non-vital facility and non-Key Figure cases in which summary reports have been scheduled for preparation. The Field has reported that as of April 1, 1952, 1,196 summaries had been submitted. This is approximately 8.2% of the reports in such cases.

Four of the offices having a small number of Security Index subjects have completed the project. The majority of the offices anticipate completion of the project by the end of 1952 or the fore part of 1953. The date of completion in each office will, of course, depend upon the manpower made available to the project.

Attached for your information is a breakdown of the status of the project in each office.

We are following those offices who are not making satisfactory progress in this matter on an individual office basis. You will be advised of the progress of the project after receipt of the next quarterly status letters which will be due July 1, 1952.



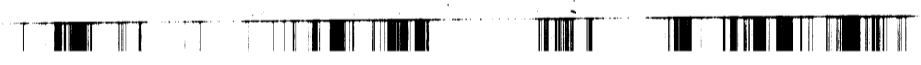
STATUS OF

SECURITY INDEX -
SUMMARY REPORT SUBJECT

As of April 1, 1952

Security Index based on other
than total population and New
Figure subjects

| Office | Number of Summaries Scheduled for Preparation | Number of Summaries Submitted as of April 1, 1952 | Number of Summaries to be Prepared | Percentage Completed |
|--------------|---|---|---|-------------------------|
| Albany | 151 | 7 | 144 | 5% |
| Albuquerque | 34 | 28 | 6 | 82% |
| Anchorage | 33 | 13 | 20 | 36% |
| Atlanta | 11 | 0 | 11 | 0% |
| Baltimore | 238 | 11 | 247 | 4% |
| Birmingham | 10 | 8 | 1 | 80% |
| Boston | 371 | 22 | 349 | 6% |
| Buffalo | 120 | 6 | 114 | 5% |
| Butte | 54 | 19 | 35 | 35% |
| Charlotte | 25 | 10 | 15 | 22% |
| Chicago | 609 | 70 | 789 | 3% |
| Cincinnati | 124 | 7 | 117 | 5% |
| Cleveland | 232 | 29 | 243 | 11% |
| Dallas | 36 | 36 | 0 | 100% |
| Denver | 147 | 7 | 140 | 5% |
| Detroit | 538 | 6 | 537 | 1% |
| El Paso | 13 | 1 | 3 | 30% |
| Honolulu | 23 | 13 | 31 | 16% |
| Houston | 47 | 3 | 44 | 6% |
| Indianapolis | 67 | 2 | 33 | 5% |
| Kansas City | 37 | 17 | 20 | 46% |
| Knoxville | 5 | 3 | 0 | 100% |
| Little Rock | 7 | 3 | 7 | 0% |
| Los Angeles | 2,106 | 100 | 2,008 | 5% |
| Louisville | 30 | 5 | 25 | 17% |
| Memphis | 12 | 10 | 6 | 83% |
| Miami | 103 | 68 | 46 | 38% |
| Milwaukee | 214 | 40 | 174 | 13% |
| Minneapolis | 303 | 124 | 264 | 39% |
| Mobile | 7 | 6 | 1 | 86% |
| Newark | 465 | 22 | 443 | 5% |



| <u>Office</u> | <u>Number of Summaries Scheduled for Preparation</u> | <u>Number of Summaries Submitted as of April 1, 1952</u> | <u>Number of Summaries to be Prepared</u> | <u>Percentage Completed</u> |
|------------------|--|--|---|-----------------------------|
| New Haven | 376 | 26 | 350 | 7% |
| New Orleans | 40 | 4 | 44 | 9% |
| New York | 2,971 | 158 | 2,836 | 5% |
| Norfolk | 15 | 15 | 0 | 100% |
| Oklahoma City | 61 | 31 | 30 | 51% |
| Omaha | 38 | 9 | 29 | 24% |
| Philadelphia | 720 | 21 | 699 | 3% |
| Phoenix | 87 | 25 | 62 | 29% |
| Pittsburgh | 198 | 23 | 175 | 12% |
| Portland | 153 | 35 | 118 | 23% |
| Richmond | 18 | 7 | 11 | 39% |
| Saint Louis | 150 | 0 | 150 | 0% |
| Salt Lake City | 40 | 20 | 20 | 50% |
| San Antonio | 13 | 7 | 6 | 54% |
| San Diego | 92 | 7 | 85 | 8% |
| San Francisco | 1,627 | 42 | 1,585 | 3% |
| San Juan | 301 | 20 | 281 | 7% |
| Savannah | 4 | 4 | 0 | 100% |
| Seattle | 543 | 16 | 527 | 3% |
| Springfield | 36 | 20 | 66 | 23% |
| Washington Field | 215 | 22 | 193 | 10% |
| Total | 14,606 | 1,196 | 13,410 | 8.2% |



Office Memorandum • UNITED STATES GOVERNMENT

TO :

DATE: May 23, 1952

FROM :

SUBJECT: SECURITY INDEX

PURPOSE:

To advise you of the total cards in the Security Index.

DETAILS:

During the past week 88 new cards were added to the Security Index and 28 cards were cancelled, a net increase of 60 cards.

The Security Index count as of today is 18,594.



1239X7

STANDARD FORM NO. 64

Office Memorandum

m • UNIT

GOVERNMENT

TO

DATE: 5/26/52

FROM

SUBJECT: SECURITY INDEX CARD STATISTICS

There is attached hereto a table showing by Field Office the total number of Security Index cards in our files. This table indicates the nationalistic tendency, the dangerousness classification, sex, race, citizenship status, and others on one of the "special" lists.

These statistics are based on Statistical Section records as of May 15, 1952.



KEY

FIELD OFFICE

The first four letters of the field office are used in all cases except St. Louis, which is coded STLO.

NATIONALISTIC TENDENCY OR ORGANIZATIONAL AFFILIATION

- COM Communist Party, USA
- BUL Bulgarian
- ISL Independent Socialist League
- NPR Nationalist Party of Puerto Rico
- PPA Proletarian Party of America
- RWL Revolutionary Workers League
- RYS Russian
- POL Polish
- SWP Socialist Workers Party
- YUG Yugoslavian
- UPR Union of the people for the establishment of the Republic of Puerto Rico
- ULP United Labor Party
- HUN Hungarian
- MIS Miscellaneous (any Nationalistic Tendency or Organizational Affiliation not listed)

DANGEROUSNESS CLASSIFICATION

- DC Priority Detention in the event of an Emergency (DetCom)
- CS Potential Communist Saboteurs (ComSab)
- KF Key Figures
- TF Top Functionary

CITIZENSHIP STATUS

- NB Native Born
- NA Naturalized
- AL Alien
- UN Unknown

SPECIAL SECTION

- AEP Atomic Energy Program employees
- ESP Espionage subjects
- FGE Foreign Government employees
- GOV United States Government employees
- PRO Prominent Person
- UNE United Nations employee
- YUG Pro-Tito

ENC1



1234X7

SECURITY INDEX CARD STATISTICS - BY FIELD OFFICE
BASED ON STATISTICAL SECTION RECORDS AS OF MAY 15, 1952

| FIELD OFFICE | TOTAL | NATIONALISTIC TENDENCY OR ORGANIZATION AFFILIATION | | | | | | | | | | | | | | DC | CS | KF |
|----------------|--------|--|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-------|-------|-------|
| | | CCM | EUL | ICL | NRZ | PPA | KWL | RUS | POL | SMP | YUG | UPR | ULP | HUW | MIS | | | |
| | 18,524 | 17,384 | 3 | 131 | 308 | 22 | 2 | 42 | 1 | 600 | 16 | 9 | 2 | 1 | 3 | 7,784 | 5,311 | 1,292 |
| ALBANY | 262 | 258 | | | | | | 2 | | 2 | | | | | | 129 | 88 | 38 |
| ALBUQUERQUE | 49 | 49 | | | | | | | | | | | | | | 23 | 18 | 7 |
| ANCHORAGE | 28 | 26 | | 1 | | | | | | 1 | | | | | | 3 | 2 | |
| ATLANTA | 14 | 14 | | | | | | | | | | | | | | 5 | 5 | |
| BALTIMORE | 352 | 345 | | 3 | | | | | | 4 | | | | | | 213 | 127 | 50 |
| BIRMINGHAM | 11 | 11 | | | | | | | | | | | | | | 11 | 4 | 4 |
| BOSTON | 452 | 433 | | | | 2 | | | 1 | 16 | | | | | | 170 | 95 | 24 |
| BUFFALO | 277 | 235 | 1 | 2 | | | | 4 | | 35 | | | | | | 145 | 74 | 33 |
| BUTTE | 76 | 76 | | | | | | | | | | | | | | 37 | 25 | 13 |
| CHARLOTTE | 49 | 49 | | | | | | | | | | | | | | 26 | 20 | 4 |
| CHICAGO | 1071 | 993 | | | 16 | 5 | 12 | | 1 | 38 | 5 | | | | | 521 | 451 | 132 |
| CINCINNATI | 188 | 187 | | | | | | | | 1 | | | | | | 82 | 42 | 26 |
| CLEVELAND | 522 | 488 | 1 | 6 | | | | 1 | | 23 | 2 | | 1 | | | 302 | 207 | 55 |
| DALLAS | 45 | 45 | | | | | | | | | | | | | | 26 | 17 | 5 |
| DENVER | 158 | 158 | | | | | | | | | | | | | | 47 | 22 | 16 |
| DETROIT | 1206 | 1132 | | | 15 | | 2 | | | 54 | 1 | | 1 | | 1 | 623 | 419 | 53 |
| EL PASO | 16 | 16 | | | | | | | | | | | | | | 8 | 7 | 1 |
| HONOLULU | 96 | 96 | | | | | | | | | | | | | | 44 | 9 | 32 |
| HOUSTON | 66 | 62 | | | | | | | | 4 | | | | | | 34 | 23 | 13 |
| INDIANAPOLIS | 235 | 230 | | | | | 3 | | | 1 | 1 | | | | | 115 | 95 | 18 |
| KANSAS CITY | 38 | 37 | | 1 | | | | | | | | | | | | 16 | 13 | 3 |
| KNOXVILLE | 8 | 8 | | | | | | | | | | | | | | 4 | 4 | |
| LITTLE ROCK | 9 | 9 | | | | | | | | | | | | | | 6 | 1 | 1 |
| LOS ANGELES | 2538 | 2410 | | | 18 | | 2 | | 7 | 98 | 3 | | | | | 959 | 684 | 79 |
| LOUISVILLE | 19 | 19 | | | | | | | | | | | | | | 11 | 7 | 3 |
| MEMPHIS | 15 | 15 | | | | | | | | | | | | | | 6 | 5 | 3 |
| MIAMI | 104 | 104 | | | | | | | | | | | | | | 47 | 34 | 4 |
| MILWAUKEE | 263 | 240 | | | | | | | | 23 | | | | | | 118 | 104 | 10 |
| MINNEAPOLIS | 472 | 397 | | 1 | | | | | | 74 | | | | | | 173 | 157 | 26 |
| MOBILE | 5 | 5 | | | | | | | | | | | | | | 2 | 1 | |
| NEWARK | 615 | 599 | | | 3 | | | | | 13 | | | | | | 227 | 121 | 96 |
| NEW HAVEN | 475 | 470 | | | | | | 1 | | 4 | | | | | | 183 | 158 | 35 |
| NEW ORLEANS | 67 | 67 | | | | | | | | | | | | | | 31 | 17 | 7 |
| NEW YORK | 3437 | 3299 | 1 | 21 | 30 | | | 16 | | 63 | 4 | | | 1 | 2 | 951 | 589 | 176 |
| NORFOLK | 18 | 18 | | | | | | | | | | | | | | 5 | 3 | 3 |
| OKLAHOMA CITY | 65 | 64 | | | | | | | 1 | | | | | | | 32 | 18 | 7 |
| OMAHA | 34 | 34 | | | | | | | | | | | | | | 16 | 12 | 4 |
| PHILADELPHIA | 848 | 790 | | 15 | | | | 2 | | 40 | | | | | | 363 | 309 | 66 |
| PHOENIX | 98 | 97 | | | | 1 | | | | | | | | | | 31 | 15 | 5 |
| PITTSBURGH | 363 | 340 | | 1 | | | | | | 22 | | | | | | 146 | 119 | 27 |
| PORTLAND | 179 | 178 | | 1 | | | | | | | | | | | | 66 | 45 | 18 |
| RICHMOND | 25 | 25 | | | | | | | | | | | | | | 11 | 10 | 4 |
| SAINT LOUIS | 199 | 191 | | | 2 | | | | | 6 | | | | | | 93 | 53 | 27 |
| SALT LAKE CITY | 63 | 63 | | | | | | | | | | | | | | 35 | 23 | 13 |
| SAN ANTONIO | 17 | 17 | | | | | | | | | | | | | | 12 | 6 | 2 |
| SAN DIEGO | 105 | 105 | | | | | | | | | | | | | | 41 | 8 | 7 |
| SAN FRANCISCO | 1901 | 1829 | | 16 | | | | 1 | 2 | 53 | | | | | | 1040 | 690 | 79 |
| SAN JUAN | 383 | 104 | | | | 270 | | | | | | | | | | 164 | 38 | 13 |
| SAVANNAH | 5 | 5 | | | | | | | | | | | | | | 3 | 2 | 1 |
| SEATTLE | 640 | 608 | | 9 | | | | | | 23 | | | | | | 276 | 209 | 31 |
| SPRINGFIELD | 111 | 109 | | | | | | | | 2 | | | | | | 51 | 41 | 6 |
| WASHINGTON | 232 | 225 | | | | 2 | | | 5 | | | | | | | 101 | 65 | 12 |

ENC 2



INDEX CARD STATISTICS - BY FIELD OFFICE
 STATISTICAL SECTION RECORDS AS OF MAY 15, 1952

| LP | HUM | MIS | DC | CS | KP | TP | SEX | | | | CITIZENSHIP STATUS | | | | RACE | | | SPECIAL | | | | |
|----|-----|-----|-------|-------|-------|----|--------|--------|--------|-------|--------------------|-----|--------|-------|-------|-----|-----|---------|-----|-----|-----|---|
| | | | | | | | MALE | FEMALE | NR | NA | AL | OU | WHITE | NEGRO | OTHER | APP | FSP | PGE | GOV | UNE | YU9 | |
| 2 | 1 | 3 | 7,784 | 5,311 | 1,292 | 53 | 12,942 | 5,582 | 14,194 | 3,684 | 495 | 151 | 16,408 | 1,876 | 240 | 1 | | 48 | 51 | 32 | 16 | |
| | | | 129 | 88 | 38 | | 176 | 86 | 199 | 47 | 7 | 9 | 237 | 23 | 2 | | | | | | | |
| | | | 23 | 18 | 7 | | 33 | 16 | 44 | 3 | 2 | | 47 | 1 | 1 | | | | | | | |
| | | | 3 | 2 | | | 24 | 4 | 23 | 5 | | | 27 | 1 | | | | | | | | |
| | | | 5 | 5 | | | 9 | 5 | 13 | 1 | | | 12 | 2 | | | | | | | | |
| | | | 213 | 127 | 50 | 2 | 231 | 121 | 264 | 80 | 7 | 1 | 307 | 45 | | | | | | | | |
| | | | 11 | 4 | 4 | | 9 | 2 | 11 | | | | 10 | 1 | | | | | | | | |
| | | | 170 | 95 | 24 | 3 | 310 | 142 | 344 | 94 | 9 | 5 | 425 | 27 | | | | | | | | |
| | | | 145 | 74 | 33 | 1 | 193 | 84 | 228 | 37 | 9 | 3 | 229 | 48 | | | | | | | | |
| | | | 37 | 25 | 13 | | 57 | 19 | 69 | 6 | 1 | | 76 | | | | | | | | | |
| | | | 26 | 20 | 4 | | 32 | 17 | 49 | | | | 39 | 10 | | | | | | | | |
| | | | 521 | 451 | 132 | 7 | 800 | 271 | 702 | 318 | 47 | 4 | 900 | 164 | 7 | | | 1 | 5 | | 5 | |
| | | | 82 | 42 | 26 | | 135 | 53 | 151 | 31 | 2 | 4 | 147 | 41 | | | | | | | | |
| | | | 302 | 207 | 55 | 3 | 381 | 141 | 394 | 119 | 8 | 1 | 461 | 61 | | | | | | | 2 | |
| | | | 26 | 17 | 5 | | 33 | 12 | 38 | 4 | 3 | | 40 | 5 | | | | | | | | |
| | | | 47 | 22 | 16 | | 116 | 42 | 132 | 13 | 8 | 5 | 143 | 11 | 4 | | | | 1 | | | |
| | | | 623 | 412 | 53 | 4 | 800 | 210 | 823 | 337 | 41 | 5 | 1007 | 195 | 4 | | | | | | 1 | |
| | | | 4 | 7 | 1 | | 11 | 5 | 12 | 2 | 2 | | 16 | | | | | | | | | |
| | | | 44 | 9 | 32 | | 75 | 21 | 80 | 7 | 8 | 1 | 29 | 1 | 66 | | | | | | | |
| | | | 34 | 23 | 13 | | 47 | 19 | 59 | 7 | | | 51 | 15 | | | | | | | | |
| | | | 115 | 95 | 18 | 1 | 177 | 58 | 168 | 57 | 8 | 2 | 202 | 33 | | | | | | | 1 | |
| | | | 16 | 13 | 3 | | 27 | 11 | 36 | 2 | | | 36 | 2 | | | | | | | | |
| | | | 4 | 4 | | | 7 | 1 | 6 | 2 | | | 8 | | | | | | | | | |
| | | | 6 | 1 | 1 | | 6 | 3 | 8 | 1 | | | 4 | 5 | 1 | | | | | | | |
| | | | 959 | 684 | 79 | 1 | 1609 | 929 | 1902 | 552 | 61 | 23 | 2349 | 160 | 24 | | | | | 4 | 3 | |
| | | | 11 | 7 | 3 | | 16 | 3 | 19 | | | | 18 | 1 | | | | | | | | |
| | | | 6 | 5 | 3 | | 10 | 5 | 15 | | | | 10 | 5 | | | | | | | | |
| | | | 47 | 34 | 4 | | 67 | 37 | 65 | 37 | 1 | 1 | 99 | 5 | | | | | 1 | | | |
| | | | 118 | 104 | 10 | 2 | 189 | 74 | 209 | 48 | 5 | 1 | 245 | 14 | 4 | | | | | | | |
| | | | 173 | 157 | 26 | 1 | 333 | 139 | 399 | 61 | 11 | 1 | 453 | 18 | 1 | | | | | | | |
| | | | 2 | 1 | | | 4 | 1 | 5 | | | | 1 | 4 | | | | | | | | |
| | | | 227 | 127 | 96 | | 454 | 161 | 481 | 117 | 8 | 9 | 553 | 61 | 1 | | | | | | 1 | |
| | | | 183 | 158 | 35 | 1 | 313 | 162 | 320 | 145 | 5 | 5 | 428 | 47 | | | | | | | 1 | |
| | | | 31 | 17 | 7 | | 51 | 16 | 60 | 5 | 2 | | 48 | 18 | | | | | | | | |
| | | | 951 | 589 | 176 | 16 | 2458 | 979 | 2501 | 766 | 131 | 39 | 3151 | 234 | 52 | 35 | | | | 10 | 30 | 4 |
| | | | 5 | 3 | 3 | | 15 | 3 | 12 | 6 | | | 13 | 5 | | | | | | | | |
| | | | 32 | 18 | 7 | | 52 | 13 | 63 | 1 | 1 | | 52 | 13 | | | | | | | | |
| | | | 16 | 12 | 4 | | 27 | 7 | 33 | | | | 30 | 4 | | | | | | | | |
| | | | 363 | 309 | 66 | 3 | 581 | 267 | 660 | 178 | 8 | 2 | 747 | 100 | 1 | | | | | | | |
| | | | 31 | 15 | 5 | | 65 | 33 | 72 | 22 | 1 | 3 | 79 | 19 | | | | | | | | |
| | | | 146 | 119 | 27 | 1 | 281 | 82 | 268 | 83 | 10 | 2 | 307 | 56 | | | | | | | | |
| | | | 66 | 45 | 18 | 1 | 130 | 49 | 152 | 20 | 3 | 4 | 175 | 4 | | | | | | | | |
| | | | 11 | 10 | 4 | | 17 | 8 | 22 | 1 | 2 | | 22 | 3 | | | | | | | | |
| | | | 93 | 53 | 27 | | 139 | 60 | 162 | 34 | 2 | 1 | 155 | 44 | | | | | | | | |
| | | | 35 | 23 | 13 | | 44 | 19 | 60 | 3 | | | 57 | 6 | | | | | | | | |
| | | | 12 | 6 | 2 | | 9 | 8 | 17 | | | | 15 | 2 | | | | | | | | |
| | | | 41 | 8 | 7 | | 70 | 35 | 83 | 18 | 3 | 1 | 94 | 6 | 5 | | | | | | | |
| | | | 1040 | 690 | 79 | 3 | 1207 | 694 | 1556 | 286 | 48 | 11 | 1647 | 217 | 37 | | | | | | | |
| | | | 164 | 38 | 13 | | 354 | 29 | 377 | 2 | 4 | | 329 | 40 | 14 | | | | | | | |
| | | | 3 | 2 | 1 | | 4 | 1 | 4 | 1 | | | 4 | 1 | | | | | | | | |
| | | | 276 | 209 | 31 | 2 | 422 | 218 | 563 | 55 | 17 | 5 | 585 | 46 | 9 | | | | | | | |
| | | | 51 | 41 | 6 | | 91 | 20 | 91 | 18 | 2 | | 94 | 17 | | | | | | | | |
| | | | 101 | 65 | 12 | 1 | 145 | 87 | 170 | 52 | 7 | 3 | 195 | 35 | 2 | 2 | | | | | 2 | |

ENC 3



Office Memorandum

UNITED STATES GOVERNMENT

TO :

DATE: 5/27/52

FROM : EXECUTIVES CONFERENCE

SUBJECT: SUGGESTION #209-52
 MADE BY SA [redacted], NEWARK OFFICE
 AMENDMENT TO FORM FD-154 (Verification of
 Information on Security Index Card)

The Executives Conference on 5/23/52 had in attendance Messrs.

The Conference considered the suggestion of SA [redacted] that Form FD-154, copy attached, be revised. This is a form utilized by a Field Office to obtain the semiannual verification of address, employment and similar information on subjects listed in the Security Index of the Field Office.

The top portion of the form is filled out by the Field Office showing the name of the subject, his residence, employment address and any pertinent remarks.

The bottom half of the form is filled out by the Agent who verifies the residence, employment address, etc. and the form ultimately is placed in the file of the Security Index subject after being appropriately checked against the Security Index card.

The suggesting employee contemplates the form should be amended to show the name of the person contacted by an Agent who verifies the residence or employment of a Security Index subject and that the form be further amended to describe the pretext utilized on the previous verification and the pretext utilized on the present verification.

This was carefully considered by the Domestic Intelligence Division and [redacted] of the Internal Security Unit is opposed to the idea. The principal objections are that the present simple system of verifying employment and address of the subject will be changed to a rather complicated procedure requiring the keeping of additional records, more lengthy file reviews and there will be a tendency for investigative employees to use the same pretexts over and over again without utilizing ingenuity in verifying employment and residence.

The Executives Conference was unanimously opposed. No further action need be taken for the suggesting employee has already been thanked for his idea.



VERIFICATION OF INFORMATION ON SECURITY INDEX CARD

MEMORANDUM

RE:

This Office File

The following is the most recent residence address, place of employment and employment address of the above subject as contained on the subject's security index card.

Residence:

Employment:

Address:

Remarks:

It is requested that the residence address of the subject, place of employment and address of employment be verified and the proper notation be made below:

Residence:

Employment:

Address:

Verified by:

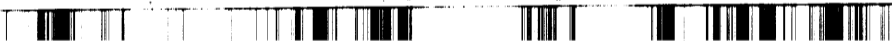
Method of Verification:

Date:

The security index card on this subject should be revised if any changes are noted above.

Enc 1

(FORM PRESENTLY IN USE)



UNITED STATES DEPARTMENT OF JUSTICE
FEDERAL BUREAU OF INVESTIGATION

EMPLOYEE SUGGESTION

Date 5/10/52

To: _____

From: SA _____

Field Office or Division _____

SUGGESTION: SA _____ suggested that an amendment be made to form FD 154, Verification of information on Security Index Card, in order to include thereon the identity of individuals contacted in order to verify residence and place of employment of subject. Also, to include data as to recontacts with the same individuals. The suggestion also was that information relative to the nature of any pretext used in prior contacts be included for the information of Agents handling rechecks at a future date. This Agent points out that information concerning the identity of individuals previously contacted will be inserted at the time FD 154 is prepared as will the information relative to the pretext investigation previously used and the advisability of recontacts with individuals who previously verified the required ite

Its advantages are: He states it is believed that this procedure will eliminate the necessity of a file review in the majority of cases in order to determine potential contacts for the completion of this form. Attached hereto is a copy of FD 154 with the suggested amendments typed in.

It should save at least \$ _____ annually.

The use by the United States of my suggestion shall not form the basis of a further claim of any nature by me, my heirs, or assigns upon the United States.

Comments and recommendation of Supervisor, SAC, or Assistant Director:

Supervisors on the Security Squad feel that this suggestion has considerable merit in that it is felt considerable time saving in way of file reviews incident to twice yearly verifications of addresses and employments will be effected. I am in agreement with these observations and feel that the Bureau may desire to consider amending form FD 154 in the interests of streamlining.

VERIFICATION OF INFORMATION ON SECURITY INDEX CARD

MEMORANDUM

RE:

This Office File

The following is the most recent residence address, place of employment and employment address of the above subject as contained on the subject's security index card.

| | |
|------------|---|
| Residence: | Previously verified by: |
| | Recontact is . . . is not . . . recommended |

| | |
|-------------|---|
| Employment: | Previously verified by: |
| Address: | Recontact is . . . is not . . . recommended |

Remarks: Describe pretext used on previous verification

It is requested that the residence address of the subject, place of employment and address of employment be verified and the proper notation be made below:

Residence:

Employment:

Address:

Verified by:

| | | |
|-------------------------|------------|---|
| Method of Verification: | Residence | Recontact is . . . is not . . . recommended |
| | Employment | Recontact is . . . is not . . . recommended |

Date:

The security index card on this subject should be revised if any changes are noted above.

Remarks: If pretext investigation utilized, describe fully on reverse side.

Page 1

list

Assistant Attorney General ~~████████████████████~~
Criminal Division

June 5, 1952

g
4

Director, FBI

C SECURITY INDEX LIST

There is attached hereto a current list of the names of the individuals maintained in the Security Index. This list is subdivided alphabetically under the field offices of this Bureau covering the residence of the individuals listed.

It is requested that this list be given utmost security.

Attachment

NOTE ON YELLOW ONLY:

Espionage Section of the Special Section not included.

Office Memorandum • UNITED STATES GOVERNMENT

TO :

DATE: May 21, 1952

FROM :

SUBJECT: EMPLOYEE'S SUGGESTION NO. 209-52

PURPOSE:

To recommend that the suggestion not be adopted.

DETAILS:

Suggestion No. 209-52 submitted by Special Agent _____, presently assigned to the Newark Office has been considered at the request of the Training and Inspection Division. The adoption of the suggestion would change Form FD-154 which is used in security work. This form is used in field offices to handle the verification of the residence address and employment of each Security Index subject. This is done at least once each six months.

You will note that Form FD-154 (attached) has two parts. The upper part is filled in prior to sending the form to the Agent who is to verify the residence address and employment. The lower part is filled in by the Agent after the verifications have been made. The suggested change in the form would provide for information in both the upper and lower parts of the form to show from whom the residence address and employment was verified and whether at a subsequent six-month verification the individual should or should not be recontacted. It would also provide the nature of the pretext used, if any.

RECOMMENDATION:

Although the suggested form has merit it is believed that the disadvantages outweigh the advantages. It is, therefore, recommended that Form FD-154 not be changed as suggested for the following reasons:

1. It appears that rather than simplifying relatively simple verification checks the adoption of the suggested change would make the residence and employment verifications more complicated. If the suggested change to the upper portion of the form were adopted it would be

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necessary, in time, for the Agent conducting the verification to review all previous Forms FD-154 when the last form indicated that a recontact was not recommended. Such a procedure would require more time to handle than is warranted in the average verification operation.

2. If the suggestion is adopted as a practical matter we would be instructing, if the original contact for verification was favorable, that the same individual or pretext be used each time the six month verification was made. Even if not considered as an instruction, the tendency would be to reuse the contact each time rather than using initiative to vary the means of verification. The use of the same contact time and again in many instances might not be desirable as the interest in the subject would become too apparent to the individual contacted.

As the form is presently used various methods and approaches are used to verify the residence and employment which is a desirable procedure. It is obvious that when pretexts are used to make the verification under the present form that the type of pretext will vary when different Agents make the verifications.

ACTION:

If you approve, this memorandum should be routed to the Training and Inspection Division.

Office Memorandum • UNITED STATES GOVERNMENT

DATE: June 13, 1952

TO : THE DIRECTOR
 FROM :
 SUBJECT: SECURITY INDEX

PURPOSE:

To advise you of the total cards in the Security Index.

DETAILS:

The following is a report on the increase in the Security Index since the last count was furnished to you on May 9, 1952.

| <u>Week of</u> | <u>New Cards Added</u> | <u>Cards Cancelled</u> | <u>Net Increase</u> |
|-----------------|----------------------------|----------------------------|-------------------------|
| May 10-16 | 84 | 22 | 62 |
| May 17-23 | 88 | 28 | 60 |
| May 24-30 | 56 | 13 | 43 |
| May 31 - June 6 | 64 | 26 | 38 |
| June 7-13 | 68 | 13 | 55 |
| | <u>360</u> | <u>102</u> | <u>258</u> |

The Security Index count as of today is 18,730.

For your information, during the preceding four-week period 283 cards were added and 33 cards were cancelled, a net increase during the period of 250 cards.

Office Memorandum • UNITED STATES GOVERNMENT

TO :

DATE: June 16, 1952

FROM :

SUBJECT: SECURITY INDEX PROGRAM
DEPARTMENT ATTORNEYS REVIEWING CASES

PURPOSE:

To summarize information in Bureau files concerning four attorneys, in addition to those previously reported, working on the reviews of Security Index cases in the Criminal Division of the Department.

DETAILS:

of the Criminal Division of the Department of Justice has furnished the names of four additional attorneys who have been added to the staff of Department attorneys working on the reviews of Security Index cases.



RESULTS OF SEARCH

All four individuals were the subjects of Departmental applicant investigations. was also the subject of a discontinued Bureau applicant investigation. No information of a disloyal nature was reported concerning any of these four attorneys.

There are attached four memoranda summarizing information in the Bureau's files concerning each of the four individuals.

ACTION:

None. For your information. The Internal Security Unit will continue to follow the Department concerning the ~~assignment of other attorneys to the review of Security Index cases.~~

Office Memorandum • UNITED STATES GOVERNMENT

TO :

DATE: June 17, 1952

FROM :

SUBJECT: SECURITY INDEX STANDARDS
EMERGENCY DETENTION PROGRAMPURPOSE:

To advise you of the status of certain matters pending at the Department in the above-captioned matter.

BACKGROUND:

Three main items in connection with the Security Index standards and the Emergency Detention Program are pending at the Department, namely:

1. The Department has been requested to furnish an opinion on the Security Index standards presently used by the Bureau. You will recall that two revised lists of standards have been furnished by the Department on which there has been considerable discussion.
2. The Department has been requested to review the reports for each Security Index subject and to advise us in each instance as to whether the Department approved or disapproved the listing of each name in the Security Index.
3. The Department has been requested specifically to advise the Bureau as to whether the 34 individuals formerly carried in the Prominent Individuals Sub-division of the Security Index should be included in the Security Index.

You will recall that on March 14, 1952, a conference was held with _____ and _____ of the Department, at which time the Department's proposed Security Index standards were discussed. At the conclusion of that conference _____ stated that the Department



would draw up a memorandum to the Bureau approving our standards for placing individuals in the Security Index and that he would submit the memorandum to you informally to secure the Bureau's views on the matter before it was sent to the Bureau.

In addition to your contacts with . . . on April 7 and April 24, 1952, when he advised that the memorandum on the standards would be forthcoming promptly, the three items mentioned above were outlined in detail by memoranda dated May 12, 1952, for possible use by the Director in contacting the Attorney General on pending unanswered matters at the Department.

DETAILS:

For your information, . . . when contacted on another matter on June 17, 1952, advised that . . . of the Department was working on the Security Index standards and had prepared a tentative draft in the matter which was on his desk. Although . . . did not set any certain date the Department's reply will be furnished the Bureau, he did state the matter was receiving attention. . . . stated that until the matter of Security Index standards is decided at the Department, the Department could not advise the Bureau as to whether it approved or disapproved the listing of any name in the Security Index or in regard to the 34 individuals formerly listed in the Prominent Individuals Subdivision of the Security Index.

ACTION:

This is for your information. We will continue to follow the Department on this matter.

Office Memorandum • UNITED STATES GOVERNMENT

TO :

DATE: May 20, 1952

FROM :

SUBJECT: SECURITY INDEX

PURPOSE:

To advise you of the total cards in the Security Index.

DETAILS:

During the past week 56 new cards were added to the Security Index and 13 cards were cancelled, a net increase of 43 cards.

The Security Index count as of today is 18,637.



10-4-52
changed to
A

Morley To Discuss 'Enemy Within'

"The Enemy Within" is the subject of an address to be given here Monday evening by F. C. Morley, author, lecturer, news analyst and educator.

Mr. Morley's appearance was arranged by the Maryland Action Guild. The lecture will be given in the Alcazar, starting at 8.30 P.M.

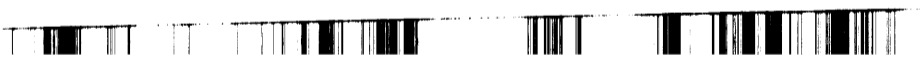
A graduate of Haverford College in 1915, Mr. Morley was awarded a Rhodes scholarship and, after completing his studies in England, received a Guggenheim Fellowship in political science.

Pulitzer Prize Winner

In 1936 he won the Pulitzer Prize for editorial writing and in 1940 returned to his alma mater to serve as president of Haverford until 1945.

Mr. Morley's latest book is entitled "The Power of People."

His lecture will be based on his knowledge of events on the national scene.



- 1
12-14-33
Chicago

CITY ELECTION BOARD BLASTED BY COURT RULING

Barring of Candidate Called Illegal

BY GEORGE TAGGE

The Chicago election board, controlled by County Judge Jarecki, Democratic nominee for reelection, was blasted yesterday by a downstate Circuit judge in some of the strongest language ever used against a government agency.

Judge George W. Bristow of the 2d district Appellate court, sitting in Circuit court here, indicated he will order the name of Charles McCord, Negro, a Progressive party candidate, placed on the Nov. 7 ballot for state representative in the 29th senatorial district.

Judge Bristow's written opinion stated that the election board, which ruled McCord off the ballot a month ago, "acted arbitrarily, capriciously, and illegally."

Asserts Board "Failed"

"All evidence at the hearing indicated the objection of the board was without merit," the opinion continued.

"After considering the evidence I am of the opinion that the election board failed completely to conduct a legal hearing. No evidence to support irregularities in the petition was supplied by the board. . . ."

McCord was denied a place on the ballot on the ground that his nominating petition contained too few signatures after removal of unqualified signers. The names eliminated were supposed to have been those of a president or of those who had taken part in either the Democratic or Republican primary.

Eyes Legislature's Aim

The court said "it certainly could not have been the intention of a legislature" to vest an electoral board "with a final decision where it clearly appears that its ruling is arbitrary, or predicated upon an abuse of power, or even fraudulent," he said.

Atty. John P. Daly of the election board said members will study Judge Bristow's opinion. If there is no appeal, some ballots may have to be reprinted, he said. Chief Clerk John S. Rusch said the first ballots for overseas soldiers should be air mailed today. Even if this is done, fighters in Korea may not get their votes back here in time for them to be counted.

Grenville Beardsley, Republican opposing Judge Jarecki, said Judge Bristow's opinion does not surprise him.

Claims "Unfair" Rulings

"For too many years Judge Jarecki's election board has got by with flagrantly unfair decisions," he said. "The board has been the tool of the Democratic machine to keep off the ballot all possible opponents. Where these opponents have had no street organization they have been crushed by the board."

"The board changes its standards for rulings as it pleases, as in the cases of absentee petitions and eligibility of voters to such parties in primaries. It's just for the voters to be misled."

1249

list

SAC, Omaha

June 5, 1952

Director, FBI

PERSONAL AND CONFIDENTIAL
PROPERTY OF THE FEDERAL BUREAU OF INVESTIGATION
U. S. DEPARTMENT OF JUSTICE

SECURITY INDEX - GENERAL

ReBulet dated December 29, 1950.

There is enclosed herewith a sealed package containing a new Security Index list of all subjects maintained in the general and Special Sections of the Security Index.

This package should be maintained in your office safe in accordance with instructions in referenced memorandum. This new list replaces the list in your possession. It is your personal responsibility to see that the old list is destroyed by burning.

The Bureau should be advised of your receipt of the attached list and the destruction of the old list.

Enclosure

RECORDED

JUN 5 6 48 PM '52
RECEIVED READING ROOM
FBI
U. S. DEPT. OF JUSTICE
JUN 11 1952
62

[Handwritten signature]

[Handwritten initials/signature]

JUN 11 1952
FBI

Office Memorandum • UNITED STATES GOVERNMENT

TO :

DATE: June 6, 1952

FROM :

SUBJECT: SECURITY INDEX

PURPOSE:

To advise you of the total cards in the Security Index.

DETAILS:

During the past week 64 new cards were added to the Security Index and 26 cards were cancelled, a net increase of 38 cards.

The Security Index count as of today is 18,675.



Office Memorandum • UNITED STATES GOVERNMENT

TO :
FROM :

DATE: June 20, 1952

SUBJECT: INTERVIEWS OF SUBJECTS OF
SECURITY INVESTIGATIONS
INTERNAL SECURITY - C

PURPOSE:

To present an analysis of the number of subjects interviewed during the year beginning June 1, 1951, and ending June 1, 1952.

BACKGROUND:

The program of interviewing subjects of security investigations was initiated by SAC Letter Number 55 dated May 17, 1949. As of June 1, 1951, only 549 such interviews were recorded at the Bureau. During the past year the program has greatly accelerated. The following breakdown of the number of interviews recorded at the Bureau is set forth to illustrate the increase in the number of interviews conducted by the Field during the past year.

Number of interviews recorded at the Bureau:

| | |
|--|-------|
| As of June 1, 1951: | 549 |
| During 6 months period between June 1, 1951 and December 1, 1951: | 897 |
| As of December 1, 1951: | 1,446 |
| During 6 months period between December 1, 1951 and June 1, 1952: | 1,872 |
| Total as of June 1, 1952: | 3,318 |



The following tabulation reflects the number of interviews recorded at the Bureau during each of the past twelve months:

| | |
|--------------------|------------|
| As of June 1, 1951 | 549 |
| During June, 1951 | 105 |
| " July, " | 115 |
| " August " | 103 |
| " September, 1951 | 146 |
| " October, 1951 | 147 |
| " November, 1951 | 281 |
| " December " | 214 |
| " January, 1952 | 299 |
| " February, 1952 | 346 |
| " March, 1952 | 236 |
| " April, " | 342 |
| " May, " | <u>435</u> |

Total as of June 1, 1951 3,318

ACTION:

None. Submitted for your information.



STANDARD FORM NO. 64

Office Memorandum • UNITED STATES GOVERNMENT

TO :
FROM :
SUBJECT: ○ SECURITY INDEX

DATE: June 20, 1952

PURPOSE:

To advise you of the total cards in the Security Index.

DETAILS:

During the past week 78 new cards were added to the Security Index and 23 cards were cancelled, a net increase of 55 cards.

The Security Index count as of today is 18,785.



1255
changed
to
29-18

STANDARD FORM NO. 64

Office Memorandum • UNITED STATES GOVERNMENT

TO : Director, FBI
FROM : SAC, Miami (100-300)
SUBJECT: SECURITY INDEX

DATE: June 25, 1952

REGISTERED MAIL

Re SAC Letter #100, December 28, 1950, Paragraph (C).

Security Index Cards of Miami are up-to-date. Addresses for all Security Index Subjects have been checked within the past six months.

1256
changed

40-20

Office Memorandum • UNITED STATES GOVERNMENT

TO : DIRECTOR, FBI

DATE: June 26, 1952

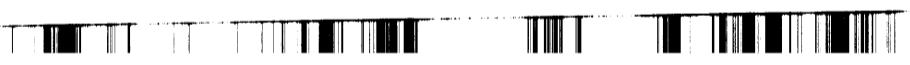
FROM : SAC, PORTLAND

SUBJECT: SUMMARY REPORTS ON
SECURITY INDEX CASES

Re SAC letter 95, series 1951 and no number SAC letter
I, series 1952.

The following statistics obtained for the Portland
Division at this time:

| <u>Category</u> | <u>Cases</u> | <u>Summaries</u> | <u>Remaining to be Done</u> | <u>Date Expected Completion</u> |
|-----------------|--------------|------------------|-----------------------------|-------------------------------------|
| 2 | 2 | 2 | 0 | --- |
| 4 | 3 | 3 | 0 | --- |
| 5 | 154 | 75 | 79 | 11/1/52 |



53-20

Office Memorandum • UNITED STATES GOVERNMENT

TO : DIRECTOR, FBI

DATE: June 30, 1952

FROM : SAC, WASHINGTON FIELDSUBJECT: SUMMARY REPORTS IN SECURITY
INDEX CASES

Re Unnumbered SAC Letter I, Series 1952, and mylet of April 1, 1952.

The following is a tabulation of the Security Index cases of this office, falling into Categories 2, 4 and 5, with respect to the writing of Summary Reports:

| Category | Total Number of Cases | Number of Initial Summary Reports Submitted to Date | Number of Summary Reports to be Submitted | Expected Date of Completion |
|----------|-----------------------|---|---|--|
| 2 | 26 | 19 | 7 | Presently under preparation; as soon as possible |
| 4 | 16 | 8 | 8 | " " |
| 5 | 174 | 19 | 19 55 | Approximately June 1953 |

Regarding Category 5, this is to advise that 50 of these cases are assigned for the writing of Summary Reports. Every effort is being made to write these reports as soon as possible. Of course, the cases in Categories 2 and 4, which occupy a higher priority, will be completed first.

Two cases in Category 5 have been recommended for the cancellation of the Security Index card and four Summary Reports. In this category, will be written by other offices in connection with the change of an Office of Origin.

There are, therefore, 89 cases, which are in a closed status and which will be opened on a case-by-case basis until the program is completed.



7257-107 50-34

Office Memorandum • UNITED STATES GOVERNMENT

TO : DIRECTOR, FBI

FROM : SAC, SEATTLE ()

SUBJECT: SECURITY INDEX -
PREPARATION OF SUMMARY REPORTS

DATE: July 2, 1952

URGENT SPECIAL DELIVERY - PRIORITY

Reference No Number SAC Letter I, Series 1952, dated 3/11/52, setting out new instructions for the submission of information relative to the status of the above-captioned project.

The following statistics are submitted in conformance therewith:

| Category | Total No. of Cases | No. initial Summary reports submitted to date | Number of Summary Reports to be submitted | Expected date of Completion |
|----------|--------------------|---|---|-----------------------------|
| 2 | 1 | 1 | 0 | . |
| 4 | 22 | 3 | 19 | 9-1-52 |
| 5 | 532 | 23 | 509 | 7-1-53 |

Recently, additional replacements have been assigned to the Security Squad in the Seattle office in an effort to hasten the production of summary reports concerning Security Index subjects in this office. These new replacements are being used principally on the Security Squad for work on the summary report project, and with continued instruction these replacements should aid considerably in the output of summary reports in the Seattle office. Likewise, continued effort is being made on the part of the entire Security Squad in an effort to increase the output of summary reports in addition to trying to reduce the over-all delinquency in security matters in the Seattle office, and the handling of backlog cases in security work. Further, the summary report project under category 1 has been completed, as well as in category 2, and at the present time all of the Security Index cases under category 3 are presently assigned for preparation of summary reports, and as a result, the summary report project should be completed in category 3 in the near future.

Under category 4 all cases in which summary reports have not been prepared are presently assigned, and it is expected that this category will be completed within the next quarter.

Likewise, under category 5 all cases in which summary reports have not been prepared are presently assigned and it is expected that



RE: SECURITY INDEX
PREPARATION OF SUMMARY REPORTS

that the summary reports in these cases will also be completed within this next quarter.

Under category 5, which contains the bulk of the work on the summary report project, a slight increase has been noted during this past quarter, however, it is expected that much more improvement will result since, as stated above, several of the other categories will be completed. At the present time a substantial amount of the cases within category 5 are presently assigned which will result in the preparation of summary reports within this next quarter. As summary reports are prepared and submitted concerning individuals contained under category 5, additional cases are being reopened under this category for preparation of summary reports. In this way a substantial amount of cases under category 5 will constantly be in an assigned status which will result in a steady flow of summary reports being prepared under this category.

It is believed that during the next quarter a substantial increase in production of summary reports should be realized.

1260
34-60

STANDARD FORM NO. 64

Office Memorandum • UNITED STATES GOVERNMENT

DATE: 7/1/52

TO : Director, FBI (

FROM : *E. H. [unclear]* SAC, New York

SUBJECT: SUMMARY REPORTS IN SECURITY
INDEX CASES

Remylet 4/1/52; re SAC letters #95 and #121, dated 9/22/51 and 12/20/51 respectively; and re No Number SAC letter I, 3/14/52.

Following is the status of the project in this office:

| <u>Category</u> | <u>Total No. of Cases</u> | <u>No. of Initial Summary Reports Submitted to Date</u> | <u>No. of Summary Reports to Be Submitted</u> | <u>Expected Date of Completion</u> |
|-----------------|---------------------------|---|---|------------------------------------|
| 2 | 99 | 77 | 22 | 9/1/52 |
| 4 | 204 | 11 | 193 | 4/1/53 |
| 5 | 2654 | 72 | 2582 | Indefinite |

It will be noted that in thirteen cases summary reports have also been written, following execution of FD-123. This figure has been deducted from the total number of cases in Category 5.



1201 changed by
6-22

STANDARD FORM NO. 64

Office Memorandum • UNITED STATES GOVERNMENT

TO : Director, FBI

DATE: July 1, 1953

FROM : SAC, New York

SUBJECT: Summary Reports
Submitted Pursuant to
Summary Reports

Summary Reports submitted pursuant to Summary Reports Project as of July 1, 1953:

Review of SI Cards reflects the following:

| <u>CATEGORY</u> | <u>TOTAL NUMBER OF CASES</u> | <u>NUMBER OF INITIAL SUMMARY REPORTS OF THIS TYPE</u> | <u>NUMBER OF SUMMARY REPORTS TO BE SUBMITTED</u> |
|---|------------------------------|---|--|
| 2. Special Section | 5* | 0 | 5* |
| 3. Vital Facility | 49 | 14 | 35 |
| 4. No Summary Reports since January 1, 1949 | 9 | 0 | 9 |
| 5. All others | 150 | 22 | 128 |
| 6. Top functionaries and Key Figures | 32 | 0 | 32 |
| | <u>245</u> | <u>36</u> | <u>209</u> |

*Four subjects are in the Armed Services and one subject is presently employed in Bombay, India.



SAÇ, Buffalo ()

July 22, 1952

Director, FBI

**SECURITY INDEX -
PREPARATION OF SUMMARY REPORTS**

Reurlet July 1, 1952, advising of the status of the project of preparing summary reports in your office.

It is noted that you include in your schedule for preparing summary reports 4 cases of which you state that the suspects are included in your Special Section and are in the Armed Services. It is pointed out that individuals who have been included in the Security Index and who have entered the Armed Services should no longer be included in the active portion of the Security Index but their cards should be transferred to the inactive section. It appears that these 4 cases are improperly maintained in your office. They should be placed in the inactive portion of your Security Index and no summary reports should be scheduled for preparation in these cases.

STANDARD FORM NO. 64

Office Memorandum • UNITED STATES GOVERNMENT

TO : Director, FBI

DATE: 6/23/52

FROM : *AS* SAC, Omaha

PERSONAL AND CONFIDENTIAL

SUBJECT: SECURITY INDEX

Rebulet 6/5/52.

HA

The new Security Index list has been received and the old list has been destroyed by burning.

STANDARD FORM NO. 64

Office Memorandum • UNITED STATES GOVERNMENT

TO :

DATE: June 27, 1952

FROM :

SUBJECT: SECURITY INDEX

PURPOSE:

To advise you of the total cards in the Security Index.

DETAILS:

During the past week 51 new cards were added to the Security Index and 27 cards were cancelled, a net increase of 24 cards.

The Security Index count as of today is 18,809.



1264 changed to
1-24

Office Memorandum • UNITED STATES GOVERNMENT

TO : Director, FBI

DATE: July 1, 1952

FJB
FROM : SAC, Albany (

C O N F I D E N T I A L

ALY
SUBJECT: SECURITY INDEX
PREPARATION OF SUMMARY REPORTS

Re SAC Letter #95, Series 1951, Section B, and No
Number SAC Letter "I", Series 1952, 3/14/52.

Following is the status of the project in the Albany
Office.

| Category | Total Number of Cases | Number of Initial Summary Reports Submitted to Date | No. of Summary Reports to be Submitted | Expected Date of Completion |
|----------|-----------------------------|---|--|-----------------------------------|
| 2 | 2 | 2 | 0 | |
| 4 | 29 | 1 | 28 | 12/31/52 |
| 5 | 125 | 7 | 118 | 7/31/53 |

* * * * *

It is to be noted that the foregoing tabulation for
Category #5 does not include any cases in which summary reports were
written under Category #1 (new recommendations) and security index
cards have been authorized by the Bureau.

Since the Bureau instructions do not seem to be entirely
clear on this matter, Albany would appreciate Bureau advice as to
whether in future quarterly progress letters, Category #1 summary
reports, where security index cards have been prepared, should be
included in the tabulation for Category #5.



not changed to
1-24

SAC, Albany

July 21, 1952

Director, FBI

SECURITY INDEX -
PREPARATION OF SUMMARY REPORTS

Reurlet July 1, 1952, inquiring as to whether summary reports in Category 1 should be included in the tabulation of summary reports for Category 5 in your quarterly status letters.

No Number SAC Letter I clearly specifies the six different categories for submission of summary reports and specifies that each office shall submit a memorandum reporting the total number of cases in Categories 2, 4 and 5 only. It is not desired that the quarterly status letters reflect summary reports submitted in Category 1 as included in Category 5.



changed to
44-21

Office Memorandum • UNITED STATES GOVERNMENT

TO : Director, FBI
FROM : SAC, Salt Lake City
SUBJECT: SECURITY INDEX - PREPARATION
OF SUMMARY REPORTS

DATE: June 30, 1952

C O N F I D E N T

Re SAC letter #95, Series 1951, dated 9/22/51, and No Number SAC letter I, Series 1952, dated 3/14/52.

The following information is being set out relative to the preparation of summary reports on Security Index Card subjects in the Salt Lake City Division:

| <u>CATEGORY</u> | <u>TOTAL NUMBER OF CASES</u> | <u>NUMBER OF INITIAL SUMMARY REPORTS SUBMITTED TO DATE</u> | <u>NUMBER OF SUMMARY REPORTS TO BE SUBMITTED</u> | <u>EXPECTED DATE OF COMPLETION</u> |
|-----------------|------------------------------|--|--|------------------------------------|
| 2 | 0 | 0 | 0 | |
| 4 | 5 | 5 | 0 | |
| 5 | 35 | 30 | 5 | 8/1/52 |

In addition to the above, initial summary-reports have been submitted on the 13 Key Figures in this Division. Also, 14 summaries have been submitted on Key Facility Security Index subjects.

1263
changed to
44-22

UJ 100 2120700 2120700 2120700

TO : DIRECTOR, FBI DATE: 6/30/52
FROM : SAC, SALT LAKE CITY
SUBJECT: SECURITY INDEX CARDS

14

Re SAC Letter #100, Series 1950, Sub-Section C.

For the information of the Bureau, the Security Index Cards maintained in the Salt Lake City Office are in an up-to-date status.

The employment, as well as addresses of all Security Index Subjects were checked during June, 1952, and Form FD 122 has been submitted to the Bureau on all changes.



Office Memorandum • UNITED STATES GOVERNMENT

TO : Director, FBI
 FROM : SAC, New Haven ()
 SUBJECT: SECURITY INDEX
PREPARATION OF SUMMARY REPORTS

DATE: 7-3-52

The following reflects the current status of the summary report project in the New Haven Office:

| Category | No. of Cases | No. of Initial Summary Reports Submitted to Date | No. of Summary Reports to be Submitted | Expected Date of Completion |
|----------|--------------|--|--|-----------------------------|
| 2 | 1 | 1 | 0 | Completed. |
| 4 | 12 | 1 | 11 | 8-30-52. |
| 5 | 375 | 33 | 342 | 2-54. |



1268
changed
*
46-23

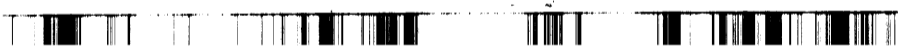
Office Memorandum • UNITED STATES GOVERNMENT

TO : DIRECTOR, FBI ()
FROM : SAC, San Diego
SUBJECT: SECURITY INDEX SUBJECTS
VERIFICATION OF ADDRESSES

DATE: 6/30/52

ReBulet 10/5/51.

The San Diego Office presently maintains 108 SI cards. All information on these cards is in an up-to-date status and the addresses of all SI subjects were checked during the six-month period prior to 7/1/52.



Office Memorandum • UNITED STATES GOVERNMENT

TO : DIRECTOR, FBI ()

DATE: 6/3/52

FROM : SAC, SAN FRANCISCO ()

SUBJECT: COMMUNIST PARTY USA,
UNEMPLOYMENT OPERATIONS
INTERNAL SECURITY-C

S.I. Cards as currently maintained at the Bureau do not carry a description of the subjects. The investigative aid being suggested hereinafter would be dependent upon the Bureau maintaining IBM cards on S.I. subjects which cards would include punches for descriptive data. The feasibility of the suggestion therefore turns first on the expense involved in setting up the system and the necessity of modifying Form FD-122 so that a subject's description is sent to the Bureau.

The technique or aid suggested is a method of identifying unknown subjects seen in contact with known Communists where all that is available is a description and possibly a given name. If IBM cards were maintained by the Bureau this description could be fed into the machine which would select those individuals most nearly answering it. The number of suspects will of course depend on how large a geographical segment is taken into consideration. There appears to be no reason why such IBM cards could not be maintained by CP Districts or by States. Thus, the description of an unknown person seen in San Francisco would be compared with descriptions of S. I. subjects in California or with those in the three West Coast States or if practical with those of all S. I. subjects.

There is some question whether through geography, race, sex, age, height, weight, hair, etc., the number of suspects arising from such a comparison would be small enough to make elimination through further inquiry feasible. In this regard, for such a method of identification to be practical how many general characteristics should be known and is some particular characteristic; e.g., an amputated finger, considered necessary?

It is realized that the description of many unknown individuals will be insufficient for use in this method of identification, but the possibility of identifying a few persons may justify the effort, and, knowledge of such a procedure will encourage Agents to secure more accurate descriptions of persons encountered on surveillances.



Office Memorandum • UNITED STATES GOVERNMENT

TO :

DATE: July 3, 1952

FROM :

SUBJECT: SECURITY INDEX
COMMUNIST PARTY, USA
UNDERGROUND OPERATIONS
INTERNAL SECURITY - C

INVESTIGATIVE TECHNIQUE

PURPOSE:

To recommend against the adoption of the suggestion of the San Francisco Office regarding the setting-up of a system whereby descriptions of all Security Index subjects will be submitted to the Bureau and placed on IBM cards to serve as a means of identifying persons whose descriptions are the only identifying data available.

BACKGROUND:

Attached is San Francisco memorandum dated June 3, 1952, wherein they suggest a system whereby the descriptions of Security Index subjects be placed on IBM cards whereby such descriptions would be categorized as to sex, age, height, weight, race, etc. This information would then be utilized to determine the identities of unknown subjects seen in contact with known Communists where only descriptions of such unknown subjects were available. The idea behind the suggestion would be such as to enable the Field to cause a search through a "description" index and by the process of elimination possibly identify unknown individuals.

OBSERVATIONS:

This suggestion is not feasible for the following reasons:

1. It is not possible to place more categories in the breakdowns utilized in the IBM machine in direct conjunction with the Security Index cards. Adoption of such an idea would necessitate the setting-up of a

1270
"description" index on IBM cards for over 18,000 Security Index subjects. The Field would have to submit up-to-date and very accurate descriptions on all such subjects and continue to submit these descriptions for the purpose of keeping such an index up to date.

2. The descriptions of individuals are not generally sufficiently accurate to permit a definite category to be established for the various physical characteristics of an individual.
3. The cost of establishing and maintaining such a procedure would far outweigh the results which might be obtained.

ACTION:

If you agree, there is attached hereto a letter to San Francisco advising that the suggested procedure is not adaptable.

1271
changed to
16-20

STANDARD FORM NO. 64

Office Memorandum • UNITED STATES GOVERNMENT.

TO : Director, FBI
FROM : SAC, El Paso
SUBJECT: ~~SECURITY INDEX;~~
VERIFICATION OF ADDRESSES.

DATE: July 11, 1952

AIR MAIL - SPECIAL DELIVERY

Reference SAC Letter #100, Series 1950, dated 12-28-50.

This is to advise that within the past thirty days, all of the addresses of Security Index subjects residing in the El Paso area have been verified and appropriate changes made by Form FD 122 in the individual cases.



1272

changed to

25-20

STANDARD FORM NO. 64

Office Memorandum • UNITED STATES GOVERNMENT
INFORMATION - CONFIDENTIAL

TO : Director, FBI

DATE: July 8, 1952

FROM : SAC, Little Rock ()

SUBJECT: SECURITY INDEX
PREPARATION OF SUMMARY REPORTS

Reference No Number SAC Letter I, Series 1952.

The information set forth below reflects the preparation of summary reports and the submission of same by the Little Rock Division as requested by referenced SAC Letter:

| <u>Category</u> | <u>Total Number of Cases</u> | <u>Number of Initial Summary Reports Submitted To Date</u> | <u>Number of Summary Reports to be Submitted</u> | <u>Expected Date of Completion</u> |
|-----------------|------------------------------|--|--|------------------------------------|
| 2 | 0 | 0 | 0 | |
| 4 | 0 | 0 | 0 | |
| 5 | 5 | 5 | 5 | |



1273
changed
to
47-47

STANDARD FORM NO. 64

Office Memorandum • UNITED STATES GOVERNMENT

TO : DIRECTOR, FBI

REGISTERED

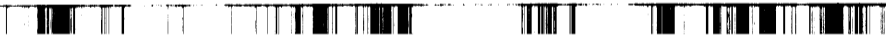
DATE: 7/7/52

FROM : SAC, SAN FRANCISCO

SUBJECT: SECURITY INDEX

Re SAC Letter 100 dated 12/28/50.

All Security Index cards maintained on subjects of this office are in an up-to-date status and addresses have been checked for each of the subjects within the past six months.



41-19

STANDARD FORM NO. 64

Office Memorandum • UNITED STATES GOVERNMENT

TO : DIRECTOR, FBI

CONFIDENTIAL

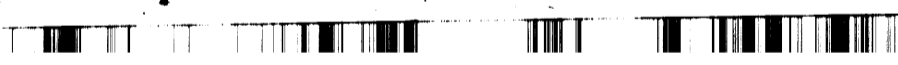
DATE: 7-11-52

FROM : J. Edgar Hoover

SUBJECT: SECURITY INDEX CARDS

Re SAC Letter No. 100 dated December 27, 1950, pertaining to six months verification of the addresses for all Security Index subjects.

This is to advise that the Security Index Cards maintained at the Richmond Division are in an up-to-date status and the addresses for all the subjects have been checked within the last six months.



Office Memorandum • UNITED STATES GOVERNMENT

TO :

DATE: July 2, 1952

FROM :

SUBJECT: SECURITY INVESTIGATIONS OF INDIVIDUALS
REVISED SECTION 87C
MANUAL OF INSTRUCTIONS

PURPOSE:

To submit for your approval the attached revised Section 87C of the Manual of Instructions dealing with security investigations of individuals.

BACKGROUND:

Attached hereto are three copies of Section 87C as revised in the Internal Security Unit. One of these copies is for your retention, the second is for referral to the Training and Inspection Division for printing and incorporating into the present Manual of Instructions. The third copy should be recorded in the Bureau's files.

It will be noted that a detailed table of contents appears at the beginning of this revision. It is suggested that when Section 87C is printed in the Training and Inspection Division that the table of contents be included as a portion of that section of the Manual separate and distinct from the general table of contents appearing elsewhere in the Manual of Instructions.

ACTION:

If you approve the content of the revised Section 87C, it should be submitted to the Training and Inspection Division for incorporation into the Manual of Instructions and issuance to the Field.



Office Memorandum • UNITED STATES GOVERNMENT

TO :

DATE: June 24, 1952

FROM :

SUBJECT: SECURITY INVESTIGATIONS OF INDIVIDUALS

PURPOSE:

To advise you that all necessary action which was recommended as a result of a recent analysis of 1,000 of the pending unassigned security matter cases in the New York Office by Bureau Supervisors has been completed and to recommend that the attached SAC Letter be approved.

DETAILS:

Reference is made to the attached memorandum to you dated June 6, 1952, furnishing the results of an analysis of 1,000 of the 4,280 pending unassigned security matter cases in the New York Office. In connection with this survey certain recommendations were made which were approved by the Director. This is to advise that all of the action which is required at the Seat of Government has been taken as follows:

1. The appropriate instructions have been issued to New York in an over-all memorandum dated June 10, 1952. This letter was attached to referenced memorandum.
2. The New York Office has been furnished with a complete list of the identities of those cases analyzed by Supervisors P. L. Cox and J. L. Schmit.
3. The New York Office has been advised by separate memoranda for the case files involved of the results of the observations of the Bureau Supervisors based upon recommendations contained in the attached memorandum. These individual memoranda were transmitted to New York under date of June 12, 1952.
4. In accordance with the recommendation contained in the attached memorandum, there is attached hereto an SAC Letter for all offices reiterating

1270

current Bureau standards for opening security matter investigations and instructing the various offices to review all pending security matter cases to be certain that they are sound and do warrant investigation based upon these standards. The New York Office, of course, has already received these instructions in the Bureau's letter of June 10, 1952.

All action which was recommended as a result of the survey of New York cases has now been completed. The New York Office will be closely followed to see that these instructions are carried out.

ACTION:

per The SAC Letter is attached for your approval.

GS
H.

Office Memorandum • UNITED STATES GOVERNMENT

TO :

DATE: July 14, 1952

FROM :

SUBJECT: DELINQUENCY IN SECURITY INVESTIGATIONS.

PURPOSE:

To advise of the progress made by the field during the months of April, May and June in reducing the backlog of work and delinquency in the security field.

BACKGROUND:

Since December 1951 we have been closely following the progress of the 12 larger offices having between 70% and 80% of the total pending active matters in the field in classifications 65, 100 and 105 to determine if headway is being made in the handling of security work. Monthly letters have been sent to the 12 offices encouraging those offices that are making progress and forcefully pointing out deficiencies to those offices who have made no progress. By SAC Letter Number 27, dated March 15, 1952, we pointed out the absolute necessity of reducing the backlog of work and delinquency in the security field and issued specific instructions as a guidance to all offices to bring their security work into line. Progress of all offices has been followed during March, April, May and June, letters being sent to those offices who are not making progress in this matter.

Progress of the Eleven Larger Offices
(New York Office Handled Separately)

The progress of the 11 larger offices has been analyzed. The New York Office is being considered separately hereinafter. Although the backlog of pending active matters in classifications 65, 100 and 105 remains high, the 11 offices as a whole made some progress in this matter during the months of April, May and June, 1952. The following figures illustrate the progress as reflected from an analysis of the March, April, May and June administrative reports.

Attachment

| <u>Date</u> | <u>Pending Active Matters (65 - 100 - 105)</u> | <u>Delinquent Matters</u> | <u>Percentage Delinquent</u> |
|-------------|--|-------------------------------|----------------------------------|
| 3-31-52 | 15,144 | 10,347 | 68.3% |
| 4-30-52 | 14,978 | 9,628 | 64.3% |
| 5-31-52 | 14,246 | 9,008 | 63.2% |
| 6-30-52 | 14,157 | 9,103 | 64.3% |

The major portion of the work is in classification 100 matters, in which classification the delinquency is the highest.

During April, 5 of the 11 offices were able to reduce the pending backlog in classifications 65, 100 and 105 and 8 offices reduced the delinquency. Progressive gains were made by Los Angeles, San Francisco, Cleveland and Philadelphia. During May, 9 of the 11 offices reduced their pending backlog in those classifications and 6 offices reduced their delinquency. Progressive gains were made by Los Angeles, Cleveland and Philadelphia. During June, 5 of the 11 offices showed some progress in reducing their pending backlog and 2 offices reduced their delinquency. None of the offices made progressive gains during the month.

Observation:

As you will note above, due to the guidance and direction from the Bureau the 11 larger offices have not only held their ground but have shown some improvement in spite of the heavy responsibilities placed on them in the preparation of summary reports in all Security-Index cases. Although the delinquencies remain high and the backlog heavy there is a continued downward trend in the backlog which had shown a steady rise since the Korean situation. The delinquency has been downward except for the month of June.

From a review of the accomplishments of the 11 offices for the past few months it appears

that with close guidance from the Bureau the offices will be able to work out the backlog and reduce the delinquency in the security field.

Progress of Forty Field Offices
(Twelve Larger Offices Excluded)

After reviewing the administrative reports for the months of March, April, May and June, 1952, letters have been directed to the offices not making progress in this matter. After the review of the March 1952 administrative reports letters were directed to 18 field offices. A review of the April 1952 administrative reports prompted letters to 13 field offices. Letters have been transmitted to 15 offices as a result of the administrative reports for May and to 12 of the offices on the June administrative reports.

Twenty-seven of the 40 offices were able to reduce the total pending active matters in classifications 65, 100 and 105 during April 1952. Twenty-nine of the 40 offices reduced their total pending active matters in these classifications during May. During June, 19 of these offices reduced their total pending active matters in these classifications.

The major portion of the security work in the 40 offices is in classification 100, in which classification 26 of the 40 offices were able to make a reduction in their delinquency during April. During May, 18 of the offices reduced their delinquency in this classification. In June, 17 such offices reduced their delinquency in this classification.

The following figures illustrate the progress of the 40 offices as reflected from an analysis of the March, April, May and June, 1952, administrative reports:

| <u>Date</u> | <u>Pending Active Matters (65 - 100 - 105)</u> | <u>Delinquent Matters</u> | <u>Percentage Delinquent</u> |
|-------------|--|-------------------------------|----------------------------------|
| 3-31-52 | 9,421 | 5,011 | 53.2% |
| 4-30-52 | 9,138 | 4,355 | 47.7% |
| 5-31-52 | 8,724 | 3,990 | 45.7% |
| 6-30-52 | 8,417 | 3,842 | 45.6% |

Observation:

Due to the instructions contained in SAC Letter Number 27, dated March 15, 1952, and the guidance and close following of each office who is not making headway in this matter, you will note that there is a favorable trend downward in the backlog of work in the 40 offices. With the exception of the month of June there has been a favorable reduction of the delinquency in these offices.

It is believed that the 40 offices will continue to make progress and will be able to work out from under their problems.

Progress of the New York Office

The problems facing the New York Office are the Bureau's biggest problems in the security field. Estimates of Communist Party membership in the area covered by the New York Office have been approximately 50% of the total field estimates for Communist Party membership. On March 31, 1952, the New York Office estimated the Communist Party membership in New York to be 12,108. As of June 15, 1952, New York had 3,455 Security Index subjects.

The New York Office has 25% of all pending active matters in the field in classifications 65, 100 and 105 and approximately 37% of all delinquent matters in those categories.

The following statistics were taken from the New York administrative reports for March, April, May and June, 1952:

Classification 65:

| | <u>Total Pending Active Matters</u> | <u>Pending Active Matters Unassigned</u> | <u>Delinquent Matters</u> | <u>Percentage Delinquent</u> |
|-------|---|--|-------------------------------|----------------------------------|
| March | 296 | 3 | 121 | 41% |
| April | 307 | 2 | 127 | 41% |
| May | 298 | 2 | 160 | 53% |
| June | 233 | 2 | 150 | 51% |

Classification 100:

| | <u>Total Pending Active Matters</u> | <u>Pending Active Matters Unassigned</u> | <u>Delinquent Matters</u> | <u>Percentage Delinquent</u> |
|-------|---|--|-------------------------------|----------------------------------|
| March | 6,914 | 3,837 | 6,056 | 88% |
| April | 7,543 | 4,280 | 6,233 | 83% |
| May | 7,882 | 4,505 | 6,812 | 86% |
| June | 7,930 | 4,427 | 6,935 | 87% |

Classification 105:

| | <u>Total Pending Active Matters</u> | <u>Pending Active Matters Unassigned</u> | <u>Delinquent Matters</u> | <u>Percentage Delinquent</u> |
|-------|---|--|-------------------------------|----------------------------------|
| March | 614 | 119 | 371 | 60% |
| April | 622 | 117 | 390 | 61% |
| May | 651 | 126 | 409 | 63% |
| June | 693 | 124 | 455 | 66% |

Observation:

The general trend in the number of pending active matters in classification 100 at New York has been upward. Since October 31, 1951, the number of pending active matters in this classification has been increased from 6,298 to 7,990, a net increase of 1,692 matters. It will be noted that in this classification 4,427 of 7,990 matters are unassigned.

Attached hereto is my memorandum to you of June 12, 1952, which sets forth in detail action which has been and is being taken regarding this problem in the New York Office.

In connection with the survey conducted at New York it should be noted that they were instructed to review their pending active unassigned cases (other than the 1,000 cases reviewed by Bureau representatives) with a view to closing administratively those cases which do not fall within the Bureau's standards. New York has not yet been able to complete this review. This matter is being closely followed and you will be advised of the results.

ACTION:

We will continue to analyze the progress of security work in all offices and follow them concerning their backlog and delinquency. You will be informed of the progress of the field as reflected in the June administrative reports.



Office Memorandum • UNITED STATES GOVERNMENT

TO :

DATE: June 12, 1952

FROM : L...

SUBJECT: DELINQUENCY IN SECURITY INVESTIGATIONS

PURPOSE:

To advise of the progress made by the field during the months of April and May in reducing the backlog of work and delinquency in the security field.

BACKGROUND:

Since December 1951 we have been closely following the progress of the 12 larger offices having approximately 80% of the total pending active matters in the field in classifications 65, 100 and 105 to determine if headway is being made in the handling of security work. Monthly letters have been sent to the 12 offices encouraging those offices that are making progress and forcefully pointing out deficiencies to those offices who have made no progress. By SAC Letter Number 27, dated March 15, 1952, we pointed out the absolute necessity of reducing the backlog of work and delinquency in the security field and issued specific instructions as a guidance to all offices to bring their security work into line. Progress of all offices has been followed during March, April, and May, letters being sent to those offices who are not making progress in this matter.

Progress of the Eleven Larger Offices
(New York Office Handled Separately)

The progress of the 11 larger offices has been analyzed. The New York Office is being considered separately hereinafter. Although the backlog of pending active matters in classifications 65, 100 and 105 remains high, the 11 offices as a whole made some progress in this matter during the months of April and May 1952. The following figures illustrate the progress as reflected from an analysis of the March, April and May administrative reports:

Attachment
 EFD: bh

| <u>Date</u> | <u>Pending Active Matters (65 - 100 - 105)</u> | <u>Delinquent Matters</u> | <u>Percentage Delinquent</u> |
|-------------|--|-------------------------------|----------------------------------|
| 3-31-52 | 15,144 | 10,347 | 68.3% |
| 4-30-52 | 14,978 | 9,628 | 64.3% |
| 5-31-52 | 14,246 | 9,008 | 63.2% |

The major portion of the work is in classification 100 matters, in which classification the delinquency is the highest.

During April, 5 of the 11 offices were able to reduce the pending backlog in classifications 65, 100 and 105 and 8 offices reduced the delinquency. Progressive gains were made by Los Angeles, San Francisco, Cleveland and Philadelphia. During May, 9 of the 11 offices reduced their pending backlog in those classifications and 6 offices reduced their delinquency. Progressive gains were made by Los Angeles, Cleveland and Philadelphia.

Observation:

As you will note above, due to the guidance and direction from the Bureau the 11 larger offices have not only held their ground but have shown some improvement in spite of the heavy responsibilities placed on them in the preparation of summary reports in all Security Index cases. Although the delinquencies remain high and the backlog heavy there is a continued downward trend in the backlog and delinquency which had shown a steady rise since the Korean situation.

From a review of the accomplishments of the 11 offices for the past few months it appears that with close guidance from the Bureau the offices will be able to work out the backlog and reduce the delinquency in the security field.

Progress of Forty Field Offices
(Twelve Larger Offices Excluded)

After reviewing the administrative reports for the months of March, April and May 1952, letters have

been directed to the offices not making progress in this matter. After the review of the March 1952 administrative reports letters were directed to 13 field offices. A review of the April 1952 administrative reports prompted letters to 13 field offices. Letters have been transmitted to 15 offices as a result of the administrative reports for May.

Twenty-seven of the 40 offices were able to reduce the total pending active matters in classifications 65, 100 and 105 during April 1952. Twenty-nine of the 40 offices reduced their total pending active matters in these classifications during May. The major portion of the security work in the 40 offices is in classification 100, in which classification 26 of the 40 offices were able to make a reduction in their delinquency during April. During May, 18 of the offices reduced their delinquency in this classification.

The following figures illustrate the progress of the 40 offices as reflected from an analysis of the March, April, and May 1952 administrative reports:

| <u>Date</u> | <u>Pending Active Matters (65 - 100 - 105)</u> | <u>Delinquent Matters</u> | <u>Percentage Delinquent</u> |
|-------------|--|-------------------------------|----------------------------------|
| 3-31-52 | 9,421 | 5,011 | 53.2% |
| 4-30-52 | 9,138 | 4,355 | 47.7% |
| 5-31-52 | 8,724 | 3,990 | 45.7% |

Observation:

Due to the instructions contained in SAC Letter Number 27, dated March 15, 1952, and the guidance and close following of each office who is not making headway in this matter, you will note that there is a favorable trend downward in the backlog of work and delinquency in the 40 offices.

It is believed that the 40 offices will continue to make progress and will be able to work out from under their problems.

Progress of the New York Office

The problems facing the New York Office are the Bureau's biggest problems in the security field. Activities of Communist Party members in the area covered by the New York Office have been approximately 50% of the total field estimates for Communist Party membership. On March 31, 1952, the New York Office estimated the Communist Party membership in New York to be 12,103. As of May 15, 1952, the New York Office had 3,437 Security Index cards. The New York Office has 25% of all pending active matters in the field in classifications 65, 100 and 105 and approximately 30% of all delinquent matters in those categories. The following statistics were taken from the New York administrative reports for March, April and May, 1952.

Classification 65:

| | <u>Total Pending Active Matters</u> | <u>Pending Active Matters Unassigned</u> | <u>Delinquent Matters</u> | <u>Percentage Delinquent</u> |
|-------|-------------------------------------|--|---------------------------|------------------------------|
| March | 296 | 3 | 121 | 41% |
| April | 307 | 2 | 127 | 41% |
| May | 296 | 2 | 160 | 53% |

Classification 100:

| | <u>Total Pending Active Matters</u> | <u>Pending Active Matters Unassigned</u> | <u>Delinquent Matters</u> | <u>Percentage Delinquent</u> |
|-------|-------------------------------------|--|---------------------------|------------------------------|
| March | 6,914 | 3,337 | 6,056 | 88% |
| April | 7,548 | 4,280 | 6,233 | 83% |
| May | 7,332 | 4,505 | 6,312 | 86% |



Classification 105:

| | <u>Total Pending Active Matters</u> | <u>Pending Active Matters Unassigned</u> | <u>Delinquent Matters</u> | <u>Percentage Delinquent</u> |
|-------|---|--|-------------------------------|----------------------------------|
| March | 614 | 119 | 371 | 60% |
| April | 622 | 117 | 380 | 61% |
| May | 651 | 126 | 409 | 63% |

Observation:

The general trend in the number of pending active matters in classification 100 at New York has been upward. Since October 31, 1951, the number of pending active matters in this classification has been increased from 6,298 to 7,882, a net increase of 1,584 matters. It will be noted that in this classification 4,505 of 7,882 matters are unassigned.

In this connection a survey was recently conducted at New York by Bureau representatives and an examination was made of 1,000 of New York's pending active unassigned security cases to determine whether there is sufficient substance to the allegations or existing information to indicate that these cases should be investigated. It was ascertained from the survey that approximately 25% of the 1,000 cases examined could be closed with a minimum of effort on the part of the New York Office provided the check of file references failed to reveal subversive data bringing such cases within the Bureau's current standards for instituting security investigations.

A memorandum covering the results of the survey has been submitted and New York has been instructed regarding the handling of the cases mentioned above. In addition, New York was instructed to review the remainder of their pending active unassigned cases with a view to closing administratively those cases which do not fall within the Bureau's standards. While it is anticipated that New York may be able to close a number of its 7,882 pending matters in the 100 classification as a result of recent instructions, it must be realized that the New York Office will still have a tremendous backlog of

of security cases which must be worked. In an additional effort to facilitate the handling of security matter cases you will recall that the New York Office was instructed to split Section 12 in the New York Office which handles both loyalty and security matter investigations and to set up a separate section to handle only security matter cases. It is hoped that these instructions will facilitate a reduction in the pending case load and we will closely follow the results in the New York Office for the next 2 months. If substantial progress is not made we will re-evaluate New York's needs in its attempt to reduce this delinquency.

ACTION:

We will continue to analyze the progress of security work in all offices and follow them concerning their backlog and delinquency. You will be informed of the progress of the field as reflected in the June administrative reports.

A net of 66 agents
has been ordered to
New York in the past
30 days. Additional
agents will be sent
to New York.

JPM
6/14/52

1278
changed to

12-17

STANDARD FORM NO. 64

Office Memorandum • UNITED STATES GOVERNMENT

TO : Director, FBI
FROM : SAC, Dallas (██████████)
SUBJECT: SECURITY INDEX

DATE: July 14, 1952

Re SAC Letter No. 47 dated 5/12/51.

A check has been made and it has been determined that the Security Index cards in the Dallas Office are in an up-to-date status and the addresses of all Security Index subjects whose whereabouts are known have been verified within the last six months.



Office Memorandum • UNITED STATES GOVERNMENT

DATE: 6-27-52

TO :

FROM :

SUBJECT: SECURITY INDEX CARD STATISTICS

There is attached hereto a table showing by Field Office the total number of Security Index cards in our files. This table indicates the nationalistic tendency, the dangerousness classification, sex, race, citizenship status, and others on one of the "special" lists.

These statistics are based on Statistical Section records as of June 13, 1952.



SECURITY INDEX CARD STATISTICS
BASED ON STATISTICAL SECTION REPORTS

| FIELD OFFICE | NATIONALISTIC TENDENCY OR ORGANIZATION AFFILIATION | | | | | | | | | | | | | | |
|----------------|--|--------|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|
| | TOTAL | COM | ENL | ISL | NPR | PPA | REL | RIS | POL | SEP | YUG | UPR | ULP | HUN | WIS |
| | 18,729 | 17,578 | 5 | 133 | 512 | 22 | 2 | 42 | 1 | 604 | 16 | 9 | 0 | 1 | 6 |
| ALBANY | 265 | 261 | | | | | | 2 | | 2 | | | | | |
| ALBUQUERQUE | 49 | 49 | | | | | | | | | | | | | |
| ANCHORAGE | 29 | 27 | | 1 | | | | | | 1 | | | | | |
| ATLANTA | 14 | 14 | | | | | | | | | | | | | |
| BALTIMORE | 351 | 344 | | 3 | | | | | | 4 | | | | | |
| BIRMINGHAM | 11 | 11 | | | | | | | | | | | | | |
| BOSTON | 455 | 436 | | | | 2 | | 1 | | 16 | | | | | |
| BUFFALO | 276 | 233 | 1 | 2 | | | | 4 | | 36 | | | | | |
| BUFFALO | 74 | 74 | | | | | | | | | | | | | |
| BUFFALO | 47 | 47 | | | | | | | | | | | | | |
| CHARLOTTE | | | | | | | | | | | | | | | |
| CHICAGO | 1080 | 1002 | | 16 | 5 | 12 | | 1 | 1 | 38 | 5 | | | | |
| CINCINNATI | 194 | 193 | | | | | | | | 1 | | | | | 1 |
| CLEVELAND | 542 | 504 | 1 | 8 | | | 1 | | | 25 | 2 | | | | |
| DALLAS | 44 | 44 | | | | | | | | | | | | | |
| DENVER | 161 | 161 | | | | | | | | | | | | | |
| DETROIT | 1209 | 1135 | | 15 | | 2 | | | | 54 | 1 | | | | 2 |
| EL PASO | 16 | 16 | | | | | | | | | | | | | |
| HONOLULU | 94 | 94 | | | | | | | | | | | | | |
| HOUSTON | 67 | 63 | | | | | | | | 4 | | | | | |
| INDIANAPOLIS | 233 | 228 | | | | 3 | | | | 1 | 1 | | | | |
| KANSAS CITY | 38 | 37 | | 1 | | | | | | | | | | | |
| KNOXVILLE | 8 | 8 | | | | | | | | | | | | | |
| LITTLE ROCK | 8 | 8 | | | | | | | | | | | | | |
| LOS ANGELES | 2606 | 2476 | | 18 | | 2 | | 7 | | 100 | 3 | | | | |
| LOUISVILLE | 19 | 19 | | | | | | | | | | | | | |
| MEMPHIS | 13 | 13 | | | | | | | | | | | | | |
| MIAMI | 101 | 101 | | | | | | | | | | | | | |
| MILWAUKEE | 269 | 247 | | | | | | | | 22 | | | | | |
| MINNEAPOLIS | 476 | 401 | | 1 | | | | | | 74 | | | | | |
| MOBILE | 4 | 4 | | | | | | | | | | | | | |
| NEWARK | 625 | 605 | | 3 | 3 | | | | | 14 | | | | | |
| NEW HAVEN | 475 | 469 | | | | | | 1 | | 5 | | | | | |
| NEW ORLEANS | 66 | 66 | | | | | | | | | | | | | |
| NEW YORK | 3455 | 3319 | 1 | 21 | 31 | | | 16 | | 60 | 4 | | 1 | 2 | |
| NORFOLK | 19 | 19 | | | | | | | | | | | | | |
| OKLAHOMA CITY | 62 | 61 | | | | | | 1 | | | | | | | |
| OMAHA | 35 | 35 | | | | | | | | | | | | | |
| PHILADELPHIA | 866 | 805 | | 14 | 1 | | | 2 | | 43 | | | | | 1 |
| PHOENIX | 98 | 97 | | | | 1 | | | | | | | | | |
| PITTSBURGH | 372 | 350 | | 1 | | | | | | 21 | | | | | |
| PORTLAND | 187 | 185 | | 2 | | | | | | | | | | | |
| RICHMOND | 24 | 24 | | | | | | | | | | | | | |
| SAINT LOUIS | 196 | 188 | | 2 | | | | | | 6 | | | | | |
| SALT LAKE CITY | 73 | 73 | | | | | | | | | | | | | |
| SAN ANTONIO | 18 | 18 | | | | | | | | | | | | | |
| SAN DIEGO | 108 | 108 | | | | | | | | | | | | | |
| SAN FRANCISCO | 1924 | 1852 | | 16 | | | 1 | 2 | | 53 | | 9 | | | |
| SAN JUAN | 386 | 107 | | | 210 | | | | | | | | | | |
| SAVANNAH | 5 | 5 | | | | | | | | | | | | | |
| SEATTLE | 640 | 609 | | 9 | | | | | | 22 | | | | | |
| SPRINGFIELD | 109 | 107 | | | | | | | | 2 | | | | | |
| WASHINGTON | 233 | 226 | | | 2 | | | 5 | | | | | | | |

ENC1



NY FIELD OFFICE
AS OF JUNE 15, 1962

| C | CS | NP | TP | SEX | | CITIZENSHIP STATUS | | | | RACE | | | SPECIAL | | | | |
|-----|-------|-------|----|--------|--------|--------------------|-------|-----|-----|--------|-------|-------|---------|-----|-----|-----|-----|
| | | | | MALE | FEMALE | NR | NA | AL | UN | WHITE | NEGRO | OTHER | ASP | ESP | FSB | GOV | ONE |
| 687 | 5,415 | 1,288 | 52 | 15,022 | 5,707 | 14,540 | 3,757 | 498 | 154 | 16,597 | 1,894 | 258 | 1 | 47 | 47 | 32 | 16 |
| 131 | 89 | 39 | | 177 | 88 | 202 | 47 | 7 | 9 | 238 | 25 | 2 | | | | | |
| 23 | 18 | 7 | | 33 | 16 | 44 | 3 | 2 | | 47 | 1 | 1 | | | | | |
| 4 | 3 | | | 25 | 4 | 24 | 5 | | | 27 | 2 | | | | | | |
| 5 | 5 | | | 9 | 5 | 13 | 1 | | | 12 | 2 | | | | | | |
| 213 | 124 | 50 | 2 | 229 | 122 | 262 | 80 | 8 | 1 | 306 | 45 | | | | 2 | | |
| 11 | 4 | 4 | | 9 | 2 | 11 | | | | 10 | 1 | | | | | | |
| 174 | 99 | 24 | 3 | 313 | 142 | 350 | 93 | 8 | 4 | 429 | 26 | | | | 3 | | |
| 142 | 74 | 32 | 1 | 191 | 85 | 226 | 37 | 10 | 3 | 229 | 47 | | | | | | |
| 37 | 25 | 12 | | 54 | 20 | 67 | 6 | 1 | | 74 | | | | | | | |
| 26 | 20 | 4 | | 32 | 15 | 47 | | | | 37 | 10 | | | | | | |
| 527 | 454 | 134 | 7 | 804 | 276 | 708 | 321 | 47 | 4 | 907 | 166 | 7 | | 1 | 5 | | 5 |
| 84 | 43 | 27 | | 137 | 57 | 156 | 32 | 2 | 4 | 152 | 42 | | | | | | .2 |
| 312 | 215 | 54 | 3 | 393 | 149 | 406 | 127 | 8 | 1 | 479 | 63 | | | 1 | | | |
| 25 | 18 | 5 | | 32 | 12 | 38 | 4 | 2 | | 39 | 5 | | | | | | |
| 73 | 56 | 16 | | 115 | 46 | 135 | 14 | 7 | 5 | 146 | 11 | 4 | | | 1 | | |
| 623 | 419 | 22 | 4 | 890 | 313 | 824 | 359 | 41 | 2 | 1009 | 190 | 4 | | 1 | | | 1 |
| 8 | 7 | 1 | | 11 | 5 | 12 | 2 | 2 | | 16 | | | | | | | |
| 45 | 9 | 32 | | 73 | 21 | 79 | 6 | 8 | 1 | 30 | 1 | 63 | | | | | |
| 34 | 23 | 13 | | 48 | 19 | 59 | 7 | 1 | | 52 | 15 | | | | | | 1 |
| 114 | 96 | 17 | 1 | 176 | 57 | 166 | 57 | 8 | 2 | 200 | 33 | | | | | | |
| 16 | 12 | 3 | | 27 | 11 | 36 | 2 | | | 36 | 2 | | | | | | |
| 4 | 4 | | | 7 | 1 | 6 | 2 | | | 8 | | | | | | | |
| 6 | 1 | 1 | | 6 | 2 | 7 | 1 | | | 4 | 4 | | | | | | 3 |
| 977 | 705 | 79 | 1 | 1638 | 968 | 1952 | 566 | 62 | 26 | 2411 | 166 | 29 | | | 4 | | |
| 11 | 7 | 3 | | 16 | 3 | 19 | | | | 18 | 1 | | | | | | |
| 5 | 4 | 2 | | 9 | 4 | 13 | | | | 8 | 5 | | | | | | |
| 47 | 34 | 5 | | 67 | 34 | 61 | 38 | 1 | 1 | 96 | 5 | | | | 1 | | |
| 118 | 103 | 10 | 2 | 192 | 77 | 214 | 50 | 5 | | 252 | 14 | 3 | | | | | |
| 173 | 157 | 26 | 1 | 333 | 143 | 403 | 62 | 10 | 1 | 457 | 18 | 1 | | | | | |
| 2 | 1 | | | 3 | 1 | 4 | | | | | 4 | | | | | | |
| 231 | 126 | 95 | | 465 | 160 | 487 | 120 | 9 | 9 | 563 | 60 | 2 | | | | 1 | |
| 184 | 158 | 35 | 1 | 310 | 165 | 319 | 146 | 5 | 5 | 428 | 47 | | | | | 1 | |
| 33 | 18 | 7 | | 50 | 16 | 58 | 5 | 2 | 1 | 47 | 18 | 1 | | | | | |
| 964 | 600 | 178 | 16 | 2465 | 990 | 2511 | 775 | 132 | 37 | 3170 | 233 | 52 | | 24 | 8 | 30 | 4 |
| 6 | 4 | 3 | | 16 | 3 | 13 | 6 | | | 14 | 5 | | | | | | |
| 31 | 18 | 7 | | 50 | 12 | 60 | 1 | 1 | | 50 | 12 | | | | | | 1 |
| 16 | 12 | 4 | | 28 | 7 | 34 | | 1 | | 31 | 4 | | | | | | |
| 372 | 315 | 65 | 3 | 589 | 277 | 675 | 181 | 8 | 2 | 765 | 100 | 1 | | | | 3 | |
| 31 | 15 | 5 | | 65 | 33 | 72 | 22 | 1 | 3 | 79 | 19 | | | | | | |
| 148 | 124 | 26 | 1 | 288 | 84 | 276 | 84 | 10 | 2 | 311 | 61 | | | | | 1 | |
| 68 | 47 | 18 | 1 | 136 | 51 | 157 | 22 | 3 | 5 | 183 | 4 | | | | | 2 | |
| 11 | 10 | 4 | | 16 | 8 | 21 | 1 | 2 | | 21 | 3 | | | | | | |
| 91 | 51 | 27 | | 137 | 59 | 159 | 34 | 2 | | 152 | 44 | | | | | | |
| 39 | 27 | 13 | | 48 | 25 | 69 | 3 | | 1 | 64 | 8 | 1 | | | | | |
| 12 | 6 | 2 | | 10 | 8 | 18 | | | | 16 | 2 | | | | | | |
| 42 | 8 | 7 | | 72 | 36 | 85 | 18 | 4 | 1 | 99 | 6 | 3 | | | | | |
| 042 | 693 | 79 | 2 | 1213 | 711 | 1574 | 290 | 48 | 12 | 1666 | 219 | 39 | | | | 7 | |
| 165 | 36 | 13 | | 354 | 32 | 380 | 2 | 4 | | 332 | 40 | 14 | | | | 2 | |
| 3 | 2 | | | 4 | 1 | 5 | | | | 3 | 2 | | | | | | |
| 277 | 210 | 30 | 2 | 419 | 221 | 562 | 56 | 17 | 5 | 585 | 46 | 9 | | | | 2 | |
| 51 | 41 | 6 | | 89 | 20 | 89 | 18 | 2 | | 93 | 16 | | | | | | |
| 100 | 65 | 12 | 1 | 143 | 90 | 172 | 51 | 7 | 3 | 196 | 35 | 2 | | 20 | 3 | | 2 |

KEY

FIELD OFFICE

The first four letters of the field office are used in all cases except St. Louis, which is coded STLO.

NATIONALISTIC TENDENCY OR ORGANIZATIONAL AFFILIATION

| | |
|-----|---|
| COM | Communist Party, USA |
| BUL | Bulgarian |
| ISL | Independent Socialist League |
| NPR | Nationalist Party of Puerto Rico |
| PPA | Proletarian Party of America |
| RWL | Revolutionary Workers League |
| RUS | Russian |
| POL | Polish |
| SWP | Socialist Workers Party |
| YUG | Yugoslavian |
| UPR | Union of the people for the establishment of the Republic of Puerto Rico |
| ULP | United Labor Party |
| HUN | Hungarian |
| MIS | Miscellaneous (any Nationalistic Tendency or Organizational Affiliation not listed) |

DANGEROUSNESS CLASSIFICATION

| | |
|----|---|
| DC | Priority Detention, in the event of an Emergency (DetCom) |
| CS | Potential Communist Saboteurs (ComSab) |
| KF | Key Figures |
| TF | Top Functionary |

CITIZENSHIP STATUS

| | |
|----|-------------|
| NB | Native Born |
| NA | Naturalized |
| AL | Alien |
| UN | Unknown |

SPECIAL SECTION

| | |
|-----|------------------------------------|
| AEP | Atomic Energy Program employees |
| ESP | Espionage subjects |
| FGE | Foreign Government employees |
| GOV | United States Government employees |
| PRO | Prominent Person |
| UNE | United Nations employee |
| YUG | Pro-Tito |



STANDARD FORM NO. 64

Office Memorandum • UNITED STATES GOVERNMENT

DATE: July 3, 1952

TO :

FROM :

SUBJECT: SECURITY INDEX

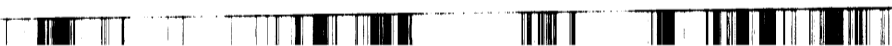
PURPOSE:

To advise you of the total cards in the Security Index.

DETAILS:

During the past week 56 new cards were added to the Security Index and 24 cards were cancelled, a net increase of 32 cards.

The Security Index count as of today is 18,641.



(B) SECURITY INVESTIGATIONS OF INDIVIDUALS -- A recent survey of pending security-matter investigations in the Field indicates that cases are being investigated or scheduled for investigation in which the subversive information available in the office considered along with other factors does not bring the cases within existing Bureau standards for conducting such investigations. In view of this it is



believed necessary to reiterate and define existing instructions regarding the opening of security-matter cases. These instructions apply to those security-type investigations initiated solely for the purpose of determining whether the activities of the subjects warrant their inclusion in the Security Index and do not encompass those investigations involving espionage, foreign intelligence, et cetera.

Because of the manner in which the Communist Party and other revolutionary organizations function and because of the great scope and variety of their activities it is not possible to formulate hard-and-fast standards by which the dangerousness of individual members or affiliates may be automatically measured. Sound judgment and discretion must be applied in evaluating the importance and dangerousness of individual members and affiliates of those groups.

In certain cases Bureau authority is necessary under existing instructions before security-matter investigations may be initiated. However, as a matter of general policy security-matter cases shall be opened and a thorough investigation conducted of any individual who comes within one or more of the following categories:

1. Membership in Basic Revolutionary Organizations Subsequent to January 1, 1949.

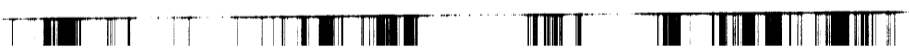
Any individual reported as having been a member of the Communist Party, Socialist Workers Party, Independent Socialist League, Revolutionary Workers League, Proletarian Party of America or other basic Marxist revolutionary organizations or splinter groups or the Nationalist Party of Puerto Rico, on or after January 1, 1949.

2. Espousing Line of Revolutionary Movements

Any individual who since the outbreak of hostilities in Korea (June 25, 1950) continued to espouse the line of one or more of the above-mentioned revolutionary organizations or related groups thereby defining his or her adherence to policies opposed to the best interests of the United States.

The espousal mentioned above encompasses a wide variety and range of activities and as mentioned previously

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SAC LETTER NO. 65
Series 1952



it is not possible to formulate any hard-and-fast standards to cover all cases falling in this category that warrant investigation. Membership in one or more of the basic revolutionary organizations is not a prerequisite to the institution of an investigation of an individual within this category.

In connection with espousal expressed by membership and active participation in subversive front groups (whether or not cited by the Attorney General) the nature and type of the front organization as well as the extent of the individual's activities on behalf of the front organization or in support of the Communist Party must be evaluated in each case. Investigation should be opened in every instance when the derogatory information available indicates the subject is actively engaged in the affairs of a subversive front organization in a leadership capacity or by active participation in the furtherance of the aims and purposes of the front organization.

When there is an allegation of mere membership alone in a front organization and there is no supporting information to indicate active participation or leadership in the group, investigation should not be instituted unless information is available indicating past membership at any time in a basic revolutionary organization or sufficient other derogatory information is known.

Of course, in determining whether an investigation should be conducted when an allegation of membership in a front organization is received you should be guided also by the nature and activities in behalf of the Communist Party of the particular front group throughout the country or in a certain area. For example, members of the Labor Youth League should be investigated because of the organization's close affiliation with the Communist Party in carrying out the dictates of the Party. On the other hand, an allegation of routine membership in the International Workers Order alone does not warrant the institution of an investigation, while leadership or active participation in carrying out the subversive aims and purposes of the International Workers Order does warrant investigation.

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7-8-52

3. Special Training in a Subversive Movement

Any individual who has received training in the Lenin School or has received training in a subversive movement abroad.

Any individual who has received at any time leadership training in one of the basic revolutionary organizations mentioned above.

4. Military Service

Any individual who served with the Abraham Lincoln Brigade. Membership in one of the basic revolutionary organizations is not a prerequisite to initiating investigations of individuals in this category.

Any individual who has been alleged to have been a member of one of the basic revolutionary groups at any time and has served in the Office of Strategic Services or has served in the military forces of any country including the United States Armed Forces.

5. Employment in Vital Facilities

Any individual employed in or having access to a vital facility who is alleged to have been at any time in the past a member of any of the basic revolutionary organizations or against whom sufficient other subversive information is known which warrants investigation.

6. Other Individuals with Revolutionary Beliefs

Individuals who, because of anarchist or revolutionary beliefs, are likely to seize upon the opportunity presented by a national emergency to endanger the public safety and welfare. The individuals in this category should be investigated where sound judgment and discretion dictate. Membership or affiliation in basic revolutionary or front groups is not a prerequisite to initiating investigations of individuals in this category.

7/8/52
SAC LETTER NO. 65
Series 1952

As you have been instructed previously, complaints alleging subversive activities of individuals which are received from anonymous sources should not be disregarded. If the facts of the complaints are sufficiently specific and of sufficient weight to bring the cases within existing standards for opening cases for investigation, such investigation should be conducted just as it would be if the identity of the source were known.

In this same connection, cases should not be opened for investigation based on nonspecific or vague allegations which do not come within the existing standards in this matter.

In order that we can direct our investigative efforts and resources to the fullest measure on important and necessary matters in accordance with existing Bureau standards for opening investigations and upon sound judgment and discretion, you are instructed to immediately undertake a review of the pending active security-matter cases in your office and you should be guided by the following instructions:

All pending active assigned security-matter cases should be reviewed carefully by the Agents to whom they are assigned and if any of the cases examined are not within the standards requiring investigation such cases should be brought to the attention of the office supervisor in order that they can be closed administratively or by a letter or report.

A project should be instituted to review all pending active unassigned security-matter cases to close administratively, or by appropriate notice to the Bureau, those which do not fall within the Bureau's standards for opening security-matter cases.

In addition, during the examining of case files under the preceding two paragraphs to determine whether there is sound basis for conducting an investigation, an examination should be made of all outstanding leads for auxiliary offices to be certain that auxiliary offices are not being requested to conduct unwarranted and needless investigations. If the examination and re-evaluation of outstanding leads indicates that requested investigations of auxiliary offices are not essential in the matter you

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should immediately advise the auxiliary office to disregard your request.

In connection with the foregoing instructions regarding cases that should be closed because there is no sound basis for the investigation under current Bureau standards, it is realized that there may be cases which do not come within the standards but which good judgment dictates should be investigated. If you have any question in any individual case of this nature you should communicate with the Bureau for guidance and instructions.

The project outlined above should be completed within thirty days of the receipt of this communication. As soon as the project is completed, each Field office should advise the Bureau by a memorandum captioned "Security Investigations of Individuals."

July 15, 1952

N *Initial of General*
SECURITY INVESTIGATIONS OF INDIVIDUALS
VITAL FACILITIES
NATIONAL MILITARY ESTABLISHMENTS

PURPOSE:

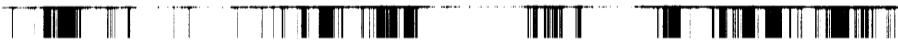
To obtain your approval for the attached letter to *General* of the General Electric Company and for the attached SAC Letter.

BACKGROUND:

Attached hereto is *General's* memorandum to the Bureau dated July 9, 1952, wherein he calls the Bureau's attention to the possibility of industrial security personnel developing a complacent attitude regarding subversives employed in industry as a result of contacts by Bureau Agents.

ACTION:

Attached hereto for your approval is the recommended reply to *General* as well as an SAC Letter cautioning the field with regard to the conduct of inquiries of personnel employed in vital facilities concerning subjects of security investigations.



(J) SECURITY INVESTIGATIONS OF INDIVIDUALS - VITAL FACILITIES - NATIONAL MILITARY ESTABLISHMENTS -- The Bureau's attention has been called to the possibility that persons engaged in industrial security in manufacturing plants and other facilities coming in contact with FBI Agents are becoming complacent about the presence of subversives in their facilities because the FBI is aware of the presence of such subversives. An expression has been made to the Bureau indicating that many persons in industrial security may be drawing false conclusions from the reactions of agents in having located subversives in their facilities.

I desire that all agents be instructed that in making contacts with security or other personnel in manufacturing plants and other facilities regarding subjects of security investigations who are or may be employed at such facilities they make absolutely no commitments as to the purpose of their inquiries or discuss information in their possession as to the subversive character of the subjects about whom the inquiries are being made. It is realized that in many instances the personnel of the facilities will be aware of the subversive character of the subjects at the time the contacts are made by the agents. In all instances agents should exercise extreme caution to avoid leaving the impression that the facilities need have no concern because of the presence of such subjects. Agents should not make any expression of satisfaction with having located such subjects which might cause the persons

7/18/52
SAC LETTER NO. 68
Series 1952

being contacted to assume that because of our knowledge of the subject's whereabouts their potential dangerousness is eliminated. Agents should not give any impression to persons being contacted that they desire that the subjects "stay put."

It is pointed out that it is not within the Bureau's jurisdiction to make any recommendation, real or implied, regarding the removal from or continuance in the employ of any individual in a vital facility. When contact is made with plant personnel in connection with verifying a subject's employment in a vital facility and the person being contacted expresses concern as to what action should be taken by him he should be informed that any recommendations regarding the continued employment of an individual will necessarily come from the interested agency or agencies within the Department of Defense and not from the FBI. It should be pointed out that the inquiry by the Bureau Agent should not be interpreted as an indication that action should or should not be taken against the subject of the inquiry.

1283
changed
to
48-36

Office Memorandum • UNITED STATES GOVERNMENT

TO DIRECTOR, FBI
FROM SAC, SAN JUAN
SUBJECT: STATUS OF SECURITY INDEX
CARDS AND ADDRESSES
SAN JUAN DIVISION

DATE: 7/15/52

Confidential

Re SAC Letter No. 100 of 12/28/50.

Addresses have been checked and S.I. cards were in a current status as of July 15, 1952.

list

Assistant Attorney General ~~Department of Justice~~
Criminal Division

July 3, 1952

11/10
11/10

Director, FBI

SECURITY INDEX LIST

There is attached hereto a current list of the names of the individuals maintained in the Security Index. This list is subdivided alphabetically under the field offices of this Bureau covering the residence of the individuals listed.

It is requested that this list be given utmost security.

Attachment

NOTE ON YELLOW ONLY:

Espionage Section of the
Special Section not included.



1285
changed
to
18-19

STANDARD FORM NO. 64

Office Memorandum

1972 • UNITED STATES GOVERNMENT

TO : Director, FBI

DATE: July 24, 1952

FROM : SAC, Honolulu

SUBJECT: SECURITY INDEX

PERSONAL & CONFIDENTIAL

Re SAC Letter No. 107, Series 1950, dated 12/28/50, and my letter dated 1/18/51.

In accordance with instructions contained in referenced SAC letter, the addresses and assignments of all Security Index Subjects of this office have been verified within the past six months.

Office Memorandum • UNITED STATES GOVERNMENT

TO : THE DIRECTOR

DATE: July 11, 1952

FROM :

SUBJECT: SECURITY INDEX

PURPOSE:

To advise you of the total cards in the Security Index.

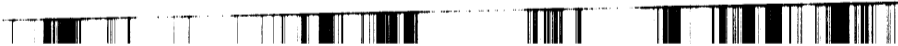
DETAILS:

The following is a report on the increase in the Security Index since the last count was furnished to you on June 13, 1952.

| <u>Week of</u> | <u>New Cards Added</u> | <u>Cards Cancelled</u> | <u>Net Increase</u> |
|------------------|------------------------|------------------------|---------------------|
| June 14-20 | 78 | 23 | 55 |
| June 21-27 | 51 | 27 | 24 |
| June 28 - July 4 | 56 | 24 | 32 |
| July 5-11 | 66 | 18 | 48 |
| | <u>251</u> | <u>92</u> | <u>159</u> |

The Security Index count as of today is 18,889.

For your information, during the preceding four-week period 276 cards were added and 80 cards were cancelled, a net increase during the period of 196 cards.



STANDARD FORM NO. 64

Office Memorandum • UNITED STATES GOVERNMENT

TO :

DATE: July 18, 1952

FROM :

SUBJECT: SECURITY INDEXPURPOSE:

To advise you of the total cards in the Security Index.

DETAILS:

During the past week 70 new cards were added to the Security Index and 18 cards were cancelled, a net increase of 52 cards.

The Security Index count as of today is 18,941.

to the authorization of a warrant of arrest, which is a determination which the Department must make and will not be accepted by the Bureau.

(2) Notification to the Department regarding techs, mikes, and unusual techniques in Bureau investigations.

With reference to this subject, it was recalled that an agreement had previously been entered into between the Bureau and Messrs. and of the Department as to the manner in which the Department would be notified as to the existence of techs, mikes and similar techniques and thereafter the identities of such techs and mikes as reflected in investigative reports. This agreement was subsequently disavowed by . At the conference on July 9, after discussion of this problem, agreed to the agreement previously entered into by , and we will continue to handle these matters as previously outlined.

(3) How far shall a Bureau representative go when called upon to testify regarding wire tap evidence in court?

It was agreed during the conference that had indicated that an answer to the Bureau's question regarding how far a Bureau representative should go in testifying to wire tap evidence had been prepared and had been submitted to for approval. indicated that Departmental policy had been formulated and approved only as to testimony in Smith Act cases. His attention was directed to previous overtures to the Department insisting that Departmental policy apply to all testimony regarding wire taps in any type of case. It was position that this should not be done.

I pointed out to that the Bureau still maintained that a fixed policy should be adopted by the Department which will cover wire tap testimony in any type of case, which would be similar to that adopted by the Department in Smith Act cases.

Office Memorandum • UNITED STATES GOVERNMENT

TO :

DATE: July 16, 1952

FROM :

SUBJECT: CONFERENCE WITH MESSRS.

OF THE DEPARTMENT

JULY 9, 1952

of the Department called at my office at 2:00 P.M. today. He said he would like to go over with me matters which have been discussed at the above conference which, you will recall, was attended by and myself. He reviewed the following items and my comments to are set forth as to each:

(1) Bureau standards for Security Index.

During the conference had advised that the Bureau's standards for inclusion of individuals on the Security Index were being reviewed by the Department and that the Department will communicate with the Bureau with reference to its approval of the standards which we have adopted. In this connection I pointed out to that the Bureau's position during the conference was that the Bureau will insist that the Department either approve our standards as submitted or will stipulate standards which it will approve which can then be applied by the Bureau. The Bureau further pointed out with reference to statement that the Department might adopt a set of standards different from that of the Bureau, that the Bureau feels that the Department should operate under the identical standards as those used by the Bureau.

With reference to the review of files by the Department of persons to be included on the Security Index, indicated that the Department had reviewed approximately 1200 cases and indicated that after reviewing several thousand, the Department might decide to accept the Bureau's decisions on inclusions and not review further files. I pointed out to that it was the Bureau's position that the Department should review all these files and advise the Bureau of their conclusions either approving the inclusion on the Security Index or disapproving. I told that this was clearly a function of the Department and was comparable

(4) 3(1) and 3(7) Visa Holders.

It was agreed that during the conference we had discussed the various phases of the handling of subjects who are in the United States under 3(1) or 3(7) visas. It was generally understood that the responsibility of the Criminal Division should be limited to a determination of whether there has been a violation of criminal statutes. He said that other phases of these cases, such as the determination as to whether the subject is excludable or deportable, the determination of whether persona non grata would apply, and in double agent and espionage cases the over-all determination as to whether intelligence values of a particular operation were such as to preclude other action, should be handled by someone outside the Criminal Division. He suggested this could be done either in the Attorney General's Office or, as in the case of excludability or deportation, by the Commissioner of the Immigration and Naturalization Service.

I pointed out to [redacted] that in these cases the Criminal Division had originally accepted the responsibility to make all of the determinations discussed, and that we have, in accordance with this agreement, fulfilled our obligations. He agreed that at the approximate time when [redacted] left the Department that [redacted] had advised the Bureau that all the functions of the Department pertaining to internal security matters were being vested in the Criminal Division and that since we have received no other advice from the Department since then, we are, of course, bound by [redacted] instructions to look to the Criminal Division for answers. I pointed out that at that time the Criminal Division apparently accepted this responsibility and had, in fact, acted on a number of cases; that recently the position of the Criminal Division appeared to be one of disavowing their responsibility except for determination as to whether criminal prosecution will lie. I told him that the Bureau did not intend to be put in the position of having to go back and re-do our handling of these cases in accordance with some changed policy of the Department, and that we intend to continue to look to the Criminal Division as being responsible for handling these cases until some other plan is worked out.



ACTION:

For your information.



just

1289

SAC, Omaha

July 22, 1952

Director, FBI

SECURITY INDEX - *Asst. Dir.*

PERSONAL AND CONFIDENTIAL

NOT TO BE DISSEMINATED OUTSIDE THE BUREAU

ReBulet dated December 20, 1950.

There is enclosed herewith a sealed package containing a new Security Index list of all subjects maintained in the general and Special Sections of the Security Index.

This package should be maintained in your office safe in accordance with instructions in referenced memorandum. This new list replaces the list in your possession. It is your personal responsibility to see that the old list is destroyed by burning.

The Bureau should be advised of your receipt of the attached list and the destruction of the old list.

Enclosure

RECORDED - 78
EX - 106

JUL 24 1952
65

JUL 23 9 16 AM '52
RECEIVED BY MAIL ROOM
U. S. DEPARTMENT OF JUSTICE

JUL 31 1952

Form 10 11
JUL 23 1952
COMM-FBI

Let

Kear

25

STANDARD FORM NO. 64

Office Memorandum • UNITED STATES GOVERNMENT

TO :

DATE: July 25, 1952

FROM :

SUBJECT: SECURITY INDEX

PURPOSE:

To advise you of the total cards in the Security Index.

DETAILS:

During the past week 80 new cards were added to the Security Index and 23 cards were cancelled, a net increase of 57 cards.

The Security Index count as of today is 16,998.



Office Memorandum • UNITED STATES GOVERNMENT

TO : I

DATE: July 16, 1952

FROM :

SUBJECT:

FIELD DELINQUENCY IN SECURITY/
INVESTIGATIONS

At the recent conference of Special Agents in Charge, Assistant Special Agents in Charge, and field Supervisors held at the Bureau on June 26 and 27, 1952, concerning problems in security investigations, considerable stress was given to the question of the field's delinquency in this type of work.

In this regard, it will be recalled that as early as March of 1951, the Domestic Intelligence Division recognized the rising delinquency in security work in the field and noted the large backlog of work that existed in this type of investigation. By SAC Letter dated March 31, 1951, this problem was pointed out and instructions were issued for each office to review the delinquency situation and to place into effect a program which would bring about a reduction of the percentage of delinquency. Thereafter, this program was closely followed hereat the Seat of Government and again in December 1951 an analysis of the over-all situation was made. The results of this analysis indicated that the bulk of our security work was concentrated in twelve of the Bureau's larger field offices and the preponderance of delinquency was also in these offices.

On December 17, 1951, a letter was directed to these offices again instructing them to analyze the problems in their offices and to make concrete plans and take positive steps to bring about a reduction in the delinquency and backlog of work in security-type cases.

On March 15, 1952, an SAC Letter was again directed to the field pointing out the absolute necessity for reducing the backlog in delinquency. This same letter gave specific instructions as a guide to all offices to bring their security work into line.

Since that time, the monthly administrative reports have been carefully studied and letters of encouragement have been directed to those offices which showed progress in reducing the delinquency. At the same time, as to those offices where no progress was being made or there was a retrogression, their deficiencies were forcefully pointed out to them.

WAR:GAS



The above facts were called to the attention of the members of the conference. As was explained to them, the accomplishments in reducing the delinquency have been worthwhile, but that nevertheless, the problem was an ever present one and required their continued attention.

During the discussion which followed, the question of increasing the manpower on security investigations was raised. In doing so, the field representatives stressed the fact that their offices were looking to meeting this situation with the manpower available and no office had adopted a defeatist attitude that the problem was too big to cope with. All of the members were optimistic and felt a solution could be achieved, pointing out that the general trend during the past months has been a decline.

The conference was of the opinion that the inequities in the delinquency and backlogs in the security field as compared with the over-all work of the Bureau is not justified when it is considered that a high proportion of the Bureau's financial appropriations is based on security work and particularly because of the terrific responsibility of the Bureau in the internal security field. The conference felt that some positive steps should be taken because the Bureau's reputation was at stake.

The members of the conference expressed a hope that as Agents became available through the reduction of our applicant program, these Agents could be assigned to security work. The members of the conference also stated that continued attention would be given to streamlining the work both in the opening of cases and by applying the principle of direct action to the investigation to insure that those cases were receiving the proper attention.

The conference suggested that in view of this pressing matter and importance of our Security Program and the fact that we have not been able to implement some of the highly important programs within the security field as yet, the Bureau might well again consider whether we are being injudicious in the use of Special Agent personnel on investigative matters and programs not essential at this time. The conference, of course, was security-minded as the responsibility for the Bureau's Security Program rests in a large measure on the shoulders of the representatives who attended the conference. This was genuinely felt when the representatives advanced the suggestion that the Bureau examine its current programs and investigations in other fields to see whether they are essential.

ACTION:

The conference was advised that the Bureau has given this matter most careful consideration and is continually examining its programs to eliminate items which are not essential, even though they may be desirable. For example, we have declared a moratorium on re-contacts in the American Legion Program and have reduced the contacts necessary in rural posts to either the Adjutant or the Post Commander, instead of both. We have declared a moratorium on the re-contact of plant informants for the same reason, namely, to cut down the amount of work in the field to enable the Agents to apply themselves to security cases.

The Bureau sponsored S-2077 for the express purpose of relieving the Bureau of applicant investigations in order that we might devote ourselves to the heavy responsibilities we have in the security field. The IIC sponsored an internal security report which accelerated our security program and resulted in larger appropriations for the Bureau and, of course, additional personnel. The pressing need for additional personnel, particularly in the Washington Field Office and the New York Office has been recognized by the Bureau and additional personnel has been assigned to those offices.

We have instructed the field to analyze carefully the opening of cases to insure that cases are not being opened where the information does not warrant investigation. In the New York Office, in order to assist in clearing up the delinquency and backlog, we conducted a survey of some 1,000 cases and the New York Office is presently analyzing all remaining cases for the purpose of eliminating those cases which either do not warrant investigation or can be closed with a minimum of effort. We further permitted the New York Office to submit investigative reports in certain instances in order to place subjects on the Security Index, rather than insisting that summary reports be prepared at this time in those cases, with the understanding that summary reports would be submitted later.

We will continue to analyze carefully all of our programs and techniques with a view to eliminating, wherever possible, procedures or programs which are not absolutely essential in order that we can direct our efforts to the handling of the heavy backlog and delinquency in the security field.

1001

list

Assistant Attorney General James M. McInerney
Criminal Division

July 22, 1952

Director, FBI

SECURITY INDEX LIST *Serial 107*

There is attached hereto a current list of the names of the individuals maintained in the Security Index. This list is subdivided alphabetically under the field offices of this Bureau covering the residences of the individuals listed.

It is requested that this list be given utmost security.

*7-23-52 AM
Delivered to Mr.
BY DPM
SEC 0269 - 1
OLD 1121
167-10160
PAC.*

Attachment

NOTE ON YELLOW ONLY:

Espionage Section of the Special Section not included.



Office Memorandum • UNITED STATES GOVERNMENT

TO :

DATE: July 10, 1952

FROM :

SUBJECT: SECURITY INDEX STANDARDS
EMERGENCY DETENTION PROGRAM

While discussing other matters with Mr. [redacted] of the Department, and his assistants,

on July 9, 1952, [redacted] and I brought up two questions we have been attempting to resolve with the Department for some months; namely, the approval by the Department of the standards used by us for placing persons on the Security Index, and the review of our Security Index cases by the Department.

[redacted] advised that Departmental attorneys have reviewed approximately 1,200 Security Index cases, with the result that the Department is in tentative agreement that all of these cases are warranted for inclusion in the Security Index. He said that the reviewing attorneys have set aside not more than 2% of the cases for further review and, in the event there is any question as to whether they should be retained in the Index, the Bureau will be consulted on each individual case. [redacted] was asked whether he contemplates reviewing every case in the Index. He advised that he contemplates reviewing several thousand of the cases and if the present pattern continues, reflecting agreement by the Department that the individuals should be included in the Security Index, the remainder of the cases will not be reviewed, but the Department will approve the inclusion of the remaining cases in the Index for apprehension.

We have previously requested the Department to review the reports for each Security Index subject and to advise us in each instance as to whether the Department approved or disapproved the listing of each name in the Security Index. I think we should insist on this procedure, if possible.

Relative to the question of standards, you will recall we have been insistent that the Department approve our standards or give us a reason to the contrary. Several months ago the Department furnished us a proposed set of standards to be used by them in reviewing these cases. These standards were a patent attempt to apply the detention provisions of the McCarran Act, in spite of the fact the Department has consistently stated the McCarran Act is not workable and that the emergency detention program would be launched under the Department's program rather than the McCarran Act. We returned these standards to the Department, pointing out they were not properly drawn, in that they did not cover potentially dangerous individuals. Since that time the Department has been attempting to work out a set of standards satisfactory to them for review purposes. Because this matter dragged on and on, we insisted that the Department give us written approval for the standards under which we are operating, and we have been pushing the Department for such written approval.

In discussing this with [redacted] on July 9, 1952, we again asked when this written approval would be forthcoming. [redacted] stated he understood we have already been given written authority to apprehend anyone on the Security Index, pending the decision on these standards. This is true, as [redacted] gave us such authority. Nevertheless, we told [redacted] we must insist on the Attorney General's specific approval of the standards under which we are operating, inasmuch as we are an investigative agency, and the policy as to whom should be apprehended under any detention program must rest with the Attorney General.

[redacted] advised that for purposes of review, he is thinking in terms of applying a broad general standard rather than a set of standards; that broad standard to cover individuals potentially dangerous as saboteurs or espionage agents. He said a memorandum is being prepared in this respect.



We reiterated we should have written approval from the Attorney General of the standards used by us which we have furnished to the Department, these standards to be used for the purpose of placing individuals on the Security Index to be apprehended in the event of an emergency.

RECOMMENDATIONS:

- (1) *yes. H.* That we insist that the Department review all of the cases on the Security Index and give us clearance or denial in each case. This recommendation is made despite the fact Mr. [redacted] indicated that one of the reasons for not completing the entire review is the matter of expense to the Department.
- (2) *no. Ct* That we insist on written approval from the Department of our standards for purposes of placing subjects on the Security Index and their subsequent apprehension.
- (3) *yes. Ct* That we continue to follow the Department to secure a copy of their standards for review, for the purpose of seeing whether their standards conform with ours.

I can't understand the Dept having one set of standards & approving a different set for FBI.

The Attorney General

July 25, 1952

Director, FBI

PROGRAM FOR APPREHENSION AND DETENTION
OF PERSONS CONSIDERED POTENTIALLY
DANGEROUS TO THE NATIONAL DEFENSE AND
PUBLIC SAFETY OF THE UNITED STATES

During a recent conference of representatives of the Criminal Division of the Department and the Bureau the matter of the review by Department attorneys of investigative reports on subjects whose names are listed in the Security Index was discussed. The Department representatives indicated that to date approximately 1,200 Security Index cases had been reviewed and that the Department is in tentative agreement that all of the cases reviewed are warranted for inclusion in the Security Index except approximately two percent which have been set aside for further review. They indicated that in the event there is any question as to whether an individual's name should be retained in the Security Index the Bureau will be consulted in each individual case.

During the course of the discussion the Bureau representatives raised the question as to whether the Department contemplates reviewing every case in the Security Index. They were advised that it is contemplated that several thousand cases will be reviewed by the Department attorneys and if the present pattern continues reflecting agreement by the Department that the individuals should be included in the Security Index, the remainder of these cases will not be reviewed and the Department will handle the inclusion of the names of the remaining individuals in the Security Index.

It is my opinion that all cases for subjects whose names are listed in the Security Index and are scheduled for apprehension in the event of a national emergency should be reviewed by the Department attorneys. All authority for apprehensions in an emergency under the above-mentioned Program flows directly from you. As you know after apprehensions are effected it will be the

Department's responsibility to handle the appropriate hearings that will be afforded the detainees. If the Department has not reviewed a Security Index case prior to the presentation to determine whether it approves or disapproves the action, it places this Bureau in the position of being the investigator and the prosecutor until such time as the Department takes over for the purpose of the hearings. Since this Bureau is a fact-finding investigative agency and the decision to deprive an individual of personal liberty in any matter over which this Bureau has investigative jurisdiction is the responsibility of the Department, I feel that it is essential that all Security Index cases be reviewed by the Department.

In view of this I again urge that all cases for subjects listed in the Security Index be reviewed by Department attorneys to determine whether the Department approves or disapproves the listing.

Questions relating to the standards used as a basis for including names in the Security Index were discussed at the conference. The importance of this Program in maintaining the internal security of the country at the time of an emergency and the corresponding responsibilities of the Department and the Bureau dictate that all questions relating to the standards be resolved promptly by the Department in order that there can be a complete understanding in the matter. These questions relating to approval by the Department of the Security Index standards presently utilized by this Bureau have been under consideration at the Department for some time.

During the conference representatives of the Department advised that for the purpose of the review of Security Index cases by Department attorneys a broad general standard would be used, the broad standard to cover individuals potentially dangerous as saboteurs or espionage agents. The general standard would be used for review purposes rather than the detailed Security Index standards utilized by this Bureau. I cannot understand the procedure of the Department using one set of standards for review purposes and approving a different set of Security Index standards for this Bureau to use in

considering individuals for the Security Index. Unless
the Department and the Bureau have common grounds for
determining an individual is dangerous or potentially
dangerous to the internal security of the country in
the event of an emergency there can never be a complete
understanding between the Department and the Bureau in
this vital matter. Therefore, I firmly believe that
the Department and the Bureau should use the same
Security Index standards.

In the interest of the national security, I
will appreciate an early reply to this communication.

cc - (3) Deputy Attorney General

cc - (2) Assistant Attorney General
Criminal Division

1275X

STANDARD FORM NO. 64

Office Memorandum • UNITED STATES GOVERNMENT

TO : Director, FBI

DATE: 7/17/52

FROM : SAC, Omaha

PERSONAL AND CONFIDENTIAL

SUBJECT: SECURITY INDEX

Rebulet 7/3/52 forwarding the new Security Index list. The old list has been destroyed by burning.

Office Memorandum • UNITED STATES GOVERNMENT

TO :

DATE: July 29, 1952

FROM :

SUBJECT: SECURITY INDEX -
PREPARATION OF SUMMARY REPORTSPURPOSE:

To submit for your approval the attached SAC Letter.

BACKGROUND:

At the recent Internal Security - Espionage Conference the question was raised as to whether it is necessary to completely document information included in summary reports on important Communist functionaries against whom a *prima facie* case can be made. It was suggested that the reports contain information concerning all of the subject's activities but only that information necessary to make a solid case would be documented.

OBSERVATIONS:

We have previously issued instructions stating that it will be necessary to document all information specifically reported but have provided for the elimination of repetitious and cumulative items with a view to cutting-down on the work necessary to prepare reports particularly those of important Communist functionaries. The Internal Security Section recommends that these instructions remain in effect and that we continue to document all evidence and intelligence information which is specifically set forth in summary reports.

ACTION:

If you agree, the attached SAC Letter should be sent to the field.



28-16

STANDARD FORM NO. 64

Office Memorandum • UNITED STATES GOVERNMENT

TO : Director, FBI

DATE: 7/2/52

FROM : SAC, Memphis

SUBJECT: SECURITY INDEX
PREPARATION OF SUMMARY REPORTS

Reference No. 345 Letter I dated 3/1/52.

The following information is being submitted pursuant thereto:

| Category | Total # of cases | No. of Initial Security Indexes Submitted to date | No. of Summary Reports to be Submitted | Expected Date of Completion |
|----------|------------------|---|--|-----------------------------|
| 1 | 1 | 0 | 1 | 10/1/52 |
| 2 | 0 | 0 | 0 | 0 |
| 3 | 0 | 0 | 0 | 0 |
| 4 | 0 | 0 | 0 | 0 |
| 5 | 9 | 6 | 3 | 10/1/52 |
| 6 | 3 | 3 | 0 | 0 |
| TOTALS | 13 | 9 | 4 | |

Please note that the above figures relate to the SI cases as they exist at this date. This office now has 12 SI subjects and is in process of recommending one additional which will make 13.



STANDARD FORM NO. 64

Office Memorandum • UNITED STATES GOVERNMENT

TO : Director, FBI

DATE: 8/1/52

FROM: SAC, Omaha

PERSONAL AND CONFIDENTIAL

SUBJECT: SECURITY INDEX

Rebulet 7/22/52.

The new Security Index list has been received with relet and the old list received with Bulet of 7/3/52 has been destroyed by burning.



Office Memorandum • UNITED STATES GOVERN

TO : Director, FBI ()

DATE: July 31, 1952

FROM : SAC, New York ()

CONFIDENTIAL

SUBJECT: EMERGENCY DETENTION PROGRAM,
APPREHENSIONS BY POLICE OFFICERS

N
Security Index - General

Rebulet May 7, 1952 granting authority for the use of police officers alone, without Special Agents being present, in effecting the apprehensions of routine Security Index subjects at the time of an emergency.

It is noted that the Master Warrant of Arrest is signed by the Attorney General and directed to "The Director of the Federal Bureau of Investigation" authorizing and directing "you and your duly authorized agents to arrest —", etc. "A"—.

The Bureau is requested to advise whether the phrase "duly authorized agents" can be said to include officers of the NYC Police Department acting alone under this program.

The question of legality of arrest by police officers alone may come up at some future conference with the NYC Police Commissioner.

SAC, New York ()

August 21, 1952

Personal Attention

Director, FBI ()

**EMERGENCY DETENTION PROGRAM
INSTRUCTIONS BY POLICE OFFICERS**

Bourles dated July 31, 1952, in which you state it is noted that the Master Warrant of Arrest is to be signed by the Attorney General and directed to "The Director of the Federal Bureau of Investigation" authorizing and directing "... you and your duly authorized Agents to arrest..." etc. You request advice as to whether the phrase "duly authorized Agents" can be said to include officers of the New York City Police Department acting alone under this Program, pointing out that the locality of arrest by police officers alone may come up at some future conference with the Commissioner of the New York City Police.

For your information, instructions from the Attorney General covering the plan of operation for the Emergency Detention Program provide that the Bureau will enlist the aid and assistance of other law enforcement agencies where needed. The text of the Master Warrant of Arrest on this point is worded as follows: "... I hereby authorize and direct you and your duly authorized Agents to arrest or cause the arrest of the persons set forth ..."

As indicated above, the Attorney General at the time of an emergency will authorize arrests of Security Index subjects under the direction of the Bureau and the Bureau will request assistance in the matter where needed.

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In connection with the statement in relet that the question of locality of arrest by police officers alone may come up at some future conference with the New York City Police Commissioner, you are reminded as you are in Bureau letter dated July 7, 1952, that when acting in cooperation with reliable law enforcement officers for police purposes assistance needed by the Bureau at the time of an emergency you should request assistance for work of internal security nature without disclosing and/or giving detailed information on the specific nature of the emergency situation to given the officers. Due to the confidential nature of the Emergency Detention Program you should be certain that the Program is not discussed with law enforcement officials or police officers.

STANDARD FORM NO. 64

Office Memorandum • UNIT

GOVERNMENT

TO :

DATE: August 1, 1952

FROM :

SUBJECT: SECURITY INDEX

PURPOSE:

To advise you of the total cards in the Security Index.

DETAILS:

During the past week 50 new cards were added to the Security Index and 19 cards were cancelled, a net increase of 31 cards.

The Security Index count as of today is 19,029.

STANDARD FORM NO. 64

Office Memorandum • UNITED STATES GOVERNMENT

TO :

DATE: 7-28-52

FROM :

SUBJECT: SECURITY INDEX CARD STATISTICS

There is attached hereto a table showing by Field Office the total number of Security Index cards in our files. This table indicates the nationalistic tendency, the dangerousness classification, sex, race, citizenship status, and others on one of the "special" lists.

These statistics are based on Statistical Section records as of July 15, 1952.

KEY

FIELD OFFICE

The first four letters of the field office are used in all cases except St. Louis, which is coded STLO.

NATIONALISTIC TENDENCY OR ORGANIZATIONAL AFFILIATION

| | |
|-----|---|
| COM | Communist Party, USA |
| BUL | Bulgarian |
| ISL | Independent Socialist League |
| NPR | Nationalist Party of Puerto Rico |
| PPA | Proletarian Party of America |
| RWL | Revolutionary Workers League |
| RUS | Russian |
| POL | Polish |
| SWP | Socialist Workers Party |
| YUG | Yugoslavian |
| UPR | Union of the people for the establishment of the Republic of Puerto Rico |
| ULP | United Labor Party |
| HUN | Hungarian |
| MIS | Miscellaneous (any Nationalistic Tendency or Organizational Affiliation not listed) |

DANGEROUSNESS CLASSIFICATION

| | |
|----|--|
| DC | Priority Detention in the event of an Emergency (DetCom) |
| CS | Potential Communist Saboteurs (ComSab) |
| KF | Key Figures |
| TF | Top Functionary |

CITIZENSHIP STATUS

| | |
|----|-------------|
| NB | Native Born |
| NA | Naturalized |
| AL | Alien |
| UN | Unknown |

SPECIAL SECTION

| | |
|-----|------------------------------------|
| AEP | Atomic Energy Program employees |
| ESP | Espionage subjects |
| FGE | Foreign Government employees |
| GOV | United States Government employees |
| PRO | Prominent Person |
| UNE | United Nations employee |
| YUG | Pro-Tito |

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ENC

ENC 1



SECURITY INDEX CAPS ST-PI 05 - FIELD OFFI
RADIO ON SPECIAL SEC IN CIRC 07 JULY 1

| FIELD OFFICE | TOTAL | MEM | NATIONALISTIC RENOVATION OF ORGANIZATION | | | | | | | | | | | TOTAL | MEM | I | | | | |
|----------------|-------|------|--|-----|-----|----|---|----|----|-----|----|---|---|-------|-----|---|---|-----|-----|-----|
| | | | 3 | 137 | 518 | 22 | 2 | 41 | 1 | 610 | 18 | 9 | 0 | | | | 1 | 2 | | |
| ALBANY | 246 | 262 | | | | | | | | | | | | | | | | 10 | 7 | 39 |
| ALBUQUERQUE | 47 | 47 | | | | | | | 2 | | | | | | | | | 21 | | 7 |
| ANCHORAGE | 28 | 26 | | 1 | | | | | | | | | | | | | | 5 | | |
| ATLANTA | 15 | 15 | | | | | | | | | | | | | | | | 6 | | |
| BALTIMORE | 351 | 344 | | 3 | | | | | | | | | | | | | | 11 | 11 | 40 |
| BIRMINGHAM | 11 | 11 | | | | | | | | | | | | | | | | | | |
| BOSTON | 462 | 441 | | | | 2 | | | | 1 | | | | | | | | 11 | | 4 |
| BUFFALO | 273 | 230 | 1 | 2 | | | | | | | | | | | | | | 75 | 10 | 25 |
| BUTTE | 74 | 74 | | | | | | | 4 | | | | | | | | | 42 | 7 | 31 |
| CHARLOTTE | 49 | 49 | | | | | | | | | | | | | | | | 37 | 2 | 12 |
| CHICAGO | 1072 | 995 | | 16 | 5 | 12 | | | 1 | 1 | | | | | | | | 21 | 46 | 135 |
| CINCINNATI | 194 | 193 | | | | | | | | | | | | | | | | 86 | 4 | 28 |
| CLEVELAND | 554 | 516 | 1 | 8 | | | 1 | | | | | | | | | | | 15 | 28 | 51 |
| DALLAS | 45 | 45 | | | | | | | | | | | | | | | | 25 | 18 | 5 |
| DENVER | 163 | 163 | | | | | | | | | | | | | | | | 76 | 57 | 18 |
| DETROIT | 1222 | 1146 | | 15 | | 2 | | | | | | | | | | | | 63 | 29 | 52 |
| EL PASO | 15 | 15 | | | | | | | | | | | | | | | | 7 | 6 | 1 |
| HONOLULU | 92 | 92 | | | | | | | | | | | | | | | | 45 | 0 | 32 |
| HOUSTON | 70 | 66 | | | | | | | | | | | | | | | | 4 | | |
| INDIANAPOLIS | 232 | 227 | | | | 3 | | | | | | | | | | | | 114 | 24 | 13 |
| KANSAS CITY | 30 | 38 | | 1 | | | | | | | | | | | | | | 17 | 13 | 3 |
| KNOXVILLE | 8 | 8 | | | | | | | | | | | | | | | | 4 | 4 | |
| LITTLE ROCK | 16 | 14 | | | | | | | | | | | | | | | | 11 | 3 | 1 |
| LOS ANGELES | 2664 | 2520 | | 21 | | 2 | | 7 | | | | | | | | | | 393 | 19 | 77 |
| LOUISVILLE | 24 | 24 | | | | | | | | | | | | | | | | 11 | 8 | 3 |
| MEMPHIS | 13 | 13 | | | | | | | | | | | | | | | | 5 | 4 | 2 |
| MIAMI | 102 | 102 | | | | | | | | | | | | | | | | 48 | 34 | 5 |
| MILWAUKEE | 283 | 261 | | | | | | | | | | | | | | | | 16 | 110 | 10 |
| MINNEAPOLIS | 482 | 407 | | 1 | | | | | | | | | | | | | | 71 | 154 | 26 |
| MOBILE | 4 | 4 | | | | | | | | | | | | | | | | 2 | 1 | |
| NEWARK | 628 | 608 | | 3 | 3 | | | | | | | | | | | | | 31 | 126 | 95 |
| NEW HAVEN | 477 | 471 | | | | | | | 1 | | | | | | | | | 88 | 161 | 35 |
| NEW ORLEANS | 71 | 71 | | | | | | | | | | | | | | | | 33 | 18 | 7 |
| NEW YORK | 3472 | 3334 | 1 | 21 | 33 | | | | 15 | | | | | | | | | 11 | 605 | 180 |
| NORFOLK | 19 | 19 | | | | | | | | | | | | | | | | 6 | 4 | 3 |
| OKLAHOMA CITY | 59 | 58 | | | | | | | | | | | | | | | | 30 | 17 | 7 |
| OMAHA | 35 | 35 | | | | | | | 1 | | | | | | | | | 16 | 12 | 4 |
| PHILADELPHIA | 880 | 819 | | 14 | 1 | | | | 2 | | | | | | | | | 173 | 320 | 63 |
| PHOENIX | 92 | 91 | | | | 1 | | | | | | | | | | | | 22 | 16 | 5 |
| PITTSBURGH | 378 | 355 | | 2 | | | | | | | | | | | | | | 54 | 129 | 29 |
| PORTLAND | 191 | 189 | | 2 | | | | | | | | | | | | | | 69 | 47 | 19 |
| RENO | 23 | 23 | | | | | | | | | | | | | | | | 11 | 10 | |
| SALT LAKE CITY | 107 | 189 | | 2 | | | | | | | | | | | | | | 91 | 51 | 27 |
| SALT LAKE CITY | 76 | 76 | | | | | | | | | | | | | | | | 40 | 27 | 13 |
| SAN ANTONIO | 13 | 13 | | | | | | | | | | | | | | | | 14 | 6 | 3 |
| SAN DIEGO | 100 | 100 | | | | | | | | | | | | | | | | 27 | | |
| SAN FRANCISCO | 1942 | 1811 | | 16 | | | 1 | 2 | | | | | | | | | | 144 | 635 | |
| SAN JUAN | 148 | 148 | | | | 27 | | | | | | | | | | | | 166 | 39 | 11 |
| SPRINGFIELD | 105 | 104 | | | | | | | | | | | | | | | | 49 | 39 | 6 |
| WASHINGTON | 237 | 230 | | 2 | | | | 5 | | | | | | | | | | 102 | 67 | 12 |

(My Return)
ENC 2

(I) SECURITY INDEX, SECURITY INVESTIGATIONS AND RELATED MATTERS --
The following instructions and suggestions are to be effective immediately:

SECURITY INDEX - VERIFICATION OF CHANGE
OF ADDRESSES BY AUXILIARY OFFICES

It has been noted that in certain instances there have been delays by auxiliary offices in verifying information that a Security Index subject has changed residence and is residing within the territory covered by the auxiliary office. Until the verification of the new address is made by the auxiliary office, the office of origin cannot forward the Security Index cards and pertinent information with Form FD-128 to change the office of origin and the Security Index cards are not maintained in the office within whose territory the subject presently resides.

Whenever an auxiliary office receives a request to verify an address of a Security Index subject who is reported to be residing within its jurisdiction, the request shall be assigned immediately and the matter shall receive expeditious attention. The results of the investigative efforts to verify the new address of the Security Index subject must be transmitted to the office of origin within two weeks of the receipt of the request. When the office of origin receives a verification of a new address for a Security Index subject, Form FD-128 should be prepared without delay in order to advise the Bureau and to transmit the Security Index cards and other pertinent information to the new office of origin.

SECURITY-TYPE CASES TRANSFERRED TO A
NEW OFFICE OF ORIGIN BY FORM FD-128

When a security-type case is transferred to a new office of origin by the use of Form FD-128, the new office of origin should review the pertinent material forwarded with the Form and any pertinent information in the files of the new office of origin and a determination should be made as to whether additional investigation is warranted at the time in that office. If so, the case should be maintained in a pending status and placed in line for investigation.

If a determination is made that no additional investigation or other action is warranted at the time in the new office of origin, the Bureau should be advised by memorandum that no further investigation or other action is warranted and that the matter is being placed in a closed status. The memorandum should be submitted to the Bureau whether or not the name of the subject of the investigation is in the Security Index. If the subject's name is carried in the Security Index and the old office of origin has not brought the case up to date with a summary report but has indicated on the Form FD-128 that a summary report will be prepared, the new office of origin must in any event maintain the case in a pending status to follow the old office of origin to see that the summary report is prepared. Upon receipt of the summary report from the old office of origin, if no additional investigation is contemplated, the new office of origin should then advise the Bureau the case is being closed administratively in its office.

Of course, cases of subjects who are Key Figures or Top Functionaries should never be placed in a closed status in accordance with existing instructions. Cases of Security Index subjects employed in Key Facilities in the new office of origin should never be placed in a closed status in accordance with instructions set out hereinafter.

UNNECESSARY LEADS IN SECURITY MATTER CASES

It is called to your attention that in many cases leads are being set out requiring auxiliary offices to perform investigations unnecessarily. The needless leads have been noted particularly in security matter cases in which the primary purpose of the investigation is to develop sufficient derogatory data to warrant the subject's name being included in the Security Index. We must not lose sight of our objectives in that type of investigation and each Bureau official or Supervisor initialing outgoing correspondence or reports requiring investigation by an auxiliary office should review the leads to be certain that they are justified in line with the objective.

It is highly important that this phase of our work be closely supervised and that all Agents working on security-type cases be familiar with the objectives of the investigation.

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SAC LETTER NO. 75
Series 1952

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Before an auxiliary office is requested to conduct an investigation in a case, the office of origin should be certain that every effort has been made to obtain the desired information in the office of origin. It has been noted that in many instances it would have been unnecessary to request investigation in an auxiliary office if the office of origin had used ingenuity to obtain the desired information by its own investigative efforts.

Examples of unnecessary leads being directed to auxiliary offices in security matter cases are set out as follows:

Unnecessary investigations flowing from mail covers or toll calls.

Unnecessary verification of birth records and other vital statistics in cases in which no doubt or suspicion as to the truthfulness of the statistics at hand has been raised during the investigation.

Unnecessary verification of previous employment not pertinent to the period of the subject's Communist activity.

Unnecessary accumulative investigation when the objective of placing the subject's name in the Security Index has already been reached.

Unnecessary requests by the office of origin to check the reputation of a subject's relatives. Many times an indices check by the auxiliary office would be sufficient. In many instances even the indices check appears unnecessary.

It is not the purpose of these instructions to curtail in any way the office of origin in requesting investigations by auxiliary offices when there is a definite reason to conduct the investigations either to reach the objectives of the investigations or to obtain data necessary under Bureau instructions.

DOCUMENTATION IN REPORTS AND USE OF THUMBNAIL SKETCH FILES

It has come to the Bureau's attention that there is a possible misunderstanding in the field in regard to the extent of

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documentation necessary regarding the associates of the subject of an investigation and as to the types of security investigations in which complete documentation of information is necessary.

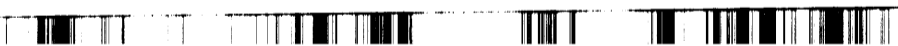
Your attention is directed to No Number SAC Letter I, dated March 14, 1952, which furnished detailed instructions in regard to documentation in summary and investigative reports. As pointed out in that SAC Letter, it will not be necessary to conduct extensive file reviews to document fully information appearing in these reports concerning persons who have associated with the subjects other than to identify the source of the information as you have in the past. If it is felt desirable to include in a report the identities of individuals who are known Communists and have been associates of the subject to lend weight to the evidence of the subject's potential dangerousness, the source of the information reflecting the associate to be a Communist should be identified, but it is not necessary to document such information further by conducting file reviews to determine the identity of the Agent receiving the information or the location of the original source in the files.

In most cases the desired information to identify associates or organizational affiliations of the subject can be readily obtained from case files in the office. In a very limited number of instances it may be necessary for you to secure a thumbnail sketch or characterization of an individual or an organization from another field office or the Bureau. Your attention is called to the fact that whenever a thumbnail sketch or characterization of an individual or an organization is received in your office the information should be placed in thumbnail sketch files in order that it will be available to and can be readily located by an Agent in the office needing the characterizations. By proper administrative handling of characterization material and by acquainting Agents with the location of such material, repeated requests emanating from the same field division for characterization material on the same individual or organization will be eliminated inasmuch as an Agent will be able to find the desired material in his own office.

Instructions regarding documentation of information in reports applies only to reports written on individuals and then only in those instances when (1) the investigating Agent has reason

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to believe the subject's name will be included in the Security Index in the future or (2) the subject's name is already included in the Security Index and the report, summary or investigative, is bringing the case up to date.

SECURITY INDEX SUBJECTS EMPLOYED IN KEY FACILITIES

Under existing instructions a report must be submitted each six months in cases in which a Security Index subject in the usual course of his employment has access to facilities which have been designated key facilities by the Secretary of Defense. Pertinent portions of the current Key Facilities List, furnished by the Secretary of Defense, have been forwarded to the field. In SAC Letter #107, dated October 27, 1951, instructions were issued that the cases of all Security Index subjects employed in key facilities shall be closed upon the completion of required active investigation and shall, thereafter, be followed by administrative tickler for the required report due in six months.

This procedure is henceforth changed. After the completion of the required active investigation of Security Index subjects employed in key facilities, the case shall be placed in a pending inactive status in order that the case can be continually assigned to an Agent and that incoming material can be routed to the Agent to whom assigned. You should set up appropriate administrative procedure so that cases will be removed from the pending inactive status and reactivated periodically for the preparation of the six-months' report.

(J) SECURITY INDEX - PREPARATION OF SUMMARY REPORTS -- Documentation and Selection of Information To Be Included In Summary Reports.

At the recent Internal Security - Espionage Conference the question was raised as to whether it is necessary to document completely information in summary reports on important functionaries against whom a prima facie case can be made.

In this connection your attention is called to pages 15 through 17 of No Number SAC Letter I, dated March 14, 1952, which specifically set forth provisions for eliminating repetitious and cumulative items of information in summary reports. As stated therein it is not possible to specify a maximum or minimum number

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of such items which should be included in each instance but that this would be dependent upon the preponderance of other evidence available for inclusion in the report. It was pointed out that our case against a subject must not be weakened by omitting such items. It was further stated that the selection of such items with regard to the period of time is dependent upon all facts developed against the subject.

The provisions in No Number SAC Letter I, were set forth for the purpose of cutting-down on the tremendous amount of Agent time necessary in preparing summary reports, particularly in those cases of important functionaries where the abundance of evidence makes such repetitious and cumulative items of little value when considered along with the amount and quality of other evidence available.

The Bureau believes that if evidence or intelligence information is of sufficient importance to be specifically set forth in summary reports we must be able to locate and produce such evidence should the necessity arise. Therefore, when such information is specifically set forth in reports it must be fully documented. Of course, it will not be necessary to document information appearing in general statements such as the example set forth on page 17 of No Number SAC Letter I.

It is not practical to specify a date prior to which it will not be necessary to report specifically items of information. It should be borne in mind that certain activities of one subject in the early 1940's or prior thereto may be of particular significance in presenting a clear picture of his importance to a subversive movement while activities of another subject at that time may be of such relative unimportance as to add little or nothing to the weight of our case against him. Each summary report must be prepared in light of the evidence we have on the particular subject in question and independent of other cases.

This letter and the instructions contained in pages 15 through 17 of No Number SAC Letter I, dated March 14, 1952, should be brought to the attention of all Agents engaged in security investigations to be certain that they are familiar with the instructions and observations set forth.

Attachments for (E) & (F)

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Series 1952

Very truly yours,

John Edgar Hoover

Director

6



changed
to
38-24

STANDARD FORM NO. 64

Office Memorandum • UNITED STATES GOVERNMENT

TO : [Faint handwritten name]

DATE:

FROM : [Faint handwritten name]

SUBJECT: [Faint handwritten subject]

Re [Faint handwritten subject], [Faint handwritten date]

[Faint handwritten text paragraph]

There are no further [Faint handwritten text]

Director, FBI (

July 31, 1952

SAC, San Francisco)

SECURITY INDEX -
COMMUNIST PARTY, USA
UNDERGROUND OPERATIONS
INTERNAL SECURITY - C

ReBulet July 3, 1952 concerning a suggestion forwarded by mylet of June 3, 1952.

Please be advised that this suggestion was actually made by SA of this office, and this information was inadvertently omitted from my original letter.

For the Bureau's further information, the other suggestion broken into five parts submitted by letter of June 3rd, was made by as well.

Office Memorandum • UNIT

GOVERNMENT

TO :

DATE: July 25, 1952

FROM :

SUBJECT: SECURITY INDEX -
PREPARATION OF SUMMARY REPORTSSUGGESTION OF SPECIAL AGENT
NEW YORK DIVISIONPURPOSE:

To submit the recommendation of the Domestic Intelligence Division regarding the attached suggestion.

BACKGROUND:

Attached hereto is Special Agent suggestion wherein he recommended:

- (1) Cancellation of the summary report project.
- (2) As a substitute therefor, the adoption of a procedure whereby at the time current investigative reports are submitted, letters will be prepared setting forth in synopsis form all information which would ordinarily be set forth in summary reports under the caption "Communist Party Membership." This information in the letters would be fully documented in accordance with current procedures.

OBSERVATIONS:

The suggested procedure by-passes the basic reason for the summary report project, namely, to bring all Security Index cases into a current status with all pertinent information previously developed consolidated into one report with the sources of the evidence and location thereof identified in the reports. One of the end objectives of this project is to bring these cases into a condition which would enable us to proceed against

the subjects in the event of a national emergency without undue delay in preparing the cases for prosecution. Without the preparation of summary reports at this time Security Index cases cannot be brought to a satisfactory status.

The second phase of this suggestion which proposes submission of separate letters at the time that current investigative reports are submitted which letters would contain pertinent information in synopsis form would only serve to create duplicate work which is now being avoided by the documentation of such information in the reports rather than in separate communications.

The question as to whether the summary report project is necessary and essential to our operations was determined prior to its institution.

ACTION:

It is recommended that this suggestion not be adopted.

If you agree, this memorandum and the attached suggestion should be submitted to the Training and Inspection Division for further handling and acknowledgment to Agent McCarthy.

J. J. [unclear]

UNITED STATES DEPARTMENT OF JUSTICE
FEDERAL BUREAU OF INVESTIGATION

EMPLOYEE SUGGESTION

JUL 16 1952

Date _____

To: Director, FBI

From: SA

Field Office or Division New York

SUGGESTION: Cancellation of summary reports in security-type cases and adoption of a letter limiting documentation of sources of previously reported information to those which would establish membership in a particular subversive organization. Under existing regulations necessitating submission of summary reports in security-type cases, a numerous amount of Agent time is being expended. Accordingly, the following suggestion is being submitted: (See next page).

Its advantages are: (Advantages of above suggestion will be subsequently noted herein.)

It should save at least \$250,000 annually.

The use by the United States of my suggestion shall not form the basis of a further claim of any nature by me, my heirs, or assigns upon the United States.

Comments and recommendation of Supervisor, SAC, or Assistant Director: If something less than a summary report would serve the purposes of the Bureau in these cases, it is believed that this suggestion would warrant study. If it were adopted, it could follow the pattern of the summary briefs that the Bureau presently uses at the SOG on personnel files in order that, if such a system were adopted in all offices, 2 copies of the security brief would be maintained as the top serial at the SOG and 2 copies as top serials in the Field file; an extra copy would be available for the Department and the USA.

(Signature)

SAC

ENC 1

SUGGESTION: (Cont'd)

As set out in no number SAC Letter I, dated March 14, 1952, the expressed purpose requiring submission of summary reports is that at the time of apprehension of Security Index subjects, each Office will be responsible for placing in the hands of the appropriate United States Attorney sufficient evidence and intelligence information which will enable them to present the case of each subject apprehended to the proper legal body for justification of the apprehension and continued detention of the subject during the emergency.

It is felt that the responsibilities of the Bureau, and of each field office, at such time of apprehension will be adequately met by adoption of the following procedures:

At the time of the preparation of a current investigative report, a separate letter to the Bureau should be prepared setting forth in synopsis form all information which would ordinarily be set forth in the summary report under the caption "Communist Party Membership". This information should be set out in the form of the present instructions for documenting informants on the administrative pages of a summary report with a slightly broader scope given to the description of the evidence under the column "Description and/or Date of Activity", for example:

| Identity of Source | Description and/or Date of Activity | Date Received | Agent to Whom Furnished | File Number Where Located |
|--------------------|-------------------------------------|---------------|-------------------------|---------------------------|
|--------------------|-------------------------------------|---------------|-------------------------|---------------------------|

Where complete documentation of sources are not available, existing instructions for obtaining the same should be followed and an amended letter submitted upon receipt of complete documentation of all such sources.

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The same procedure should be followed in submitting Form FD-128 by preparing a separate letter as previously described, a copy of which would be furnished to the new office of origin.

At the time each new investigative report is submitted subsequent to the submission of the initial letter of documentation of sources of membership, such additional evidence which has been developed should be added to that set out in the initial or previous letter in the form of a complete new letter, thus making available for ready reference a complete listing of information with original sources which would place the subject in a particular subversive organization.

In those instances where no additional evidence of membership has been developed, subsequent to the submission of the initial letter of documentation of sources or membership, a notation to that effect may be placed on the administrative page of the investigative report.

The use of a letter rather than a memorandum for the file is expressly urged in order that the Bureau may not only follow the specific case more closely, but may also request that documentation of sources be extended to include evidence of affiliation with front organizations, etc., where evidence of membership in the particular subversive organization may be limited. The use of the foregoing procedures could be extended to encompass all types of security cases, including category 5 described in no number SAC Letter I, by continued following of existing policies for the preparation of reports in security-type cases plus the adoption of the foregoing suggestion, and the Bureau would be able to meet any emergency situation necessitating the furnishing of documented evidence of membership in any particular subversive organization.

1302

ADVANTAGES ARE:

The foregoing suggestion will bring about the following savings:

It is felt that adoption of the foregoing procedures would eliminate the tremendous amount of Agent time consumed in preparation and documentation of summary reports, as well as that time spent in locating complete documentation of sources for information relating to background, associates and affiliation with front organizations, not only by the office of origin, but by auxiliary offices which are being requested to furnish such documentation of sources. It is firmly believed that the adoption of these suggestions will not only enable the Bureau to satisfactorily meet its obligations for presentation of evidence at the time of apprehension and trial of Security Index subjects, but will also enable the Bureau to be in a more favorable position to fulfill its responsibilities in the security field by adding to the Security Index those subjects whose cases are now being held by loss of available Agent time being consumed in the present mode of handling security cases.

ENC - 4 -